



**EXECUTIVE COMMITTEE
MEETING AGENDA
August 9, 2024 – 8:30 pm – 2:00 pm
Sheraton Marina Hotel, San Diego
Sandpiper A/B**

<https://csun.zoom.us/j/89837553408?pwd=Vnc3VE5EejJST042MGZkdnRrTXR5Zz09>

Passcode: 175710

- A. CALL TO ORDER and ANNOUNCEMENTS – *Heather Cairns*
- B. APPROVAL OF AGENDA **Action Item**
Tour of hotel: 11:30 am
- C. REVIEW and APPROVAL OF 6/21/24 MEETING MINUTES **Action Item** (emailed)
- D. OLD BUSINESS FOLLOW-UP (pg. 1)
 - 1. Status Report on Pending Items – *Richard Jackson*
- E. PRESIDENT’S REPORT – *Heather Cairns*
 - 1. 2024 AOA Leadership Roster (pg. 2)
 - 2. Proposed Virtual EC Meeting in November
 - 3. Selected Conference Sessions Planning Manager for 2026 Conference
 - 4. Current Issues Affecting Auxiliaries (with CO Liaisons)
 - a. CSU Policy Changes Under Consideration
- F. SECRETARY-TREASURER’S/BUSINESS MANAGER’S REPORT – *Grace Slavik/Richard Jackson*
 - 1. Draft 2023-24 AOA Financial Report (emailed)
 - a. Transactions Report: 6/1/24 – 8/1/24 (emailed)
 - 2. Fiscal YTD Profit & Loss Report (pg. 3)
 - 3. AOA Audit schedule
 - 4. Future AOA Conference Sites
- G. PRESIDENT-ELECT’S REPORT – *Cecilia Ortiiz*
 - 1. 2024 AOA Conference Planning Report
- H. MEMBER RESOURCES
 - 1. AOA Leadership Academy Update – *Chantal Ebarle/Dixie Johnson* (pgs.4-16)
 - 2. Issue Brief on Exempt Status Classification by Robert Griffin (pgs. 17-18)

3. Update on Website Content/Membership Directory – *Dixie Johnson* (pgs. 19-25)
4. C A Legislative Summary Update (*by Robert Griffin*) – (emailed)

I. NEW AND RETURNING BUSINESS ITEMS (May Include Consent Items)

1. Succession Planning Solicitation for Service Providers – *Heather Cairns/Richard Jackson*
2. Revise EC Meeting Schedule? – *Heather Cairns/Richard Jackson*
3. Final Revised Scholarship Policy – *Cyndi Farrington/Dixie Johnson* (pgs. 27-29)

J. BUILDING RELATIONSHIPS AND PARTNERS

1. CABO Liaison Report – *Colin Donahue*
2. CSU Business & Finance Liaison Report – *Robyn Pennington* (pgs. 30-32)
 - a. CABO Meeting Summary (e-mail attachment)
3. CSU Advancement Liaison Report – *Aaron Moore* (pgs. 33-34)
4. CSU General Counsel Liaison Report – *Carrie Rieth* (pg. 35)
5. CSU Human Resources Liaison Report – *Beth Ryan* (pgs. 36-37)

K. REPORTS

1. Long Range Planning Committee/Nominations Committee – *Rasheedah Shakoor* (pgs. 38-39)
 - a. LRP Subcommittee Report by Keith Kompsi (pgs. 40-42)
2. Human Resources Committee – *Yvonne Bermudez* (pgs. 43-44)
3. Research Administration Committee – *Chantal Ebarle* (pg. 45)
4. AS/Student Union/Recreation Committee – *Jeff Rensel* (pgs. 46-47)
5. Commercial Services Committee – *Cyndi Farrington* (pgs. 48-50)
6. Business and Financial Services Committee – *Shailendra Baghel* (pgs. 51-52)
7. Information Technology Committee – *Alexander Gonzales* (pgs. 53-54)
8. Philanthropy Committee – *Ian Hannah* (pg.55)
9. Past Presidents Committee – *Monica Kauppinen* (pg. 56)
10. Risk Management Committee/AORMA Update – *Chuck Kissel*

L. INFORMATION AND ANNOUNCEMENTS

M. ADJOURNMENT

FUTURE MEETINGS

November 15, 2024 – San Diego Sheraton Marina
(remote?)
January 11, 2025 – San Diego Sheraton Marina

SECRETARY-TREASURER:

Richard Jackson
Auxiliary Organizations Association
P.O. Box 2177
Chico, CA 95927-2177

Phone: (530) 345-2009

NOTE TO MINUTES: The materials and reports briefly referenced in the following minutes are included in the meeting's Agenda Packet, available on the AOA website at the indicated page numbers.

AUXILIARY ORGANIZATIONS ASSOCIATION OF THE CALIFORNIA STATE UNIVERSITY

**Draft Minutes of the Executive Committee
Via Zoom**

June 21, 2024

Officers & Representatives

			<u>Present</u>
Heather Cairns	President	Dominguez Hills	Yes
Rasheedah Shakoor	Past President	Chico	Yes
Cecilia Ortiz	President-Elect	Northridge	Yes
Grace Slavik	Secretary/Treasurer	Northridge	Yes
Andrew Singletary	Elected Representative	Sacramento	Yes
Annie Macias	Elected Representative	San Marcos	No
Liz Roosa Millar	Elected Representative	Cal Poly Pomona	No
Michelle Crawford	Elected Representative	Cal Poly SLO	Yes
Andrea Burns	Elected Representative	Cal Poly SLO	Yes
John Doebler	Elected Representative	Northridge	Yes
Melinda Swearingen	Elected Representative	San Diego	Yes
Janelle Temnick	Elected Representative	San Diego	Yes

Designated Members

Jeffrey Rensel	Chair – AS/Student Union/Rec Comm.	Monterey Bay	Yes
Cyndi Farrington	Chair – Commercial Services Committee	Long Beach	Yes
Shailendra Baghel	Chair – Bus. & Financial Services Comm.	San Jose	Yes
Yvonne Bermudez	Chair – Human Resources Committee	Long Beach	Yes
Alexander Gonzales	Chair – Information Technology Comm.	Northridge	No
Chantal Ebarle	Chair – Research Admin Committee	East Bay	Yes
Ian Hannah	Chair – Philanthropy Committee	Sonoma	Yes
Chuck Kissel	Chair – Risk Management/Insurance	Fullerton	Yes
Monica Kauppinen	Chair – Past Presidents	Sacramento	Yes

Appointed Staff (Non-Voting)

Richard Jackson	Business Manager/CFO	AOA Executive Committee	Yes
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Board Liaisons (Non-Voting)

Colin Donahue	CABO Liaison	Northridge	No
Robyn Pennington	Business & Finance Liaison	Chancellor's Office	Yes
Aaron Moore	Advancement Liaison	Chancellor's Office	Yes
Carrie Rieth	General Counsel Liaison	Chancellor's Office	Yes
Beth Ryan	Human Resources Liaison	Chancellor's Office	Yes

Agenda Item	Follow- Up Action
<p><u>President’s Convening Welcome</u> Heather Cairns welcomed everyone at the table and participating by zoom.</p> <p>A. CALL TO ORDER AND OPENING REMARKS Cairns called the EC meeting to order at 12:03PM.</p> <p>Cairns announced that the meeting was recorded via Zoom to assist with recording the minutes.</p>	
<p>B. APPROVAL OF AGENDA (Agenda, pgs. 1-2)</p> <p><i>Action Taken: The meeting’s agenda was approved with amendments to change Selection of Conference Sessions Planning Manager and Revised Scholarship Policy to action items (m/Doebler, s/Kauppinen).</i></p>	
<p>C. APPROVAL OF 4/26/24 MEETING MINUTES</p> <p><i>Action Taken: The minutes were approved with minor typos noted (m/Doebler, s/Burns).</i></p>	
<p>PUBLIC COMMENT PERIOD There was no public comment period at this meeting.</p> <p>D. OLD BUSINESS FOLLOW-UP (Agenda, p.3)</p> <p>Richard Jackson presented a status update on the unfinished business items and board tasks carried forward from the prior meeting. There are no current issues carried over from prior meetings that need immediate attention but there are longer term items which can be found in page 3 of the agenda.</p>	

E. President's Report

2024 AOA Leadership Roster

The roster is included on page 4. No changes had been identified.

Plan for August and November meetings

In-person attendance was encouraged for the August meeting. Link to the hotel will be sent out to the group a month before the meeting.

Selection of Conference Sessions Planning Manager

Cairns introduced the agenda item regarding the selection of a conference session planning service provider. She informed the group that they had received four proposals, with positive interest shown by participants. Following discussions among the officers and subsequent conversations with three of the candidates (excluding Starr Lee who did not respond), a recommendation was put forth.

Cairns invited discussion before presenting the officers' recommendation of Deborah Hammond for the role. Reasons cited included her ability to effectively coach and mentor session planners and enhance conference content. Concerns about retirement plans among the candidates and alternate plans were addressed, with assurance that Hammond has plans in place to continue for the upcoming conference year.

Action Taken: The committee selected Debra Hammond and proposal approved (m/Ortiz, s/Shakoor).

Current Issues Affecting Auxiliaries (with CO Liaisons)

During the meeting, Pennington provided an update on the budgetary challenges facing Business and Finance division at the Chancellor's office. She mentioned that due to anticipated cuts in the upcoming fiscal year 2024/2025 budget, they are taking proactive measures to limit discretionary travel spending and looking into considering virtual meetings and conferences for Business and Finance division.

Regarding enrollment trends, Pennington acknowledged a national decline in college-bound demographics, though specific percentages vary by campus. She recommended reviewing recent Board of Trustee presentations (<https://youtu.be/gHO2AFR7CJY>) for detailed insights on these trends. In response to questions, she confirmed that Steve Relyea would attend conferences virtually for the next two fiscal years as part of their cost-saving measures.

Other divisions in the Chancellor's Office (HR, Advancement, and General Counsel) echoed similar concerns about budget constraints affecting their respective areas. They noted a need to prioritize spending and potentially transition some activities to virtual formats. Cairns noted the importance of monitoring these developments for future conference planning.

During the meeting, Kauppinen asked about the potential impact of budget cuts on auxiliary services and whether there were discussions about CSU Presidents tapping into reserves. Pennington responded that while there is always scrutiny over funding sources during budget constraints, the focus is currently on assessing academic programs and operational efficiencies rather than targeting auxiliaries specifically. She emphasized the need to prioritize essential expenditures and explore collaborative efforts across campuses to manage financial challenges effectively.

Swearingen inquired about upcoming salary increases and their impact on auxiliaries. Ryan explained that decisions regarding salary adjustments for FY 2024/2025 are pending budget approvals and collective bargaining agreements. She noted that certain provisions, such as

step placements for faculty, are exempt from budget contingencies. She also mentioned ongoing negotiations with various bargaining units and organizational assessments within HR.

Baghel raised concerns about declining enrollments and competition from other universities. Pennington acknowledged these issues, attributing enrollment declines to post-pandemic uncertainties and perceptions about the value of higher education. She highlighted ongoing efforts to enhance enrollment strategies and explore new revenue streams beyond cost-cutting measures.

Moore reported on ongoing discussions with campus Vice Presidents for Advancement regarding campus protests and demands related to the endowment. These conversations aim to ensure clarity on responsibilities for disclosing information under the McKee Transparency Act. He acknowledged support from CSU Chancellor's Office General Counsel in clarifying these matters. Moore noted persistent misunderstandings in this area and highlighted discussions about differences in investment policies between the university and its auxiliaries. He emphasized that while the university's statement on investment remains unchanged for the state side, it does not directly apply to auxiliaries. This topic dominated discussions throughout May and remains a key issue moving forward into the fall.

Ryan concluded with additional updates on system-wide HR initiatives, including organizational assessments and possible transition to a bi-weekly payroll system. She also alerted attendees to forthcoming audits on additional employment policies affecting auxiliary operations.

F. SECRETARY-TREASURER/BUSINESS MANAGER REPORT

YTD AOA Financial Report and Budget for FY 2024-25 (pages 5 and 6)

Jackson reported on the financial status and upcoming budget considerations for the fiscal year. He highlighted a positive net income projection, contingent on the fluctuating unrealized gains from Vanguard investments. He noted an unexpected \$84,000 legal expense due to overdue bills from Richard Bromley, and proposed inclusion of the Leadership Academy budget. Richard also discussed efforts to rebuild reserves following a significant loss from canceling the AOA conference in Indian Wells, with plans to increase fees and dues for financial stability. Discussion ensued regarding conference attendance projections, potential budget impacts, and considerations for virtual versus in-person meetings given current circumstances. Further communication on the status of the AOA Conference was recommended to dispel rumors and clarify intentions of continuing 2025 AOA conference.

Action Taken: The FY 2024-25 budget was approved as presented (m/Doebler s/Ortiz).

