

NOTE TO MINUTES: The materials and reports briefly referenced in the following minutes are included in the meeting's Agenda Packet, available on the AOA website at the indicated page numbers.

AUXILIARY ORGANIZATIONS ASSOCIATION OF THE CALIFORNIA STATE UNIVERSITY

**Draft Minutes of the Executive Committee
Via Zoom**

June 16, 2023

<u>Officers & Representatives</u>			<u>Present</u>
Rasheedah Shakoor	President	Dominguez Hills	Yes
Sharleen Krater	Past President	Chico	Yes
Heather Cairns	President-Elect	Northridge	Yes
Grace Slavik	Secretary/Treasurer	Northridge	Yes
Andrew Singletary	Elected Representative	Sacramento	Yes
Curtis Sicheneder	Elected Representative	Chico	Yes
Liz Roosa Millar	Elected Representative	Cal Poly Pomona	Yes
Michelle Crawford	Elected Representative	Cal Poly SLO	Yes
Maddison Burton	Elected Representative	Monterey Bay	Yes
Miles Nevin	Elected Representative	Long Beach	Yes
Cecilia Ortiz	Elected Representative	Dominguez Hills	Yes
Bessie Strategos	Elected Representative	Long Beach	Yes
<u>Designated Members</u>			
Tonee Sherrill	Chair – AS/Student Union/Rec Committee	San Francisco	No
Cyndi Farrington	Chair – Commercial Services Committee	Long Beach	Yes
Dena Florez	Chair – Bus. & Financial Services Comm.	Los Angeles	No
Maddison Burton	Chair – Human Resources Committee	Monterey Bay	Yes
Matthew Sparks	Chair – Information Technology	Sacramento	Yes
Leslie Rodelander	Chair – Research Administration	Cal Poly Humboldt	Yes
Ian Hannah	Chair – Philanthropy	Sonoma	No
Starr Lee	Chair – Risk Mgmt. & Insurance Programs	Monterey Bay	Yes
Keith Kompsi	Chair – Past Presidents Committee	Fresno	Yes
<u>Appointed Staff (Non-voting)</u>			
Richard Jackson	Business Manager/CFO	AOA Executive Office	Yes
<u>Board Liaisons (Non-Voting)</u>			
Deborah Wallace	CABO Liaison	Dominguez Hill	No
Robyn Pennington	Business and Finance Liaison	Chancellor's Office	Yes

Lori Redfearn	Advancement Services Liaison	Chancellor's Office	No
Carrie Rieth	Office of General Counsel Liaison	Chancellor's Office	Yes
Beth Ryan	Human Resources Liaison	Chancellor's Office	Yes

Guest Presenters:

Ericka Scott
 Todd Summer
 Christina Brown
 Mary Washington
 Hannah Bragstad
 Melvin Ridley III

AOA Leadership Academy Guests:

Chantal Eberle

Agenda Item	Follow-Up Action
<p>President's Convening Welcome Rasheedah Shakoor welcomed everyone participating by zoom.</p> <p>A. CALL TO ORDER AND OPENING REMARKS Shakoor called the EC meeting to order at 12:05AM.</p>	
<p>B. APPROVAL OF AGENDA (Agenda, pgs. 1-2)</p> <p><i>Action Taken: The meeting's agenda was approved as presented (m/Sharlene Krater, s/Keith Kompsi).</i></p>	
<p>C. APPROVAL OF 4/21/23 MEETING MINUTES (Agenda, pgs. 3-24)</p> <p><i>Action Taken: The minutes were approved with correction on "Call to Order and Opening Remarks" changed from Sharleen Krater to Rasheedah Shakoor (m/Sharleen Krater, s/Miles Nevin).</i></p>	
<p>PUBLIC COMMENT PERIOD There was no public comment period at this meeting.</p> <p>D. OLD BUSINESS FOLLOW-UP (Agenda, pgs. 25-26) Richard Jackson presented a status update on the unfinished business items and board tasks carried forward from the prior meeting.</p>	

E. President's Report (Agenda, pg. 10)

Shakoor mentioned that the November meeting date would need to be changed since Hyatt Indian Wells could not accommodate the group during the proposed date. EC core officers proposed other dates but Jackson said that he had not heard back from Hyatt Indian Wells on the other proposed dates. Due to this, November meeting would be changed to Zoom and would be recorded. August would remain in-person meeting.

The following were mentioned as current issues and CSU policies under consideration:

1. Hospitality policy – Michelle Goetz and Robert Griffin recently provided her review on behalf of AOA.
2. Operating agreement – Christina Brown is reviewing this and would be providing feedback.
3. Travel policy – Pennington mentioned that this might be implemented January 2024
4. Reith mentioned that Financing and Debt Management policy was implemented recently (May 31, 2023). She also reminded the group to join the listserv in CSU Policy Stat <https://calstate.policystat.com/>.
5. Shakoor asked what was the status of the compliance guide. Reith said that she would follow up with Brad Wells.
6. Jackson asked if there was an update on student assistants union. Ryan said that it is still in the process.

F. SECRETARY-TREASURER/BUSINESS MANAGER REPORT (Agenda, pgs. 27-32)

Slavik and Jackson discussed YTD financial reports. Jackson mentioned that the projection for 2023 conference would be that the conference would be at a loss. This was due to rolling over the registration from the cancelled 2022 conference and also due to renting the Sacramento Convention Center.

