



**EXECUTIVE COMMITTEE
MEETING AGENDA
April 10, 2019 – 8:30 am – 3:00 pm**

**Loews Coronado Bay Resort
4000 Coronado Bay Road
Coronado, CA 92118**

Teleconferencing (By Prior Arrangement only)

Dial-in Number: (844) 800-6000

Meeting ID: 543-461-758#

- A. CALL TO ORDER and WELCOME – *John Griffin*
- B. APPROVAL OF AGENDA **Action Item**
- C. REVIEW and APPROVAL OF 1/2/19 MEETING MINUTES (pgs.) **Action Item**
- D. PUBLIC COMMENT PERIOD
- E. OLD BUSINESS FOLLOW-UP (pgs.)
 - 1. Status Report on Pending Items – *Richard Jackson*
- F. PRESIDENT’S REPORT – *John Griffin*
 - 1. Leadership Roster for 2019
 - 2. Plan of Action for the Year
 - 3. Auxiliary Procurement Consortium Update
 - 4. Officers Group Report
- G. SECRETARY-TREASURER’S REPORT – *Richard Jackson*
 - 1. Report on 2019 AOA Conference Results
 - 2. YTD AOA Financial Statements (pgs.)
 - a. Transactions Report: 1/1/19 – 4/2/19 (pgs.)
 - 3. Budgets for FY 2019-20 (pgs.) **Action Item**
 - a. Standing Committee Budgets (pgs.)
 - 4. AOA Conference Hotel Contracts for 2022 and 2023
 - 5. Administrative Items
- H. PRESIDENT-ELECT’S REPORT – *Kacie Flynn*
 - 1. 2020 Conference Planning Report

I. MEMBER RESOURCES

1. Executive Committee Report to the Membership (emailed) – *Richard Jackson*
2. AOA Website Project Report – *Sylvana Cicero*
3. Website Content Progress Report – *Dixie Johnson* (pgs.) **Time Certain: 8:30 am**
4. BUG Rebranding Statement – *Patty Rea* (pgs.)
5. Task Group Breakout Discussions – *John Griffin*

J. NEW AND RETURNING BUSINESS ITEMS (May Include Consent Items)

1. Service Provider Evaluations by Officers – *John Griffin*
2. Service Provider Contract for Richard Jackson for 2019-20 – *John Griffin* (pgs.) **Action Item**
3. Long Beach Website Project Contract for 2019-20 – *Sylvana Cicero*
4. Update on RFP for Two Conference Support Providers – *Richard Jackson*
5. AOA Leadership Academy Proposal & Budget – Dave Edwards (pgs.) **Action Item**
6. Proposed AOA Bylaws Revision – *Robert Griffin/Richard Jackson* (pgs.)
7. 2019 Orientation Handbook for New EC Members – *Richard Jackson* (e-mailed)
8. 2019 AOA Policy & Practices Manual – *Richard Jackson* (e-mailed)

K. REPORTS

1. Long Range Planning Committee – *Jim Reinhart*
2. Human Resources Committee – *Jennifer Lakin* (pgs.)
 - a. Dynamex West Issue Brief
 - b. CHRS Update – Planned Discussion with Jason Wenrick
3. Research Administration Committee – *Monica Kauppinen* (pgs.)
4. AS/Student Union/Recreation Committee – *Drew Wiley* (pgs.)
5. Commercial Services Committee – *Lorlie Leetham* (pgs.)
6. Business and Financial Services Committee – *Jonathan Navarro* (pgs.)
7. Information Technology Committee – *Majid Zahedi* (pgs.)
8. Risk Management Committee/AORMA Update – *Dwayne Brummett* (pgs.)
 - a. CSURMA/AORMA Rate for Outside Counsel
9. Past Presidents Committee – *Dave Edwards*

L. BUILDING RELATIONSHIPS AND PARTNERS

1. CABO Liaison Report – *Doug Freer*
2. CSU Business & Finance Liaison Report – *Robyn Pennington* (pgs.)
 - a. CABO Meeting Summaries (e-mailed)
3. CSU Advancement Liaison Report – *Lori Redfearn* (pgs.)
4. CSU General Counsel Liaison Report – *Carrie Rieth* (pgs.)

M. INFORMATION and ANNOUNCEMENTS

N. ADJOURNMENT

FUTURE MEETINGS

August 16, 2019 – Hyatt Centric The Pike, Long Beach
November 21, 2019 – Lowes Coronado, San Diego
January 11, 2020 – Lowes Coronado, San Diego (AOA
Conference 1/12/20 – 1/15/20)

SECRETARY-TREASURER:

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