Future AOA Conference Sites

Cairns noted the upcoming conference locations: San Diego for 2025 and Oakland for 2026. Jackson added that San Diego also hosts the 2027 conference due to an existing contract. Cairns acknowledged this, expressing awareness of concerns about Oakland in 2026. She emphasized the importance of effectively communicating these decisions to members, focusing on the positives and addressing financial considerations.

G. PRESIDENT-ELECT'S REPORT

2024 AOA conference Planning Report

Ortiz provided updates on preparations for the 2025 conference. She noted that registration is now open for business partners and members, alongside the call for presentations and education sessions. Current registration figures will be shared following the rescheduled Conference Planning Committee (CPC) meeting. Ortiz highlighted the committee's careful consideration of logistical details, emphasizing fiscal responsibility in their decisions. She also mentioned discussions with keynote speaker, Dr. Giles, who seeks input on the association's goals and its capacity for organizational change, encouraging responses from EC members to inform the keynote address. Ortiz is asking for input on the following questions: (1) What are your association or your auxiliary's goals? And (2) how much organizational capacity do we have to change?

Signed NACAS Agreement

Additionally, Ortiz announced the successful renewal of the partnership agreement with NACAS, focusing on mutual promotion with their vendors to enhance conference participation. Cairns added that her recent attendance with Newberg (AOA service provider) at the NACAS West Conference yielded positive connections with potential new sponsors, attributing the location in San Diego as a draw for interest. Their efforts are expected to bolster financial support for the upcoming conference.

H. MEMBER RESOURCES

AOA Leadership Academy Plan and Materials

Ebarle reported that significant progress had been made on updating documents based on feedback from the last EC meeting. She mentioned the finalization of the application process with Dixie Johnson and noted that the application was ready for posting on the website soon after some final updates. Ebarle invited the EC members to review the application once it's posted, highlighting that it largely mirrors the previous version with minor adjustments. Cairns raised a query about ensuring the Past President's involvement on the Selection Committee, clarifying whether it should be the immediate Past President or any Past President from the group. Ebarle confirmed it would be the most recent Past President, aligning with earlier discussions for continuity in Leadership Academy and its connection with the AOA Past Presidents group. Cairns also inquired about the application timeline, with Ebarle confirming that applications would be released in August and accepted back within two months to accommodate supervisor approvals and department discussions. She added that an email address would be provided for inquiries during the process. Cairns concluded by thanking Ebarle and expressing excitement about the upcoming application cycle, inviting further questions or comments from attendees.

Issue Brief on Auxiliary Board Member Fiduciary Responsibility by Robert Griffin (pages 15 to 20)

issue brief concerning Auxiliary board member fiduciary responsibilities was sent to the Executive Committee. Jackson clarified that the document, requested from Robert Griffin, was intended for informational purposes and had been shared with all Executive Directors (EDs). Cairns confirmed that the EDs had received it as well. Hannah noticed that the document was labeled as a draft and inquired about finalization and codification. Jackson acknowledged the oversight in removing the draft label and confirmed that the document is indeed final.

Update on Website Membership (pages 21 to 24)

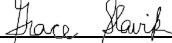
Johnson will provide an update in the August meeting.

I. NEW AND RETURNING BUSINESS ITEMS

Updates to Revised Scholarship Policy (file name: Scholarship of Excellency Policy)

There was a misunderstanding regarding the policy draft attached to the agenda, as it was found to be outdated. Jackson will contact Johnson to obtain the current policy draft and will include this item for review by the Executive Committee in the August meeting.

Additionally, Shakoor confirmed with Farrington her willingness to chair the Scholarship Committee this year, to which Farrington enthusiastically agreed. Shakoor and Farrington will coordinate separately to discuss matters related to the Scholarship Committee.

<p>J. BUILDING RELATIONSHIPS AND PARTNERS</p> <p>No formal reports from the CABO or Chancellor's Office Liaisons at this abbreviated meeting.</p>	
<p>K. REPORTS</p> <p>No formal reports from the AOA Standing Committee Chairs at this abbreviated meeting.</p>	
<p>L. INFORMATION AND ANNOUNCEMENTS</p> <p>Next meeting: August 9, 2024 (in person) at 8:30AM.</p>	
<p>N. ADJOURNMENT</p> <p>By acclamation, the Executive Committee was adjourned at 1:11pm.</p> <p>Respectfully submitted,  _____ Secretary/Treasurer</p>	

Auxiliary Organizations Association
 Administrative Office
 P.O. Box 2177
 Chico, CA 95927-2177

MEMORANDUM

To: Executive Committee Attendees
 Auxiliary Organizations Association

Date: July 12, 2024

From: Richard Jackson
 Secretary/Treasurer

File:

Subject: Follow-Up Assignments from the
April 26, 2024 Executive Committee Meeting

cc:

Below is a summary of items needing follow-up action, taken from the minutes of the June 21, 2024 Executive Committee Meeting, or carried over from a prior meeting. This list is intended to aid the responsible parties in their follow-up activities and their preparation of updates or agenda items for the next Executive Committee meeting on August 9, 2024.

Action	Responsible Individual	Notes on Status
None at this time.		

Longer-Term Parking Lot:

- Discuss if it is appropriate to use personal credit cards to pay (and get reimbursed) for AOA meeting expenses (as opposed to having AOA pay directly)
- Revise the AOA Recognition Policy: e.g., the AOA pin is the gift to the outgoing President – no gavel or plaque or other gift.
- Create a revised one-page Marketing Fact Sheet on Auxiliaries and AOA.
- Establish an Education Coordinator to oversee Leadership Academy programming (e.g. an AOA member, Service Provider, or Past Presidents Group designee.
- Consider allowing Committees to issue small Travel Awards for attendance at AOA conference (Maddison Burton; RAC Chair).
- Review, clarify and/or revise the qualifications criteria for the Lifetime Honorary AOA Member Award.
- Work with Carrie Rieth to offer a refresher Professional Development Webinar on the McKee Act for viewing by the membership.
- Develop other Education and Training Series programs for the membership, including utilizing Business Partner presentations.
- Establish a working group to propose clarifying changes to the CO's Operating Agreement template.
- Work with Carrie Rieth to arrange for an auxiliary review process of proposed changes to the Compliance Guide.



2024 AOA EXECUTIVE COMMITTEE ROSTER

ELECTED OFFICERS ¹

Heather Cairns	President	University Corporation, CSU Northridge
Rasheedah Shakoor	Past President	Associated Students, CSU Dominguez Hills
Cecilia Ortiz	President-Elect	University Union, CSU Dominguez Hills
Grace Slavik	Secretary/Treasurer	University Corporation, CSU Northridge

ELECTED REPRESENTATIVES ²

Andrew Singletary	Term expires 1/25	Union WELL, CSU Sacramento
Annie Macias	Term expires 1/25	Associated Students, San Marcos
Liz Roosa Millar	Term expires 1/25	Associated Students, Cal Poly Pomona
Michelle Crawford	Term expires 1/25	Associated Students, Cal Poly SLO
Andrea Burns	Term expires 1/26	Cal Poly Corporation, San Luis Obispo
John Doebler	Term expires 1/26	Associated Students, CSU Northridge
Melinda Swearingen	Term expires 1/26	Research Foundation, San Diego State
Janelle Temnick	Term expires 1/26	Aztec Shops, San Diego State

STANDING COMMITTEE CHAIRS ⁴

Jeffrey Rensel	AS/Student Union/Rec	Otter Student Union, Monterey Bay
Cyndi Farrington	Commercial Services	Forty-Niner Shops, CSU Long Beach
Shailendra Baghel	Business & Financial Services	Research Foundation, San Jose State
Yvonne Bermudez	Human Resources	Forty-Niner Shops, CSU Long Beach
Alexander Gonzales	Information Technology	University Student Union, CSU Northridge
Rasheedah Shakoor	Long Range Planning	Associated Students, CSU Dominguez Hills
	Nominations	
Chantal Ebarle	Research Administration	Research & Sponsored Pgms, CSU East Bay
Ian Hannah	Philanthropy Committee	Sonoma State University
Chuck Kissel	Risk Management & Insurance Programs	Auxiliary Services Corporation, Fullerton
Monica Kauppinen	Past Presidents	University Enterprises, Sacramento State

APPOINTED STAFF ⁴

Richard Jackson	Business Manager/CFO	AOA Executive Office
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DESIGNATED LIAISONS

Colin Donahue	CABO Liaison	CSU Northridge
Robyn Pennington	Business & Finance Liaison	CSU Chancellor's Office
Aaron Moore	Advancement Liaison	CSU Chancellor's Office
Carrie Rieth	General Counsel Liaison	CSU Chancellor's Office
Beth Ryan	Human Resources Liaison	CSU Chancellor's Office

- 1) Elected by membership to one-year terms.
- 2) Elected by membership to staggered two-year terms.
- 3) Standing Committees are represented on the Executive Committee by representatives who are selected by their respective committees and are designated voting members of the Executive Committee.
- 4) Appointed by Executive Committee to one-year service contract and is non-voting.
- 5) Appointed by Executive Committee, these are designated liaisons and standing attendees and are non-voting.

Auxiliary Organizations Association

General Operations Profit and Loss Statement: Budget vs. Actual

Fiscal Year 2023-24

(As of 8/1/24)

		<u>General Operations</u>	
		2023-2024	2024-2025
	Revised Budget	Projected 6/30	Approved Budget
1	Income		
2	40000 — AOA Dues	\$233,622	\$299,394
3	42000 — Standing Committee Income	\$0	
4	43000 — Scholarship Donations		
5	44000 — AORMA Dividend		
6	45000 — Interest Income		
7	46000 — Dividend Income	\$5,281	\$5,000
8	47000 — Realized Gain on Investments	\$5,328	\$5,000
9	48000 — Unrealized Gain on Investments	\$60,603	\$5,000
10	45000 — Extraordinary Income	\$516	\$200
11	Total Income	<u>\$305,351</u>	<u>\$314,594</u>
12			
13	Expense		
14	70000 — Contracted Service - Business Manager	\$46,972	\$48,381
15	70500 — Sec/Treas Travel & AOA Office Expens	\$4,910	\$5,000
16	71000 — Compliance Consultant Analyses/Monit	\$6,900	\$8,000
17	71500 — Legislative Liaison Travel Exp		
18	72000 — AOA Legal Counsel (requested services)		
19	73000 — Retainer- HR Legal Counsel	\$54,350	\$30,000
20	73500 — AOA HR Legal Counsel Expenses	\$1,103	\$3,000
21	74000 — Advocacy/Liaison Expenses		
22	75000 — Audit/Tax Prep Expenses	\$18,500	\$19,000
23	75300 — Insurance Expense	\$6,706	\$7,835
24	75500 — COGR Dues Expense		\$5,500
25	76000 — Executive Committee Travel Exp	\$15,156	\$15,000
26	76500 — Executive Committee Meeting Exp	\$8,508	\$25,000
27	AOA Leadership Academy		\$18,000
28	77000 — AS/SU Committee Expenses		
29	77100 — Financial Services Com Expenses		
30	77200 — HR Committee Expenses	\$11,223	
31	AOA Biennial Salary Survey	\$12,500	
32	77300 — IT Committee Expenses		
33	77400 — Research Admin Com Expenses	\$15,673	
34	77600 — Commercial Services Committee Expenses		
35	77900 — Philanthropy Committee Expenses		
36	77800 — Standing Committee Meetings/Programs		\$25,000
37	97000 -- Website Depreciation Expense		
38	78000 — Web Hosting/Maintenance Exp	\$37,954	\$40,000
39	Website Content/AOA Directory Update		\$7,000
40	AOA Scholarship Program		\$10,000
41	79000 — Gifts and Awards Expense	\$1,426	\$500
42	79400 — Bad Debt Expense		
43	Special Projects (Website Implementation)		
44	79500 — Miscellaneous Expenses	\$9,135	\$10,000
45	Total Expense	<u>\$251,015</u>	<u>\$277,216</u>
46			
47	Net Income	<u>\$54,335</u>	<u>\$37,378</u>
48			
49	January Conference Summary		
50			
51	Income	\$579,970	\$621,750
52	Expense	\$617,473	\$621,000
53	Net Income	<u>-\$37,503</u>	<u>\$750</u>
54			
55			
56	TOTAL AOA NET INCOME	<u>\$16,832</u>	<u>\$38,128</u>
57			
58			
59	Projected AOA Net Assets as of 6/30/24		
60			
61	Reserves:		
62	Working Capital	\$121,700	
63	Conference Contingency	\$138,696	
64	Special Projects/General Contingency	\$50,000	
65	Total Reserves	<u>\$310,396</u>	
66			
67	Unallocated Net Assets:		
68	Beginning Balance 7-1-23	\$0	
69	Add: Projected FY 23/24 income	\$16,832	
70	Total Projected Unallocated Net Assets at 6/30/24	<u>\$16,832</u>	
71			
72	Total AOA Net Assets Projected as of 6/30/24	<u>\$327,228</u>	

Auxiliary Organizations Association (AOA)