Though AOA lost the reserves due to penalty from Hyatt on the 2022 cancelled conference, Jackson highlighted that currently, AOA reserve is now fully funded. Kompsi commented that he was pleased to see that AOA has adequate reserves after COVID-19 impact. He also brought up that policy stated that conference contingency reserve should be equal to 50% of business partner support. Knowing that the cost of a cancelled conference is more than 50% of business partner support, Kompsi asked the group if AOA should review and/or revise those policy requirements through either strategic planning or long-term parking lot item. Jackson said that this might be a topic for Long Range Planning where policies usually come from. Typically, policies are reviewed every 5 years and so the review is due soon. This would be added to the Old Business Follow- up items.

Jackson also mentioned that Bella Newberg is in the process of reviewing and changing the benefits of business partners. Krater asked if registration fee would be increased and Jackson responded that notification was already sent out and that we should expect a small net income from the registration fee increase.

Jackson presented the proposed budget for FY 23/24. Singletary asked why there was a decreased in membership dues to which Jackson responded that the report

<p>was misleading as this was a timing issue and that the FY 22/23 included payments that were overdue.</p> <p><i>Action Taken: The proposed budget for FY 23/24 was approved (m/Starr Lee, s/Bessie Strategos).</i></p> <p>Patrick Bailey, the new conference planning manager, is working on future conference sites. 2025 and 2027 conferences have been planned for Sheraton San Diego. This location matched the room rate from previous years as well as waived resort fee. 2026 is planned for Oakland Marriot in Downtown Oakland.</p>	
<p>G. PRESIDENT-ELECT’S REPORT</p> <p>Cairns mentioned AOA 2024 conference would be shorter scheduled. Survey regarding length of future conferences showed that membership preferred shorter conference. Request for conference session proposals went out and actual programming would be shared in August meeting.</p>	
<p>H. MEMBER RESOURCES</p> <p><u>AOA Leadership Academy Plan</u></p> <p>According to Krater, feedback regarding the Leadership Academy was positive and that there was value in doing the program. Program would be led by the Long Range Planning Committee. Cohort was invited via Zoom on Thursday, April 20, to attend the conference planning meeting. In August, the cohort, 11 participants, would be invited to go on-site at Hyatt Regency in Indian Wells where they would be attending an afternoon meeting on August 17, and Executive Committee meeting on August 18, 2023. Lee pointed out that Leadership Academy could also give educational information about AOA. Keith reminded the group that the intention of the program was to stimulate interest in AOA leadership and asked about feedback on the super session (“There’s More to AOA Than the Annual Conference”) last AOA conference. Krater said that Long Range Planning Committee had not discussed it but that the session was helpful to provide information regarding AOA. Cairns said that it received good feedback and there was a suggestion to make orientation session to be more like the super session.</p> <p><u>AOA Policy and Practices Manual Update Project</u></p> <p>Affirm approval of issued standing order for inclusion. It outlines service provider selection and administration.</p> <p><i>Action Taken: This was approved as presented (m/Bessie Strategos, s/Matthew Sparks).</i></p> <p>Working projects are the following: draft implementation procedures called for in Revised Bylaws Provisions and Review of Articles of Incorporation. Changes in Articles and Bylaws will be presented next meeting.</p>	

CA Legislative Summary Update

Robert Griffin’s summary information on SB640 is on page 32 of the agenda.

Todd Summers, Christina Brown, and Melvin Ridley III of SDSU, and Hannah Bragstad and Mary Washington of CSSA joined the meeting and initiated the discussion on SB640.

According to the group, the bill would have negative impacts to auxiliaries that manage or hold food services contracts on campus as well as to students. It would remove current protections that are provided to students and affect student jobs (i.e. students could no longer picket on campus, or would have to adhere to seniority clauses as a union). The bill would cause higher food prices and might affect small food service vendors that might not be able to adhere with the labor peace agreement.

Brown said that SDSU was working on a draft letter which would list concerns of auxiliaries regarding the bill, and requested to bring it to AOA to review and consider. The draft letter would be provided to AOA on Monday (6/19) or Tuesday (6/20).

Ortiz asked if it would help to do a webinar on this topic. Brown suggested to create a working group of those auxiliaries that would be affected by SB640. Ortiz and Brown would be working on creating this working group. Ridley also mentioned that he had been casually connecting with the student leadership of other campuses regarding this bill.

Washington said bill would be heard in the higher education assembly on June 27, 2023 and would be heard in the assembly labor committee in early July.

Reith advised that if there are bills that cause concerns for the auxiliaries to discuss it with Eric Bakke, Director of State Relations at the Chancellor’s Office, ebakke@calstate.edu.

I. NEW AND RETURNING BUSINESS ITEMS

No item was mentioned during this section.

J. BUILDING RELATIONSHIPS AND PARTNERS

No formal reports from the CABO or Chancellor’s Office Liaisons at this abbreviated meeting.

K. REPORTS

No formal reports from the AOA Standing Committee Chairs at this abbreviated meeting.

Tonee Sherrill is leaving and Jeff Rensel from Monterey Bay will be taking over the Chair – AS/Student Union/Rec Standing Committee.

L. INFORMATION AND ANNOUNCEMENTS	
Next meeting: August 18 in person meeting at the Hyatt Regency in Indian Wells.	
N. ADJOURNMENT	
By acclamation, the Executive Committee was adjourned at 1:36 pm.	
Respectfully Submitted,	
_____ Secretary/Treasurer	