Profit and Loss by Area

July 1 through August 1, 2024

08/01/24

	<u>January Conferen...</u>	<u>General Operatio...</u>	<u>Unclassified</u>	<u>TOTAL</u>
Income	0.00	0.00	0.00	0.00
Expense				
80470 — Cnf Contract Srv-Patrick Bai...	10,000.00	0.00	0.00	10,000.00
83000 — Hotel Function & Meal Expe...	53,000.00	0.00	0.00	53,000.00
78000 — Web Hosting/Maintenance ...	0.00	3,096.60	0.00	3,096.60
77200 — HR Committee Expenses	0.00	14,152.71	0.00	14,152.71
76000 — Executive Committee Travel...	131.00	0.00	0.00	131.00
71000 — Retainer - Legislative Liaison	0.00	5,025.00	0.00	5,025.00
70500 — S/T Travel & AOA Office Ex...	0.00	91.72	0.00	91.72
Total Expense	<u>63,131.00</u>	<u>22,366.03</u>	<u>0.00</u>	<u>85,497.03</u>
Net Income	<u>-63,131.00</u>	<u>-22,366.03</u>	<u>0.00</u>	<u>-85,497.03</u>

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

Type	Date	Num	Name	Memo	Account	Class	Clr
Income							
52300 — In-Kind Contributions							
General Journal	06/30/23	AJE #7...	Various	To record in-kin...	52300 — In-Kind Contri...	January Co...	
General Journal	07/01/23	BP In-k...		NACAS In-Kind ...	52300 — In-Kind Contri...	January Co...	
Total 52300 — In-Kind Contributions							
49500 — Extraordinary Income							
Sales Receipt	06/09/23	91		BofA Merchant S...	49500 — Extraordinary ...	General Op...	
Sales Receipt	09/12/23	98		BofA Merchant S...	49500 — Extraordinary ...	General Op...	
Sales Receipt	10/11/23	100		BofA Merchant S...	49500 — Extraordinary ...	January Co...	
Sales Receipt	11/30/23	103		BofA Merchant S...	49500 — Extraordinary ...	General Op...	
Sales Receipt	12/07/23	104		BofA Merchant S...	49500 — Extraordinary ...	General Op...	
Sales Receipt	01/31/24	111		BofA Merchant S...	49500 — Extraordinary ...	General Op...	
Sales Receipt	02/07/24	113		BofA Merchant S...	49500 — Extraordinary ...	General Op...	
Sales Receipt	02/13/24	115		Sedgwick refund	49500 — Extraordinary ...	General Op...	
Sales Receipt	03/07/24	118		BofA Merchant S...	49500 — Extraordinary ...	General Op...	
Total 49500 — Extraordinary Income							
52000 — Business Partner Income							
52100 — Business Partner Reg Fee							
Sales Receipt	08/31/23	94		PayPal Aug2023	52100 — Business Part...	January Co...	
Sales Receipt	09/30/23	96		PayPal Deposit f...	52100 — Business Part...	January Co...	
Sales Receipt	10/31/23	99		PayPal Deposit ...	52100 — Business Part...	January Co...	
Sales Receipt	11/30/23	102		PayPal Deposit f...	52100 — Business Part...	January Co...	
Sales Receipt	12/26/23	109		Dep 1 check 20...	52100 — Business Part...	January Co...	
Sales Receipt	12/31/23	105		Paypal Deposit f...	52100 — Business Part...	January Co...	
Sales Receipt	01/31/24	110		PayPal Sales Jan ...	52100 — Business Part...	January Co...	
General Journal	01/31/24	PPal Cr...		PayPal Credits Ja...	52100 — Business Part...	January Co...	
Sales Receipt	02/29/24	112		PayPal Deposit f...	52100 — Business Part...	January Co...	
Sales Receipt	03/07/24	119		Check 2/6/24	52100 — Business Part...		

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Type	Date	Num	Name	Memo	Account	Class	Clr
Total 52100 — Business Partner Reg Fee							
52000 — Business Partner Income - Other							
General Journal	06/30/23	AJE #2...	Various	To record revers...	52000 — Business Part...	January Co...	
Sales Receipt	08/31/23	94		PayPal Aug2023	52000 — Business Part...	January Co...	
Sales Receipt	09/14/23	95		CSURMA 2024 C...	52000 — Business Part...	January Co...	
Sales Receipt	09/30/23	96		PayPal Deposit f...	52000 — Business Part...	January Co...	
Sales Receipt	10/31/23	99		PayPal Deposit ...	52000 — Business Part...	January Co...	
Sales Receipt	10/31/23	101		Dep 3 sponsors...	52000 — Business Part...	January Co...	
Sales Receipt	11/30/23	102		PayPal Deposit f...	52000 — Business Part...	January Co...	
Sales Receipt	12/07/23	106		Compass Grp S...	52000 — Business Part...	January Co...	
Sales Receipt	12/26/23	109		Dep 7 checks 2...	52000 — Business Part...	January Co...	
Sales Receipt	12/31/23	105		Paypal Deposit f...	52000 — Business Part...	January Co...	
Sales Receipt	01/31/24	110		PayPal Sales Jan ...	52000 — Business Part...	January Co...	
Sales Receipt	02/05/24	114		Conf Deposits 3...	52000 — Business Part...	January Co...	
Sales Receipt	02/13/24	117		BP Sponsor chec...	52000 — Business Part...	January Co...	
Sales Receipt	02/14/24	116		Alliant BP deposit	52000 — Business Part...	January Co...	
Total 52000 — Business Partner Income - Other							
Total 52000 — Business Partner Income							
50000 — Conference Registration Fees							
Sales Receipt	06/19/23	90		23 Cnf guest reg	50000 — Conference R...	January Co...	
General Journal	06/30/23	Advanc...		CSUN SU Cnf Re...	50000 — Conference R...	January Co...	
Sales Receipt	08/31/23	94		PayPal Aug2023	50000 — Conference R...	January Co...	
Sales Receipt	09/30/23	96		PayPal Deposit f...	50000 — Conference R...	January Co...	
Sales Receipt	10/31/23	99		PayPal Deposit ...	50000 — Conference R...	January Co...	
Sales Receipt	11/30/23	102		PayPal Deposit f...	50000 — Conference R...	January Co...	
Sales Receipt	12/31/23	105		Paypal Deposit f...	50000 — Conference R...	January Co...	
Check	01/16/24	2987	CSU Northridge, Univ St...	Reimb Tari Hunt...	50000 — Conference R...	January Co...	
General Journal	01/31/24	PPal Re...		PayPal refund R...	50000 — Conference R...	January Co...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Sales Receipt	01/31/24	110		PayPal Sales Jan ...	50000 — Conference R...	January Co...	
General Journal	01/31/24	PPal Cr...		PayPal Credits Ja...	50000 — Conference R...	January Co...	
Sales Receipt	02/05/24	114		Conf Regis depo...	50000 — Conference R...	January Co...	
Sales Receipt	02/13/24	117		Cnf member gu...	50000 — Conference R...	January Co...	
Sales Receipt	02/29/24	112		PayPal Deposit f...	50000 — Conference R...	January Co...	
Total 50000 — Conference Registration Fees							
48000 — Unrealized Gains on Investments							
General Journal	06/30/23	Post Va...		Post Vangd 6/30	48000 — Unrealized Ga...	General Op...	
General Journal	06/30/23	Post Va...		Post Vangd 6/30	48000 — Unrealized Ga...	General Op...	
General Journal	09/30/23	Vangd ...		Post Vanguard 9...	48000 — Unrealized Ga...	General Op...	
General Journal	09/30/23	Vangd ...		Post Vanguard 9...	48000 — Unrealized Ga...	General Op...	
General Journal	12/31/23	Vangd ...		Post Vangd Dec ...	48000 — Unrealized Ga...	General Op...	
General Journal	12/31/23	Vangd ...		Post Vangd Dec...	48000 — Unrealized Ga...	General Op...	
General Journal	03/31/24	Vangd ...		Vangd posting f...	48000 — Unrealized Ga...	General Op...	
General Journal	03/31/24	Vangd ...		Vangd posting f...	48000 — Unrealized Ga...	General Op...	
Total 48000 — Unrealized Gains on Investments							
47000 — Realized Gain on Investments							
General Journal	12/31/23	Vangd ...		Post Vangd Dec ...	47000 — Realized Gain ...	General Op...	
Total 47000 — Realized Gain on Investments							
46000 — Dividend Income							
General Journal	06/30/23	Post Va...		Post Vangd 6/30	46000 — Dividend Inco...	General Op...	
General Journal	06/30/23	Post Va...		Post Vangd 6/30	46000 — Dividend Inco...	General Op...	
General Journal	09/30/23	Vangd ...		Post Vanguard 9...	46000 — Dividend Inco...	General Op...	
General Journal	09/30/23	Vangd ...		Post Vanguard 9...	46000 — Dividend Inco...	General Op...	
General Journal	12/31/23	Vangd ...		Post Vangd Dec ...	46000 — Dividend Inco...	General Op...	
General Journal	12/31/23	Vangd ...		Post Vangd Dec ...	46000 — Dividend Inco...	General Op...	
General Journal	03/31/24	Vangd ...		Vangd posting f...	46000 — Dividend Inco...	General Op...	
General Journal	03/31/24	Vangd ...		Vangd posting f...	46000 — Dividend Inco...	General Op...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Total 46000 — Dividend Income							
45000 — Interest Income							
Deposit	06/30/23			Interest	45000 — Interest Income	January Co...	
Deposit	07/31/23			Interest	45000 — Interest Income	General Op...	
Deposit	08/31/23			Interest	45000 — Interest Income	General Op...	
Deposit	09/30/23			Interest	45000 — Interest Income	General Op...	
Deposit	10/31/23			Interest	45000 — Interest Income	General Op...	
Deposit	11/30/23			Interest	45000 — Interest Income	General Op...	
Deposit	12/31/23			Interest	45000 — Interest Income	General Op...	
Deposit	01/31/24			Interest	45000 — Interest Income	General Op...	
Deposit	02/29/24			Interest	45000 — Interest Income	General Op...	
Deposit	03/31/24			Interest	45000 — Interest Income		
Deposit	04/30/24			Interest	45000 — Interest Income		
Deposit	05/31/24			Interest	45000 — Interest Income		
Total 45000 — Interest Income							
40000 — AOA Dues							
Sales Receipt	06/10/23	88		June 23 checks (...)	40000 — AOA Dues	General Op...	
Sales Receipt	06/19/23	89		June 23 Checks ...	40000 — AOA Dues	General Op...	
General Journal	06/30/23	Dues Rec	Various	Post AC 6/30	40000 — AOA Dues	General Op...	
General Journal	06/30/23	DuesD...	Various	Defer Inc 6/30 (...)	40000 — AOA Dues	January Co...	
General Journal	06/30/23	AJE #1...	Various	Adj A/R and def...	40000 — AOA Dues	General Op...	
Sales Receipt	07/24/23	92		Deposit July che...	40000 — AOA Dues	General Op...	
Sales Receipt	09/18/23	97		Sept 2023 chec...	40000 — AOA Dues	General Op...	
Sales Receipt	12/27/23	108		CK 2023 Cap Ra...	40000 — AOA Dues	General Op...	
General Journal	04/05/24	DuesDep		Dues Dep SJSU RF	40000 — AOA Dues	General Op...	
General Journal	04/11/24			Dues Dep April 11	40000 — AOA Dues	General Op...	
General Journal	04/16/24	Dues		Dues April 16	40000 — AOA Dues	General Op...	
General Journal	04/22/24	Dues		Dues April 22	40000 — AOA Dues	General Op...	
General Journal	05/06/24	AOA D...		Dues May 2024	40000 — AOA Dues	General Op...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Total 40000 — AOA Dues							
Total Income							
Expense							
80470 — Cnf Contract Srv-Patrick Bailey							
General Journal	06/30/23	Due Pa...		Due Patrick Bail...	80470 — Cnf Contract S...	January Co...	
General Journal	07/01/23	Rev6/3...		Rev 6/30 due Pa...	80470 — Cnf Contract S...	January Co...	
Check	08/20/23	2925	Patrick Bailey	1st-2nd Qtr 20...	80470 — Cnf Contract S...	January Co...	
Check	09/27/23	2943	Patrick Bailey	3rd Qtr 2023 co...	80470 — Cnf Contract S...	January Co...	
Check	02/01/24	2996	Patrick Bailey	4th Qtr 2023 co...	80470 — Cnf Contract S...	January Co...	
Check	04/30/24	3020	Patrick Bailey	1st Qtr 2024 co...	80470 — Cnf Contract S...	January Co...	
Check	07/13/24	3050	Patrick Bailey	2nd Qtr 2024 c...	80470 — Cnf Contract S...	January Co...	
Total 80470 — Cnf Contract Srv-Patrick Bailey							
77250 — AOA Salary Survey Expense							
Check	10/27/23	2957	Human Resources Strat...	Deposit #1 on 2...	77250 — AOA Salary Su...	General Op...	
Check	03/12/24	3005	Human Resources Strat...	Deposit #2 on 2...	77250 — AOA Salary Su...	General Op...	
Check	04/30/24	3018	Human Resources Strat...	Final paymt of 3...	77250 — AOA Salary Su...	General Op...	
Total 77250 — AOA Salary Survey Expense							
80460 — Bella Newberg							
General Journal	06/30/23	AJE #5...	Various	To adj AP to act...	80460 — Bella Newberg	January Co...	
Check	08/20/23	2919	Isabel Newberg	Serv Contract 2...	80460 — Bella Newberg	January Co...	
Check	11/12/23	2968	Isabel Newberg	Serv Contract 3...	80460 — Bella Newberg	January Co...	
Check	02/01/24	2995	Isabel Newberg	Inv #4 Service ...	80460 — Bella Newberg	January Co...	
Check	05/06/24	3026	Isabel Newberg	Inv #1 Service ...	80460 — Bella Newberg	January Co...	
Total 80460 — Bella Newberg							
80500 — Service Provider Travel Expense							
General Journal	06/30/23	AJE #5...	Various	To adj AP to act...	80500 — Service Provid...	January Co...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Check	08/20/23	2919	Isabel Newberg	Bella N CPC Nov...	80500 — Service Provid...	January Co...	
Check	09/05/23	2930	Taren Mulhause	TMulhause CPC ...	80500 — Service Provid...	January Co...	
Check	10/13/23	2947	CSU Northridge Associa...	Pat Bailey CPC A...	80500 — Service Provid...	January Co...	
Check	12/06/23	2974	Lorlie Leetham	LLeethan NACA...	80500 — Service Provid...	January Co...	
Check	01/11/24	2983	Isabel Newberg	Bella N 2024 Cn...	80500 — Service Provid...	January Co...	
Check	01/11/24	2986	Taren Mulhause	TM 2024 Cnf tra...	80500 — Service Provid...	January Co...	
Check	05/06/24	3025	Taren Mulhause	TarenM April CP...	80500 — Service Provid...	January Co...	
Check	06/30/24	3042	CSU Northridge Universi...	Reimb BNewber...	80500 — Service Provid...	January Co...	
Check	06/30/24	3043	Isabel Newberg	Reimb 5/8 trav...	80500 — Service Provid...	January Co...	
Check	06/30/24	3043	Isabel Newberg	Reimb NACAS W...	80500 — Service Provid...	January Co...	
Total 80500 — Service Provider Travel Expense							
80450 — Cnf Contract Srv-Lorlie Leetham							
Check	03/18/24	3011	Lorlie Leetham	LLeetham hours...	80450 — Cnf Contract S...	January Co...	
Total 80450 — Cnf Contract Srv-Lorlie Leetham							
89000 — Donated Goods and Services							
General Journal	06/30/23	AJE #7...	Various	To record in-kin...	89000 — Donated Good...	January Co...	
General Journal	07/01/23	BP In-k...		NACAS In-Kind ...	89000 — Donated Good...	January Co...	
Total 89000 — Donated Goods and Services							
80300 — Conf Contract Service-Taren M							
Check	06/30/23	2914	Taren Mulhause	2nd Qtr 2023 S...	80300 — Conf Contract...	January Co...	
Check	10/27/23	2956	Taren Mulhause	TM 3rd Qtr 2023	80300 — Conf Contract...	January Co...	
Check	01/11/24	2986	Taren Mulhause	TM 4th Qtr 2023	80300 — Conf Contract...	January Co...	
Check	04/30/24	3019	Taren Mulhause	TM 1st Qtr 2024	80300 — Conf Contract...	January Co...	
Check	06/30/24	3045	Taren Mulhause	TM, 2nd Qtr 20...	80300 — Conf Contract...	January Co...	
Total 80300 — Conf Contract Service-Taren M							
80100 — Conf Contract Service-R Jackson							
Check	06/05/23	2903	Richard Jackson	RJ 23-24 Contra...	80100 — Conf Contract...	January Co...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Check	04/02/24	3015	Richard Jackson	RJ Conf contract...	80100 — Conf Contract...	January Co...	
Total 80100 — Conf Contract Service–R Jackson							
86000 — CPC Expenses							
86100 — CPC Travel Expense							
Check	06/25/23	2905	Humboldt State Sponsor...	LRodelander No...	86100 — CPC Travel Ex...	January Co...	
Check	06/25/23	2906	CSU Northridge Universi...	HCairns April 2...	86100 — CPC Travel Ex...	January Co...	
Check	06/25/23	2908	CSU, Northridge Univ. S...	Jeremy Hamlett ...	86100 — CPC Travel Ex...	January Co...	
Check	06/25/23	2908	CSU, Northridge Univ. S...	Kaila Lavin Aug ...	86100 — CPC Travel Ex...	January Co...	
General Journal	06/25/23	Cancel ...		Cancel #2905, r...	86100 — CPC Travel Ex...	January Co...	
Check	06/30/23	2912	Leslie Rodelander	LRodelander No...	86100 — CPC Travel Ex...	January Co...	
Check	06/30/23	2915	University Corp at Mont...	SLee 4/20/23	86100 — CPC Travel Ex...	January Co...	
Invoice	06/30/23	AOA20...	Humboldt State Sponsor...	Reimb duplicate...	86100 — CPC Travel Ex...	January Co...	
Sales Receipt	07/24/23	93		Reimb 2 errone...	86100 — CPC Travel Ex...	January Co...	
Check	09/05/23	2932	CSU San Marcos Founda...	Donna Day Aug ...	86100 — CPC Travel Ex...	January Co...	
Check	09/05/23	2934	CSU Northridge Universi...	HCairns Aug 20...	86100 — CPC Travel Ex...	January Co...	
Check	10/27/23	2954	CSU Northridge, Univ St...	Braud Tamika C...	86100 — CPC Travel Ex...	January Co...	
Check	11/11/23	2966	CSU Northridge Universi...	HCairns August ...	86100 — CPC Travel Ex...	January Co...	
Check	01/27/24	2990	CSU San Marcos Founda...	Donna Day Jan ...	86100 — CPC Travel Ex...	January Co...	
Total 86100 — CPC Travel Expense							
86500 — CPC Meeting Expenses							
Check	08/01/23	2918	Richard Jackson	IWellsHyatt est ...	86500 — CPC Meeting E...	January Co...	
Check	09/05/23	2928	Richard Jackson	IWellsHyatt refu...	86500 — CPC Meeting E...	January Co...	
Total 86500 — CPC Meeting Expenses							
86000 — CPC Expenses - Other							
Check	05/06/24	3024	CSU Northridge Universi...	Reimburse CSU ...	86000 — CPC Expenses	January Co...	
Total 86000 — CPC Expenses - Other							

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Type	Date	Num	Name	Memo	Account	Class	Clr
Total 86000 — CPC Expenses							
80200 — Conf Contract Service–D Johnson							
Check	06/03/23	2902	Dixie L. Johnson	Jan–Mar 2023 S...	80200 — Conf Contract...	January Co...	
Check	06/03/23	2902	Dixie L. Johnson	Mar–Jun 2023 S...	80200 — Conf Contract...	January Co...	
Check	06/03/23	2902	Dixie L. Johnson	Mar–May Hourly...	80200 — Conf Contract...	January Co...	
Check	09/05/23	2935	Dixie L. Johnson	Qtrly Inv – Sept ...	80200 — Conf Contract...	January Co...	
Check	09/05/23	2935	Dixie L. Johnson	Feb 2023 Hourl...	80200 — Conf Contract...	January Co...	
Check	09/05/23	2935	Dixie L. Johnson	June–Aug 2023 ...	80200 — Conf Contract...	January Co...	
Check	12/06/23	2972	Dixie L. Johnson	Qtrly Inv – Dec ...	80200 — Conf Contract...	January Co...	
Check	12/06/23	2972	Dixie L. Johnson	Sept–Nov 2023 ...	80200 — Conf Contract...	January Co...	
Check	02/01/24	2997	Dixie L. Johnson	Dec–Jan contrac...	80200 — Conf Contract...	January Co...	
Check	03/12/24	3008	Dixie L. Johnson	Mar qtr invoice ...	80200 — Conf Contract...	January Co...	
Check	06/05/24	3031	Dixie L. Johnson	Jun qtr invoice ...	80200 — Conf Contract...	January Co...	
Check	06/05/24	3031	Dixie L. Johnson	Cnf Consulting ...	80200 — Conf Contract...	January Co...	
Total 80200 — Conf Contract Service–D Johnson							
88000 — Web/AV Tech/ E Air Expense							
Check	06/05/23	2903	Richard Jackson	EAir software an...	88000 — Web/AV Tech...	January Co...	
Check	06/05/23	2903	Richard Jackson	EAir Upgrade Pr...	88000 — Web/AV Tech...	January Co...	
Check	08/20/23	2921	Centium Software, Inc.	EventsAir Additi...	88000 — Web/AV Tech...	January Co...	
Check	10/25/23	2953	Centium Software, Inc.	EventsAir Addit'l...	88000 — Web/AV Tech...	January Co...	
Check	10/30/23	2962	Richard Jackson	Centium EAir fo...	88000 — Web/AV Tech...	January Co...	
Check	11/11/23	2965	Centium Software, Inc.	EventsAir Addit'l...	88000 — Web/AV Tech...	January Co...	
Check	01/27/24	2988	Centium Software, Inc.	EventsAir Addit'l...	88000 — Web/AV Tech...	January Co...	
Check	02/20/24	2999	Centium Software, Inc.	EventsAir Upgra...	88000 — Web/AV Tech...	January Co...	
Total 88000 — Web/AV Tech/ E Air Expense							
87000 — Speaker Contract Expenses							
General Journal	06/30/23	AJE #4...	Various	Speaker fee reve...	87000 — Speaker Contr...	January Co...	
Check	01/11/24	2985	The Culture People	Keynote adres...	87000 — Speaker Contr...	January Co...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Total 87000 — Speaker Contract Expenses							
85000 — Non-Hotel Function/Meal Exp							
Check	11/11/23	2963	World Class Casino Ente...	Cnf Casino even...	85000 — Non-Hotel Fu...	January Co...	
Check	12/06/23	2969	Richard Jackson	Vue Rest deposi...	85000 — Non-Hotel Fu...	January Co...	
Check	01/11/24	2980	Steele Trade Shows	Pipe/Drapery fo...	85000 — Non-Hotel Fu...	January Co...	
Check	01/11/24	2981	Elevated Party Solutions	Balloon columns...	85000 — Non-Hotel Fu...	January Co...	
Check	01/31/24	2992	Richard Jackson	CPC/EC Apprec ...	85000 — Non-Hotel Fu...	January Co...	
Check	02/01/24	2993	Colton Inverson	Drag Entertainer...	85000 — Non-Hotel Fu...	January Co...	
Total 85000 — Non-Hotel Function/Meal Exp							
84000 — Marketing/Communication Exp							
Check	11/11/23	2967	Bamko	Lapel pins 2024...	84000 — Marketing/Co...	January Co...	
Check	12/06/23	2973	I.D. Me Promotions	Imprinted Thro...	84000 — Marketing/Co...	January Co...	
Check	12/30/23	2977	Lorlie Leetham	LLeetham hours...	84000 — Marketing/Co...	January Co...	
Check	12/30/23	2977	Lorlie Leetham	LLeetham BP Zo...	84000 — Marketing/Co...	January Co...	
Check	01/27/24	2991	CSU, Long Beach Univer...	Aaron Elimelech...	84000 — Marketing/Co...	January Co...	
Check	01/27/24	2991	CSU, Long Beach Univer...	Aaron Elimelech...	84000 — Marketing/Co...	January Co...	
Check	01/27/24	2991	CSU, Long Beach Univer...	Aaron Elimelech...	84000 — Marketing/Co...	January Co...	
Check	01/27/24	2991	CSU, Long Beach Univer...	Aaron Elimelech...	84000 — Marketing/Co...	January Co...	
Check	01/27/24	2991	CSU, Long Beach Univer...	Aaron Elimelech...	84000 — Marketing/Co...	January Co...	
Check	02/01/24	2996	Patrick Bailey	PBailey Cnf Reg ...	84000 — Marketing/Co...	January Co...	
Check	02/01/24	2997	Dixie L. Johnson	Awards certif, fr...	84000 — Marketing/Co...	January Co...	
Check	02/20/24	3002	CSU, Long Beach Univer...	Aaron Elimelech...	84000 — Marketing/Co...	January Co...	
Check	02/20/24	3002	CSU, Long Beach Univer...	Aaron Elimelech...	84000 — Marketing/Co...	January Co...	
Check	03/12/24	3007	Lorlie Leetham	LLeetham travel ...	84000 — Marketing/Co...	January Co...	
Check	03/12/24	3007	Lorlie Leetham	LLeetham retrac...	84000 — Marketing/Co...	January Co...	
Check	03/12/24	3009	Centium Software, Inc.	Balance due on ...	84000 — Marketing/Co...	January Co...	
Check	04/30/24	3022	Centium Software, Inc.	EventsAir Profes...	84000 — Marketing/Co...	January Co...	
Check	04/30/24	3022	Centium Software, Inc.	EventsAir Payme...	84000 — Marketing/Co...	January Co...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Total 84000 — Marketing/Communication Exp							
83000 — Hotel Function & Meal Expense							
Check	06/30/23	2911	Richard Jackson	Sheraton SD Ma...	83000 — Hotel Functio...	January Co...	
Check	06/30/23	2911	Richard Jackson	Sheraton SD Ma...	83000 — Hotel Functio...	January Co...	
General Journal	06/30/23	PrePay...		Tnf Sheraton 20...	83000 — Hotel Functio...	January Co...	
General Journal	06/30/23	PrePay...		Tnf Sheraton 20...	83000 — Hotel Functio...	January Co...	
General Journal	06/30/23	AJE #6...	Various	To reclass prepa...	83000 — Hotel Functio...	January Co...	
Check	10/11/23	2945	Richard Jackson	IWellsHyatt dep ...	83000 — Hotel Functio...	January Co...	
Check	10/30/23	2962	Richard Jackson	Oakland Marriot...	83000 — Hotel Functio...	January Co...	
Check	12/06/23	2969	Richard Jackson	IWells Hyatt dep...	83000 — Hotel Functio...	January Co...	
General Journal	12/21/23	Hyatt IW		ACH dep to Hya...	83000 — Hotel Functio...	January Co...	
General Journal	01/03/24	Hyatt C...		Hyatt bill Cnf 20...	83000 — Hotel Functio...	January Co...	
Sales Receipt	02/13/24	117		Marriott Reimb...	83000 — Hotel Functio...	January Co...	
Check	04/03/24	3016	Renaissance Esmeraldo ...	Return of portio...	83000 — Hotel Functio...	January Co...	
Check	05/07/24	3028	Richard Jackson	Reimb Dep to H...	83000 — Hotel Functio...	January Co...	
Check	05/07/24	3028	Richard Jackson	Reimb final pay...	83000 — Hotel Functio...	General Op...	
Check	07/13/24	3054	Richard Jackson	Reimb Deposit f...	83000 — Hotel Functio...	January Co...	
Total 83000 — Hotel Function & Meal Expense							
82000 — Cnf Gifts and Awards Expense							
Check	12/06/23	2973	I.D. Me Promotions	Vinyl Sachel Cnf...	82000 — Cnf Gifts and ...	January Co...	
Check	01/11/24	2983	Isabel Newberg	Gift cards/Suppl...	82000 — Cnf Gifts and ...	January Co...	
Check	01/11/24	2984	I.D. Me Promotions	Padfolio (less \$4...	82000 — Cnf Gifts and ...	January Co...	
Check	03/13/24	3010	I.D. Me Promotions	Padfolio (less \$4...	82000 — Cnf Gifts and ...	January Co...	
Total 82000 — Cnf Gifts and Awards Expense							
80800 — Bank Credit Card Fees							
Check	06/30/23			Service Charge	80800 — Bank Credit C...	January Co...	
Check	07/31/23			Service Charge	80800 — Bank Credit C...	January Co...	
Check	08/31/23			Service Charge	80800 — Bank Credit C...	January Co...	

Auxiliary Organizations Association (AOA)

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Type	Date	Num	Name	Memo	Account	Class	Clr
Check	09/30/23			Service Charge	80800 — Bank Credit C...	January Co...	
Check	10/31/23			Service Charge	80800 — Bank Credit C...	January Co...	
Check	11/30/23			Service Charge	80800 — Bank Credit C...	January Co...	
Check	12/31/23			Service Charge	80800 — Bank Credit C...	January Co...	
Check	01/31/24			Service Charge	80800 — Bank Credit C...	January Co...	
Check	02/29/24			Service Charge	80800 — Bank Credit C...	January Co...	
Check	03/31/24			Service Charge	80800 — Bank Credit C...		
Check	04/30/24			Service Charge	80800 — Bank Credit C...		
Check	05/31/24			Service Charge	80800 — Bank Credit C...		
Total 80800 — Bank Credit Card Fees							
79500 — Miscellaneous Expenses							
Check	06/05/23	2903	Richard Jackson	PayPal fee 5/2/23	79500 — Miscellaneous...	General Op...	
Check	06/05/23	2903	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	06/30/23	2911	Richard Jackson	PayPal fee 6/2/23	79500 — Miscellaneous...	General Op...	
Check	06/30/23	2911	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
General Journal	06/30/23	post Sc...		Accrue 2023 Sc...	79500 — Miscellaneous...	General Op...	
General Journal	07/01/23	Revrs S...		Revrs 2023 Sch...	79500 — Miscellaneous...	General Op...	
Check	08/01/23	2918	Richard Jackson	PayPal fee 7/3/23	79500 — Miscellaneous...	General Op...	
Check	08/01/23	2918	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	08/20/23	2924	California State Universi...	Scholarship Awa...	79500 — Miscellaneous...	General Op...	
Check	08/24/23	2927	Corporate Processing Se...	501-NP Cal Cor...	79500 — Miscellaneous...	General Op...	
Check	09/05/23	2928	Richard Jackson	PayPal fee 8/2/23	79500 — Miscellaneous...	General Op...	
Check	09/05/23	2928	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	09/05/23	2928	Richard Jackson	QuickBks check ...	79500 — Miscellaneous...	General Op...	
Check	10/11/23	2945	Richard Jackson	PayPal fee 9/5/23	79500 — Miscellaneous...	General Op...	
Check	10/11/23	2945	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	10/30/23	2962	Richard Jackson	PayPal fee 10/2...	79500 — Miscellaneous...	General Op...	
Check	10/30/23	2962	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	12/06/23	2969	Richard Jackson	PayPal fee 11/2...	79500 — Miscellaneous...	General Op...	
Check	12/06/23	2969	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Check	12/06/23	2969	Richard Jackson	Purchase Postag...	79500 — Miscellaneous...	General Op...	
Check	12/06/23	2970	Department of Justice	Fee for annual r...	79500 — Miscellaneous...	General Op...	
General Journal	12/30/23	Bank Rec		Reconcil w BofA ...	79500 — Miscellaneous...	General Op...	
Check	01/04/24	2979	Richard Jackson	PayPal fee 12/4...	79500 — Miscellaneous...	General Op...	
Check	01/04/24	2979	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	01/31/24	2992	Richard Jackson	PayPal fee 1/2/24	79500 — Miscellaneous...	General Op...	
Check	01/31/24	2992	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	01/31/24	2992	Richard Jackson	Gift for outgoin...	79500 — Miscellaneous...	General Op...	
Check	02/01/24	2994	San Francisco State Univ...	lese Esera AOA ...	79500 — Miscellaneous...	General Op...	
Check	02/20/24	3001	Dixie L. Johnson	DJ EC, Leadersh ...	79500 — Miscellaneous...	General Op...	
Check	03/12/24	3003	Richard Jackson	PayPal fee 2/2/24	79500 — Miscellaneous...	General Op...	
Check	03/12/24	3003	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	03/12/24	3003	Richard Jackson	Reimb for Stapl...	79500 — Miscellaneous...	General Op...	
Check	03/12/24	3003	Richard Jackson	Reimb for AOA ...	79500 — Miscellaneous...	General Op...	
Check	03/12/24	3003	Richard Jackson	Reimb postage f...	79500 — Miscellaneous...	General Op...	
Check	03/24/24	3012	Associated Students, Sa...	lese Esera travel...	79500 — Miscellaneous...	General Op...	
Check	04/02/24	3015	Richard Jackson	PayPal fee 3/4/24	79500 — Miscellaneous...	General Op...	
Check	04/02/24	3015	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	04/02/24	3015	Richard Jackson	Annual AOA Zo...	79500 — Miscellaneous...	General Op...	
Check	04/02/24	3015	Richard Jackson	Annual AOA Sur...	79500 — Miscellaneous...	General Op...	
Check	05/07/24	3028	Richard Jackson	PayPal fee 4/2/24	79500 — Miscellaneous...	General Op...	
Check	05/07/24	3028	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	06/05/24	3036	Richard Jackson	PayPal fee 5/2/24	79500 — Miscellaneous...	General Op...	
Check	06/05/24	3036	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	06/30/24	3046	Richard Jackson	PayPal fee 3/3/24	79500 — Miscellaneous...	General Op...	
Check	06/30/24	3046	Richard Jackson	Amazon Web Sr...	79500 — Miscellaneous...	General Op...	
Check	06/30/24	3046	Richard Jackson	Notary certs for ...	79500 — Miscellaneous...	General Op...	

Total 79500 — Miscellaneous Expenses

79000 — Gifts and Awards Expense

Check	03/12/24	3008	Dixie L. Johnson	Nominations/A...	79000 — Gifts and Awa...	General Op...	
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Type	Date	Num	Name	Memo	Account	Class	Clr
Total 79000 — Gifts and Awards Expense							
78000 — Web Hosting/Maintenance Exp							
Check	06/25/23	2904	Dent Agency LLC	Dent Agency Ju...	78000 — Web Hosting/...	General Op...	
Check	07/01/23	2913	Dent Agency LLC	Dent Agency Jul...	78000 — Web Hosting/...	General Op...	
Check	08/20/23	2922	Dent Agency LLC	Dent Agency Au...	78000 — Web Hosting/...	General Op...	
Check	09/27/23	2939	Dent Agency LLC	Dent Agency Se...	78000 — Web Hosting/...	General Op...	
Check	10/13/23	2946	Dent Agency LLC	Web Services Oc...	78000 — Web Hosting/...	General Op...	
Check	10/27/23	2955	Dent Agency LLC	Scholarsh form ...	78000 — Web Hosting/...	General Op...	
Check	11/11/23	2964	Dent Agency LLC	Website maint N...	78000 — Web Hosting/...	General Op...	
Check	12/30/23	2976	Dent Agency LLC	Website maint D...	78000 — Web Hosting/...	General Op...	
Check	01/11/24	2982	Dent Agency LLC	Website maint J...	78000 — Web Hosting/...	General Op...	
Check	02/20/24	3000	Dent Agency LLC	Website maint F...	78000 — Web Hosting/...	General Op...	
Check	03/12/24	3006	Dent Agency LLC	Website maint ...	78000 — Web Hosting/...	General Op...	
Check	04/30/24	3021	Dent Agency LLC	Website maint A...	78000 — Web Hosting/...	General Op...	
Check	06/03/24	3030	Dent Agency LLC	Website maint ...	78000 — Web Hosting/...	General Op...	
Check	06/30/24	3038	Dent Agency LLC	Website maint J...	78000 — Web Hosting/...	General Op...	
Check	07/13/24	3053	Dent Agency LLC	Website maint J...	78000 — Web Hosting/...	General Op...	
Total 78000 — Web Hosting/Maintenance Exp							
77400 — Research Admin Com Expenses							
Check	06/25/23	2907	CSUDH Office of Gradua...	RAC expenses S...	77400 — Research Adm...	General Op...	
Check	09/27/23	2937	Kacie Flynn	Reimb Fall meet...	77400 — Research Adm...	General Op...	
Check	10/13/23	2949	CSU Long Beach Resear...	BStrategos Sept ...	77400 — Research Adm...	General Op...	
Check	06/05/24	3033	Bessie Strategos	B Strategos RAC...	77400 — Research Adm...	General Op...	
Check	06/05/24	3035	Chantal Ebarle	RAC Spring Mee...	77400 — Research Adm...	General Op...	
Total 77400 — Research Admin Com Expenses							
77200 — HR Committee Expenses							
Check	06/30/23	2915	University Corp at Mont...	HR Conference...	77200 — HR Committe...	General Op...	
Check	06/30/23	2915	University Corp at Mont...	HR Conf KeyNot...	77200 — HR Committe...	General Op...	

Auxiliary Organizations Association (AOA)

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Type	Date	Num	Name	Memo	Account	Class	Clr
Check	09/05/23	2931	University Corp at Mont...	HR Cnf expense...	77200 — HR Committe...	General Op...	
Check	09/27/23	2938	Beach Shops, CSU Long ...	HR Conf July 20...	77200 — HR Committe...	General Op...	
Check	01/27/24	2989	Forty-Niner Shops, Inc.	HR Committee g...	77200 — HR Committe...	General Op...	
Check	04/30/24	3023	Conor Consulting LLC	Leadership Sess...	77200 — HR Committe...	General Op...	
Check	07/13/24	3051	Beach Shops, CSU Long ...	HR Conf June in ...	77200 — HR Committe...	General Op...	
Check	07/13/24	3052	SJSU Research Foundation	Reimb HR Conf ...	77200 — HR Committe...	General Op...	
Total 77200 — HR Committee Expenses							
76500 — Executive Committee Meeting Exp							
Check	06/30/23	2911	Richard Jackson	IWellsHyatt dep ...	76500 — Executive Co...	General Op...	
Check	08/01/23	2918	Richard Jackson	IWellsHyatt est ...	76500 — Executive Co...	General Op...	
Check	09/05/23	2928	Richard Jackson	IWellsHyatt refu...	76500 — Executive Co...	General Op...	
Check	10/27/23	2961	Santos Manuel Student ...	Leadersh Acad ...	76500 — Executive Co...	General Op...	
Check	01/31/24	2992	Richard Jackson	Officers Lunch I...	76500 — Executive Co...	General Op...	
Check	03/12/24	3003	Richard Jackson	Hyatt Centric LB...	76500 — Executive Co...	General Op...	
Total 76500 — Executive Committee Meeting Exp							
76000 — Executive Committee Travel Exp							
Check	06/25/23	2906	CSU Northridge Universi...	HCairns April 2...	76000 — Executive Co...	General Op...	
Check	06/25/23	2906	CSU Northridge Universi...	GSlavik April 20...	76000 — Executive Co...	General Op...	
Check	06/30/23	2915	University Corp at Mont...	MBurton 4/21/23	76000 — Executive Co...	General Op...	
Check	06/30/23	2915	University Corp at Mont...	SLee 4/21/23	76000 — Executive Co...	General Op...	
Check	06/30/23	2916	CSU, Sacramento Univer...	A Singletary 4/2...	76000 — Executive Co...	General Op...	
Check	06/30/23	2916	CSU, Sacramento Univer...	Matt Sparks 4/2...	76000 — Executive Co...	General Op...	
Check	08/20/23	2923	CSULB Office of Researc...	B Strategos Aug...	76000 — Executive Co...	General Op...	
Check	08/20/23	2923	CSULB Office of Researc...	B Strategos Aug...	76000 — Executive Co...	General Op...	
Check	08/20/23	2923	CSULB Office of Researc...	B Strategos Jan ...	76000 — Executive Co...	General Op...	
Check	08/20/23	2926	Cal Poly Humboldt Spon...	Kacie Flynn LAc...	76000 — Executive Co...	General Op...	
Check	09/05/23	2929	Beach Shops, CSU Long ...	Cyndi Farringto...	76000 — Executive Co...	General Op...	
Check	09/05/23	2933	Bessie Strategos	B Strategos Aug...	76000 — Executive Co...	General Op...	
Check	09/05/23	2934	CSU Northridge Universi...	HCairns Aug 20...	76000 — Executive Co...	General Op...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Check	09/27/23	2941	CSU Northridge Universi...	GSlavik Aug 202...	76000 — Executive Co...	General Op...	
Check	09/27/23	2944	CSU, Sacramento Univer...	A Singletary Au...	76000 — Executive Co...	General Op...	
Check	09/27/23	2944	CSU, Sacramento Univer...	Matt Sparks Aug...	76000 — Executive Co...	General Op...	
Check	10/13/23	2951	Cal Poly Pomona Associ...	Liz R Millar Aug ...	76000 — Executive Co...	General Op...	
Check	10/27/23	2960	University Corp at Mont...	Maddison Burto...	76000 — Executive Co...	General Op...	
Check	11/11/23	2966	CSU Northridge Universi...	HCairns August ...	76000 — Executive Co...	General Op...	
Check	11/12/23	2968	Isabel Newberg	Bella N NACAS C...	76000 — Executive Co...	General Op...	
Check	05/07/24	3027	CSU, Sacramento Univer...	ASingletary Apri...	76000 — Executive Co...	General Op...	
Check	06/05/24	3032	San Francisco State Univ...	C Johansson EC ...	76000 — Executive Co...	General Op...	
Check	06/05/24	3034	CSU, Dominguez Hills L...	C Ortiz 4-25-24	76000 — Executive Co...	General Op...	
Check	06/30/24	3039	CSU, Northridge Univ. S...	Alexander Gonz...	76000 — Executive Co...	January Co...	
Check	06/30/24	3041	CSU Northridge Universi...	HCairns Apr EC,...	76000 — Executive Co...	General Op...	
Check	06/30/24	3044	Otter Student Union, CS...	Jeff Rensel April ...	76000 — Executive Co...	General Op...	
Check	07/13/24	3049	CSU Northridge Universi...	Reimb HCairns J...	76000 — Executive Co...	January Co...	
Total 76000 — Executive Committee Travel Exp							
75300 — Insurance Expense							
Check	08/20/23	2920	CSURMA	23-24 Liabiity/...	75300 — Insurance Exp...	General Op...	
Total 75300 — Insurance Expense							
75000 — Audit/Tax Prep Expenses							
Check	09/27/23	2942	KCoe Isom, LLP	Partial 6/30/23 ...	75000 — Audit/Tax Pre...	General Op...	
Check	10/27/23	2958	Pinion, LLC	FY2022 Financia...	75000 — Audit/Tax Pre...	General Op...	
Total 75000 — Audit/Tax Prep Expenses							
73500 — HR Counsel Expenses							
Check	09/05/23	2936	Constangy, Brooks, Smi...	R Bromley expe...	73500 — HR Counsel E...	General Op...	
Total 73500 — HR Counsel Expenses							
73000 — Retainer- HR Counsel							
General Journal	06/30/23	RBrom...		Due RBrom 22-...	73000 — Retainer- HR ...	General Op...	

Auxiliary Organizations Association (AOA)

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Type	Date	Num	Name	Memo	Account	Class	Clr
General Journal	06/30/23	AJE #5...	Various	To adj AP to act...	73000 — Retainer- HR ...	General Op...	
Check	09/05/23	2936	Constangy, Brooks, Smi...	R Bromley FY21...	73000 — Retainer- HR ...	General Op...	
Check	09/05/23	2936	Constangy, Brooks, Smi...	R Bromley FY22...	73000 — Retainer- HR ...	General Op...	
Total 73000 — Retainer- HR Counsel							
71000 — Retainer – Legislative Liaison							
Check	06/30/23	2910	Robert E. Griffin	RGriffin Leg/co...	71000 — Retainer – Leg...	General Op...	
Check	10/13/23	2948	Robert E. Griffin	RGriffin Leg/co...	71000 — Retainer – Leg...	General Op...	
Check	01/03/24	2978	Robert E. Griffin	RGriffin Leg/co...	71000 — Retainer – Leg...	General Op...	
Check	04/02/24	3014	Robert E. Griffin	RGriffin Leg/co...	71000 — Retainer – Leg...	General Op...	
Check	07/13/24	3048	Robert E. Griffin	RGriffin Leg/co...	71000 — Retainer – Leg...	General Op...	
Total 71000 — Retainer – Legislative Liaison							
70500 — S/T Travel & AOA Office Expense							
Check	06/03/23	2901	AT&T	5/19/23 – 6/18...	70500 — S/T Travel & A...	General Op...	
Check	06/25/23	2909	AT&T	6/19/23 – 7/18...	70500 — S/T Travel & A...	General Op...	
Check	07/30/23	2917	AT&T	7/19/23 – 8/18...	70500 — S/T Travel & A...	General Op...	
Check	09/27/23	2940	AT&T	8/19/23 – 9/18...	70500 — S/T Travel & A...	General Op...	
Check	10/13/23	2950	AT&T	9/19/23 – 10/1...	70500 — S/T Travel & A...	General Op...	
Check	10/27/23	2959	AT&T	10/19/23 – 11/...	70500 — S/T Travel & A...	General Op...	
Check	12/06/23	2971	AT&T	11/19/23 – 12/...	70500 — S/T Travel & A...	General Op...	
Check	01/31/24	2992	Richard Jackson	RJ Conf breakfa...	70500 — S/T Travel & A...	General Op...	
Check	01/31/24	2992	Richard Jackson	AOA postage st...	70500 — S/T Travel & A...	General Op...	
Check	01/31/24	2992	Richard Jackson	Post Office maili...	70500 — S/T Travel & A...	General Op...	
Check	01/31/24	2992	Richard Jackson	RJ Travel AOA M...	70500 — S/T Travel & A...	General Op...	
Check	02/01/24	2998	AT&T	12/19/23 – 2/1...	70500 — S/T Travel & A...	General Op...	
Check	03/12/24	3003	Richard Jackson	Contract paymt ...	70500 — S/T Travel & A...		
Check	03/12/24	3004	AT&T	2/19/23 – 3/18...	70500 — S/T Travel & A...	General Op...	
Check	03/28/24	3013	AT&T Mobility	New AOA Cell (r...	70500 — S/T Travel & A...	General Op...	
Check	04/02/24	3015	Richard Jackson	Contract paymt ...	70500 — S/T Travel & A...		
Check	04/22/24	3017	AT&T Mobility	New AOA Cell (r...	70500 — S/T Travel & A...	General Op...	

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Type	Date	Num	Name	Memo	Account	Class	Clr
Check	05/07/24	3028	Richard Jackson	Contract paymt ...	70500 — S/T Travel & A...		
Check	05/12/24	3029	AT&T Mobility	New AOA Cell (r...	70500 — S/T Travel & A...	General Op...	
Check	06/05/24	3036	Richard Jackson	Contract paymt ...	70500 — S/T Travel & A...		
Check	06/21/24	3037	AT&T Mobility	New AOA Cell (r...	70500 — S/T Travel & A...	General Op...	
Check	06/30/24	3046	Richard Jackson	Contract paymt ...	70500 — S/T Travel & A...		
Check	07/13/24	3047	AT&T Mobility	2/19/23 - 3/18...	70500 — S/T Travel & A...	General Op...	
Check	07/13/24	3054	Richard Jackson	Reimb for Shera...	70500 — S/T Travel & A...		

Total 70500 — S/T Travel & AOA Office Expense

70000 — Contacted Service - Sec/Treas

Check	06/05/23	2903	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	06/30/23	2911	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	08/01/23	2918	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	09/05/23	2928	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	10/11/23	2945	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	10/30/23	2962	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	12/06/23	2969	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	01/04/24	2979	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	01/31/24	2992	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	03/12/24	3003	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	04/02/24	3015	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	05/07/24	3028	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	06/05/24	3036	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	
Check	06/30/24	3046	Richard Jackson	RJ contract pay f...	70000 — Contacted Ser...	General Op...	

Total 70000 — Contacted Service - Sec/Treas

Total Expense

Net Income

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Split	Amount	Balance
89000 — Donate...	5,500.00	5,500.00
89000 — Donate...	5,000.00	10,500.00
	10,500.00	10,500.00
10000 — Checki...	9.75	9.75
10000 — Checki...	101.48	111.23
10000 — Checki...	94.58	205.81
10000 — Checki...	110.70	316.51
10000 — Checki...	147.82	464.33
10000 — Checki...	127.42	591.75
10000 — Checki...	21.18	612.93
10000 — Checki...	6.26	619.19
10000 — Checki...	1.36	620.55
	620.55	620.55
10000 — Checki...	1,300.00	1,300.00
10000 — Checki...	650.00	1,950.00
10000 — Checki...	2,950.00	4,900.00
10000 — Checki...	5,850.00	10,750.00
10000 — Checki...	650.00	11,400.00
10000 — Checki...	15,950.00	27,350.00
10000 — Checki...	5,300.00	32,650.00
-SPLIT-	-650.00	32,000.00
10000 — Checki...	650.00	32,650.00
10000 — Checki...	50.00	32,700.00

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Split	Amount	Balance
	32,700.00	32,700.00
22100 — Confer...	-149,500.00	-149,500.00
10000 — Checki...	15,000.00	-134,500.00
10000 — Checki...	30,000.00	-104,500.00
10000 — Checki...	20,000.00	-84,500.00
10000 — Checki...	32,500.00	-52,000.00
10000 — Checki...	12,500.00	-39,500.00
10000 — Checki...	30,000.00	-9,500.00
10000 — Checki...	20,000.00	10,500.00
10000 — Checki...	32,500.00	43,000.00
10000 — Checki...	17,500.00	60,500.00
10000 — Checki...	10,000.00	70,500.00
10000 — Checki...	25,000.00	95,500.00
10000 — Checki...	7,500.00	103,000.00
10000 — Checki...	30,000.00	133,000.00
	133,000.00	133,000.00
	165,700.00	165,700.00
10000 — Checki...	155.00	155.00
22900 — Other D...	-6,500.00	-6,345.00
10000 — Checki...	51,350.00	45,005.00
10000 — Checki...	41,105.00	86,110.00
10000 — Checki...	39,650.00	125,760.00
10000 — Checki...	62,700.00	188,460.00
10000 — Checki...	51,500.00	239,960.00
10000 — Checki...	-600.00	239,360.00
10000 — Checki...	-395.00	238,965.00

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

Split	Amount	Balance
10000 — Checki...	5,155.00	244,120.00
52100 — Busines...	-5,550.00	238,570.00
10000 — Checki...	50.00	238,620.00
10000 — Checki...	155.00	238,775.00
10000 — Checki...	255.00	239,030.00
	239,030.00	239,030.00
46000 — Dividen...	-597.37	-597.37
46000 — Dividen...	8,540.14	7,942.77
46000 — Dividen...	-250.71	7,692.06
46000 — Dividen...	41,149.37	48,841.43
46000 — Dividen...	1,199.10	50,040.53
46000 — Dividen...	12,570.78	62,611.31
46000 — Dividen...	-284.27	62,327.04
46000 — Dividen...	6,218.71	68,545.75
	68,545.75	68,545.75
46000 — Dividen...	5,327.97	5,327.97
	5,327.97	5,327.97
-SPLIT-	278.16	278.16
46000 — Dividen...	1,155.97	1,434.13
-SPLIT-	325.22	1,759.35
46000 — Dividen...	1,121.19	2,880.54
-SPLIT-	477.74	3,358.28
46000 — Dividen...	2,573.77	5,932.05
-SPLIT-	355.64	6,287.69
46000 — Dividen...	427.84	6,715.53
	427.84	6,715.53

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

Split	Amount	Balance
	6,715.53	6,715.53
10300 — Money ...	0.02	0.02
10300 — Money ...	0.02	0.04
10300 — Money ...	0.02	0.06
10300 — Money ...	0.02	0.08
10300 — Money ...	0.02	0.10
10300 — Money ...	0.02	0.12
10300 — Money ...	0.02	0.14
10300 — Money ...	0.02	0.16
10300 — Money ...	0.01	0.17
10300 — Money ...	0.01	0.18
10300 — Money ...	0.01	0.19
10300 — Money ...	0.01	0.20
	<u>0.20</u>	<u>0.20</u>
10000 — Checki...	22,769.00	22,769.00
10000 — Checki...	8,230.00	30,999.00
11000 — AOA D...	24,319.00	55,318.00
22000 — AOA D...	-129,433.50	-74,115.50
11000 — AOA D...	5,115.50	-69,000.00
10000 — Checki...	16,970.00	-52,030.00
10000 — Checki...	3,592.00	-48,438.00
10000 — Checki...	3,962.00	-44,476.00
10000 — Checki...	6,809.00	-37,667.00
10000 — Checki...	71,492.00	33,825.00
10000 — Checki...	52,364.00	86,189.00
10000 — Checki...	35,811.00	122,000.00
10000 — Checki...	<u>42,622.00</u>	<u>164,622.00</u>

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

Split	Amount	Balance
	164,622.00	164,622.00
	661,062.00	661,062.00
23000 — Other C...	20,000.00	20,000.00
23000 — Other C...	-20,000.00	0.00
10000 — Checki...	20,000.00	20,000.00
10000 — Checki...	10,000.00	30,000.00
10000 — Checki...	10,000.00	40,000.00
10000 — Checki...	10,000.00	50,000.00
10000 — Checki...	10,000.00	60,000.00
	60,000.00	60,000.00
10000 — Checki...	5,000.00	5,000.00
10000 — Checki...	5,000.00	10,000.00
10000 — Checki...	2,500.00	12,500.00
	12,500.00	12,500.00
73000 — Retaine...	9,000.00	9,000.00
10000 — Checki...	9,000.00	18,000.00
10000 — Checki...	9,000.00	27,000.00
10000 — Checki...	9,000.00	36,000.00
10000 — Checki...	9,270.00	45,270.00
	45,270.00	45,270.00
73000 — Retaine...	193.92	193.92

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
10000 — Checki...	193.92	387.84
10000 — Checki...	687.61	1,075.45
10000 — Checki...	798.81	1,874.26
10000 — Checki...	2,090.11	3,964.37
10000 — Checki...	194.11	4,158.48
10000 — Checki...	717.19	4,875.67
10000 — Checki...	377.29	5,252.96
10000 — Checki...	695.00	5,947.96
10000 — Checki...	184.01	6,131.97
10000 — Checki...	1,287.43	7,419.40
	<hr/>	<hr/>
	7,419.40	7,419.40
10000 — Checki...	980.00	980.00
	<hr/>	<hr/>
	980.00	980.00
52300 — In-Kind...	5,500.00	5,500.00
52300 — In-Kind...	5,000.00	10,500.00
	<hr/>	<hr/>
	10,500.00	10,500.00
10000 — Checki...	4,000.00	4,000.00
10000 — Checki...	4,000.00	8,000.00
10000 — Checki...	4,000.00	12,000.00
10000 — Checki...	4,250.00	16,250.00
10000 — Checki...	4,250.00	20,500.00
	<hr/>	<hr/>
	20,500.00	20,500.00
10000 — Checki...	3,000.00	3,000.00

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
10000 — Checki...	7,438.00	10,438.00
	<u>10,438.00</u>	<u>10,438.00</u>
10000 — Checki...	956.84	956.84
10000 — Checki...	316.96	1,273.80
10000 — Checki...	483.19	1,756.99
10000 — Checki...	413.18	2,170.17
10000 — Checki...	-956.84	1,213.33
10000 — Checki...	956.84	2,170.17
10000 — Checki...	93.67	2,263.84
11900 — Other R...	-894.46	1,369.38
10000 — Checki...	-1,307.64	61.74
10000 — Checki...	459.57	521.31
10000 — Checki...	326.06	847.37
10000 — Checki...	582.63	1,430.00
10000 — Checki...	131.07	1,561.07
10000 — Checki...	346.81	1,907.88
	<u>1,907.88</u>	<u>1,907.88</u>
10000 — Checki...	5,000.00	5,000.00
10000 — Checki...	-2,068.84	2,931.16
	<u>2,931.16</u>	<u>2,931.16</u>
10000 — Checki...	695.00	695.00
	<u>695.00</u>	<u>695.00</u>

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
	5,534.04	5,534.04
10000 — Checki...	3,000.00	3,000.00
10000 — Checki...	3,000.00	6,000.00
10000 — Checki...	616.00	6,616.00
10000 — Checki...	3,000.00	9,616.00
10000 — Checki...	216.00	9,832.00
10000 — Checki...	832.00	10,664.00
10000 — Checki...	3,000.00	13,664.00
10000 — Checki...	1,400.00	15,064.00
10000 — Checki...	3,396.00	18,460.00
10000 — Checki...	3,090.00	21,550.00
10000 — Checki...	3,090.00	24,640.00
10000 — Checki...	1,091.80	25,731.80
	<u>25,731.80</u>	<u>25,731.80</u>
10000 — Checki...	6,480.00	6,480.00
10000 — Checki...	1,450.00	7,930.00
10000 — Checki...	175.00	8,105.00
10000 — Checki...	175.00	8,280.00
10000 — Checki...	3,848.00	12,128.00
10000 — Checki...	175.00	12,303.00
10000 — Checki...	350.00	12,653.00
10000 — Checki...	1,450.00	14,103.00
	<u>14,103.00</u>	<u>14,103.00</u>
12950 — Confer...	-11,250.00	-11,250.00
10000 — Checki...	12,500.00	1,250.00

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
	1,250.00	1,250.00
10000 — Checki...	7,490.00	7,490.00
10000 — Checki...	500.00	7,990.00
10000 — Checki...	1,300.00	9,290.00
10000 — Checki...	350.00	9,640.00
10000 — Checki...	5,226.50	14,866.50
10000 — Checki...	2,500.00	17,366.50
	<u>17,366.50</u>	<u>17,366.50</u>
10000 — Checki...	841.78	841.78
10000 — Checki...	470.59	1,312.37
10000 — Checki...	980.00	2,292.37
10000 — Checki...	717.00	3,009.37
10000 — Checki...	2,918.27	5,927.64
10000 — Checki...	2,630.73	8,558.37
10000 — Checki...	5,000.00	13,558.37
10000 — Checki...	1,879.52	15,437.89
10000 — Checki...	3,648.00	19,085.89
10000 — Checki...	1,964.63	21,050.52
10000 — Checki...	166.38	21,216.90
10000 — Checki...	12,974.88	34,191.78
10000 — Checki...	4,975.95	39,167.73
10000 — Checki...	443.54	39,611.27
10000 — Checki...	74.91	39,686.18
10000 — Checki...	23.00	39,709.18
10000 — Checki...	7,500.00	47,209.18
10000 — Checki...	<u>600.00</u>	<u>47,809.18</u>

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

Split	Amount	Balance
	47,809.18	47,809.18
10000 — Checki...	40,000.00	40,000.00
10000 — Checki...	10,000.00	50,000.00
-SPLIT-	-40,000.00	10,000.00
83000 — Hotel F...	-10,000.00	0.00
12950 — Confer...	-75,000.00	-75,000.00
10000 — Checki...	75,000.00	0.00
10000 — Checki...	47,500.00	47,500.00
10000 — Checki...	24,180.00	71,680.00
10000 — Checki...	100,000.00	171,680.00
10000 — Checki...	133,257.16	304,937.16
10000 — Checki...	-1,743.00	303,194.16
10000 — Checki...	618.80	303,812.96
10000 — Checki...	3,329.61	307,142.57
10000 — Checki...	450.75	307,593.32
10000 — Checki...	53,000.00	360,593.32
	360,593.32	360,593.32
10000 — Checki...	2,194.56	2,194.56
10000 — Checki...	3,047.93	5,242.49
10000 — Checki...	792.52	6,035.01
10000 — Checki...	23.00	6,058.01
	6,058.01	6,058.01
10000 — Checki...	363.82	363.82
10000 — Checki...	25.95	389.77
10000 — Checki...	25.06	414.83

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

Split	Amount	Balance
10000 — Checki...	3,455.64	3,870.47
10000 — Checki...	3,427.71	7,298.18
10000 — Checki...	3,984.66	11,282.84
10000 — Checki...	5,365.60	16,648.44
10000 — Checki...	4,462.28	21,110.72
10000 — Checki...	1,013.79	22,124.51
10000 — Checki...	80.07	22,204.58
10000 — Checki...	37.52	22,242.10
10000 — Checki...	16.80	22,258.90
	22,258.90	22,258.90
10000 — Checki...	19.95	19.95
10000 — Checki...	78.58	98.53
10000 — Checki...	19.95	118.48
10000 — Checki...	80.85	199.33
23000 — Other C...	5,000.00	5,199.33
23000 — Other C...	-5,000.00	199.33
10000 — Checki...	19.95	219.28
10000 — Checki...	78.61	297.89
10000 — Checki...	5,000.00	5,297.89
10000 — Checki...	243.00	5,540.89
10000 — Checki...	19.95	5,560.84
10000 — Checki...	80.78	5,641.62
10000 — Checki...	340.97	5,982.59
10000 — Checki...	19.95	6,002.54
10000 — Checki...	80.79	6,083.33
10000 — Checki...	19.95	6,103.28
10000 — Checki...	78.62	6,181.90
10000 — Checki...	19.95	6,201.85
10000 — Checki...	80.80	6,282.65

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
10000 — Checki...	66.00	6,348.65
10000 — Checki...	100.00	6,448.65
10000 — Checki...		6,448.65
10000 — Checki...	19.95	6,468.60
10000 — Checki...	78.60	6,547.20
10000 — Checki...	19.95	6,567.15
10000 — Checki...	80.80	6,647.95
10000 — Checki...	150.15	6,798.10
10000 — Checki...	5,000.00	11,798.10
10000 — Checki...	0.00	11,798.10
10000 — Checki...	19.95	11,818.05
10000 — Checki...	80.81	11,898.86
10000 — Checki...	45.45	11,944.31
10000 — Checki...	211.08	12,155.39
10000 — Checki...	1.63	12,157.02
10000 — Checki...	346.45	12,503.47
10000 — Checki...	19.95	12,523.42
10000 — Checki...	83.90	12,607.32
10000 — Checki...	892.00	13,499.32
10000 — Checki...	468.00	13,967.32
10000 — Checki...	19.95	13,987.27
10000 — Checki...	88.61	14,075.88
10000 — Checki...	19.95	14,095.83
10000 — Checki...	85.76	14,181.59
10000 — Checki...	19.95	14,201.54
10000 — Checki...	88.17	14,289.71
10000 — Checki...	45.00	14,334.71
	<hr/>	<hr/>
	14,334.71	14,334.71
10000 — Checki...	<hr/>	<hr/>
	1,425.52	1,425.52

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
	1,425.52	1,425.52
10000 — Checki...	3,096.60	3,096.60
10000 — Checki...	3,096.60	6,193.20
10000 — Checki...	3,096.60	9,289.80
10000 — Checki...	3,096.60	12,386.40
10000 — Checki...	3,096.60	15,483.00
10000 — Checki...	795.00	16,278.00
10000 — Checki...	3,096.60	19,374.60
10000 — Checki...	3,096.60	22,471.20
10000 — Checki...	3,096.60	25,567.80
10000 — Checki...	3,096.60	28,664.40
10000 — Checki...	3,096.60	31,761.00
10000 — Checki...	3,096.60	34,857.60
10000 — Checki...	3,096.60	37,954.20
10000 — Checki...	3,096.60	41,050.80
10000 — Checki...	3,096.60	44,147.40
	<hr/>	<hr/>
	44,147.40	44,147.40
10000 — Checki...	3,214.41	3,214.41
10000 — Checki...	1,253.65	4,468.06
10000 — Checki...	829.89	5,297.95
10000 — Checki...	9,526.36	14,824.31
10000 — Checki...	4,063.08	18,887.39
	<hr/>	<hr/>
	18,887.39	18,887.39
10000 — Checki...	437.60	437.60
10000 — Checki...	1,200.00	1,637.60

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
10000 — Checki...	469.99	2,107.59
10000 — Checki...	10,253.11	12,360.70
10000 — Checki...	50.00	12,410.70
10000 — Checki...	450.00	12,860.70
10000 — Checki...	8,109.72	20,970.42
10000 — Checki...	6,042.99	27,013.41
	<hr/>	<hr/>
	27,013.41	27,013.41
10000 — Checki...	1,000.00	1,000.00
10000 — Checki...	6,503.56	7,503.56
10000 — Checki...	-2,068.84	5,434.72
10000 — Checki...	1,436.71	6,871.43
10000 — Checki...	136.22	7,007.65
10000 — Checki...	2,500.00	9,507.65
	<hr/>	<hr/>
	9,507.65	9,507.65
10000 — Checki...	316.96	316.96
10000 — Checki...	403.20	720.16
10000 — Checki...	829.39	1,549.55
10000 — Checki...	615.92	2,165.47
10000 — Checki...	627.57	2,793.04
10000 — Checki...	726.81	3,519.85
10000 — Checki...	527.08	4,046.93
10000 — Checki...	654.09	4,701.02
10000 — Checki...	1,077.82	5,778.84
10000 — Checki...	1,871.89	7,650.73
10000 — Checki...	569.90	8,220.63
10000 — Checki...	523.43	8,744.06
10000 — Checki...	326.06	9,070.12

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
10000 — Checki...	571.76	9,641.88
10000 — Checki...	568.84	10,210.72
10000 — Checki...	761.43	10,972.15
10000 — Checki...	459.42	11,431.57
10000 — Checki...	1,057.41	12,488.98
10000 — Checki...	131.07	12,620.05
10000 — Checki...	1,869.47	14,489.52
10000 — Checki...	605.77	15,095.29
10000 — Checki...	719.55	15,814.84
10000 — Checki...	517.72	16,332.56
10000 — Checki...	452.12	16,784.68
10000 — Checki...	1,536.00	18,320.68
10000 — Checki...	807.58	19,128.26
10000 — Checki...	131.00	19,259.26
	<hr/>	<hr/>
	19,259.26	19,259.26
10000 — Checki...	6,706.00	6,706.00
	<hr/>	<hr/>
	6,706.00	6,706.00
10000 — Checki...	8,000.00	8,000.00
10000 — Checki...	10,500.00	18,500.00
	<hr/>	<hr/>
	18,500.00	18,500.00
10000 — Checki...	1,102.64	1,102.64
	<hr/>	<hr/>
	1,102.64	1,102.64
23000 — Other C...	27,000.00	27,000.00

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
-SPLIT-	350.40	27,350.40
10000 — Checki...	27,350.00	54,700.40
10000 — Checki...	27,000.00	81,700.40
	<u>81,700.40</u>	<u>81,700.40</u>
10000 — Checki...	3,075.00	3,075.00
10000 — Checki...	1,275.00	4,350.00
10000 — Checki...	1,800.00	6,150.00
10000 — Checki...	3,825.00	9,975.00
10000 — Checki...	5,025.00	15,000.00
	<u>15,000.00</u>	<u>15,000.00</u>
10000 — Checki...	357.26	357.26
10000 — Checki...	422.26	779.52
10000 — Checki...	402.50	1,182.02
10000 — Checki...	358.05	1,540.07
10000 — Checki...	367.66	1,907.73
10000 — Checki...	359.96	2,267.69
10000 — Checki...	362.03	2,629.72
10000 — Checki...	115.58	2,745.30
10000 — Checki...	530.00	3,275.30
10000 — Checki...	2.55	3,277.85
10000 — Checki...	882.43	4,160.28
10000 — Checki...	732.50	4,892.78
10000 — Checki...		4,892.78
10000 — Checki...	362.09	5,254.87
10000 — Checki...	106.11	5,360.98
10000 — Checki...		5,360.98
10000 — Checki...	98.68	5,459.66

Auxiliary Organizations Association (AOA)

Custom Transaction Detail Report

June 1, 2023 through August 1, 2024

08/02/24

<u>Split</u>	<u>Amount</u>	<u>Balance</u>
10000 — Checki...		5,459.66
10000 — Checki...	137.77	5,597.43
10000 — Checki...		5,597.43
10000 — Checki...	91.68	5,689.11
10000 — Checki...		5,689.11
10000 — Checki...	91.72	5,780.83
10000 — Checki...		5,780.83
	<hr/>	<hr/>
	5,780.83	5,780.83
10000 — Checki...	3,800.33	3,800.33
10000 — Checki...	3,800.33	7,600.66
10000 — Checki...	3,914.33	11,514.99
10000 — Checki...	3,914.33	15,429.32
10000 — Checki...	3,914.33	19,343.65
10000 — Checki...	3,914.33	23,257.98
10000 — Checki...	3,914.33	27,172.31
10000 — Checki...	3,914.33	31,086.64
10000 — Checki...	3,914.33	35,000.97
10000 — Checki...	3,914.33	38,915.30
10000 — Checki...	3,914.33	42,829.63
10000 — Checki...	3,914.33	46,743.96
10000 — Checki...	3,914.33	50,658.29
10000 — Checki...	3,914.33	54,572.62
	<hr/>	<hr/>
	54,572.62	54,572.62
	<hr/>	<hr/>
	986,249.98	986,249.98
	<hr/>	<hr/>
	-325,187.98	-325,187.98
	<hr/>	<hr/>

AOA Leadership Academy Call for Applications

The AOA Leadership Academy is a program designed to empower and inspire members of the CSU AOA community. By joining the academy, you will gain important skills and knowledge to contribute to the growth and success of your auxiliary organization. Whether you're a seasoned leader or an emerging talent, this program is tailored to elevate your leadership capabilities and prepare you for the opportunities and challenges of the CSU community.

Take the opportunity to be part of a fun and exciting network of forward-thinking individuals committed to improving our communities. With this experience and network, you can become a driving force for positive change within the AOA and beyond. Make this your year to elevate your leadership journey with the AOA Leadership Academy – where growth, innovation, and excellence meet.

Intended Outcomes: Upon completing the AOA leadership program, participants will display leadership competencies cultivated through hands-on exercises, collaborative experiences with current leaders, and strategic planning for future leadership roles. This program is made to empower individuals aspiring to lead within our professional organization, providing them with the skills necessary to assume lead. Participants will be ready to shape policies that positively impact our campuses while strategically leveraging our shared power to support the autonomy and well-being of our organizations.

Guiding Pillars of this Program:

1. **Communication and Collaboration:** Emphasize effective communication pathways to build relationships and foster collaboration among our members and with external stakeholders. Provide training in inclusive communication strategies to ensure effective interactions within the organization.
2. **Strategic Thinking and Decision-Making:** Educate members about the history and objectives of our organization's initiatives. Develop critical thinking skills to assess these initiatives and make informed decisions aligned with our organizational goals. Offer opportunities for strategic planning, problem-solving, and decision-making practice.
3. **Ethical Leadership and Social Responsibility:** Foster ethical leadership and a commitment to social responsibility among our members. Encourage discussions about ethical challenges in our field and promote introspection on personal values and integrity.
4. **Professional Development and Self-Awareness:** Support members in their personal and professional growth through activities such as self-assessment, goal-setting, and continuous learning. Provide mentorship, coaching, and networking opportunities to facilitate leadership development within our organization.
5. **Change Management and Innovation:** Equip members with skills to effectively manage change and drive innovation within our organization. Offer tools and strategies for leading organizational change and creating a culture of innovation in our professional community.

General Timeline: Enrolling in the Leadership Academy entails a three-year commitment. In the initial Year 1, your role will be that of a participant, actively engaging in the program by attending learning workshops, participating as a group, and contributing to the goals of each session. Moving into the second Year 2, your focus will shift towards planning for your mentoring responsibilities/completing a group project. The concluding Year 3 will center on actively mentoring the succeeding class.

Expectations of Participation: Year 1 (attendee) approximately 2-3 hours a month. Year 2 (planning) approximately 4-6 hours a month. Year 3 (mentoring as leaders) approximately 6-8 hours a month. Participants are expected to attend the annual AOA conference for in-person meetings and presentations at their own campus expense. Additional (optional) travel to designated in-person Executive Committee meetings may be offered, with expenses reimbursed by AOA.

Eligibility for Potential Applicants:

- Any member of the CSU AOA community who has been actively involved with their campus auxiliary for at least 2+ years
- Has attended at least one prior AOA sponsored initiative (Annual Conference, Committee Meeting, Etc.)
- Has the support of their supervisor
- Agrees to a three-year time commitment of participation.

Application Process: Applications are open to all AOA members who meet the eligibility criteria listed above. Applications can be found on the AOA website and submitted to AOA by **October 4, 2024**. For questions, please email admin@csuaoa.org.

AOA Leadership Academy Application Process & Timeline

Background: The AOA Leadership Academy is focused on educating auxiliary members with helpful resources that encourage individuals to contribute growth and knowledge to the entire compass of our CSU multi-faceted auxiliary organizations. The Leadership Academy aims to motivate future leaders, creative thinkers and individuals who enjoy being part of the CSU's constant evolution of growth.

This program helps members establish connections with individuals they may never have had the chance to engage with. These connections offer the opportunity to expand your network while providing access to facilitate genuine systematic change through influencing policies and resource allocation and prepares auxiliary leaders for their dynamic roles and continued AOA service.

Governance: One or more of the AOA Past-Presidents committee will be included to mentor participants, increase continuity of AOA principals and function as a liaison to provide a connection for academy reporting to the Executive Committee. Past academy members also may be instructors and/or mentors.

Detailed Timeline: The Leadership Academy runs on a three-year cycle for participants. New cohorts are brought in on the alternating (odd) years. January 2025 is the start of the next new Academy.

Timeline for Current Cohort & Applicants/Incoming Cohorts:

- January/July 2024 - Planning for the next cohort's mentoring responsibilities/completing the current group project
- July 29, 2024 - Online application form completed and ready to accept submissions
- August 1, 2024 - One-pager/candidate criteria information sent to AOA members a couple weeks before we start accepting applications so members can consider it and talk to their managers/ask questions if needed before applying
- August 12, 2024 - Applications open online for the 2025 cohort
- October 4, 2024 - Applications close
- October 7- November 1, 2024 – Applications reviewed by the current Leadership Academy & recommendations made for selected applicants
- {insert date} Mid-November – Selected applicants are forwarded to the November Executive Committee Meeting for approval of the slate & confirmation of budget; Plan for welcome of new cohort at the AOA Conference (e.g. a special session, something with the Executive Committee, etc)
- December 2, 2024 – The 2025 Leadership Academy cohort is announced; confirm accepted applicants & contact applicants that were not selected
- January 5-7, 2025 - Welcome for the incoming cohort at AOA Annual Conference
- 2025 - Cohort Member (Year 1)
- 2026 - Plan for next Cohort (Year 2)
- 2027 - Mentor for incoming cohort (Year 3)

Detailed Application Process: The Leadership Academy/AOA Admin will send out via email (through the AOA Member ListServ) the one-pager and candidate criteria a couple weeks before we start accepting applications so members can consider it and talk to their managers about it. This also gives applicants the time to ask questions if needed before applying. For questions, applicants may email Admin@csuaoa.org.

The current cohort may opt to leverage a group email distribution list to help collectively answer questions or designate a primary point of contact.

Application Format:

{Note - All basic contact information will be collected in the online form including Name, Title, Contact Info, Auxiliary Affiliation}. Each question will be scored using a Likert scale (1-5 points per question).

1. How long and in what different capacities have you been involved with the CSU/CSU Auxiliaries/AOA? Please include your current role, responsibilities and whether you have served in a leadership role within AOA?
2. Part of the requirement is attending at least one AOA activity. How many AOA activities (conference, committee meeting, etc.) have you attended?
 - a. 1-5
 - b. 6-10
 - c. 10+
3. A letter of support from your supervisor may be requested. Does your direct manager/supervisor support your participation in the AOA Leadership Academy? Have you discussed the three-year expectations of participation with them?
 - a. Yes
 - b. No
4. Please explain why you are interested in joining the AOA Leadership Academy.
5. Please tell us how your higher ed career and organization would benefit from the Leadership Academy.
6. If not selected to participate in the 2025 Leadership Academy cohort, would you be open to discussing and/or interested in other/alternative AOA engagement opportunities?
 - a. Yes
 - b. No
 - c. Not Sure

{Note -At the end to submit, applicants will need to click an acknowledgement statement saying that they read and understand the criteria of the academy and expectations of participation, and if selected, they agree to start a three-year commitment in January 2025}

Selection Criteria: Submitted applications will first be reviewed against the eligibility criteria as outlined in the one-pager. The current Leadership Academy will review submissions online, and then schedule a meeting (via zoom) to discuss and make selections prior to the November Executive Committee (EC) Meeting. Selected applicant names will be forwarded to the EC for recommendation and final confirmation.

The current cohort may opt to leverage a scoring rubric {to be determined/designed at a later date}. The selected size of the new/next cohort may be determined by a number of factors including:

- Number of eligible applications received
- Number of available mentors continuing into the next cycle (e.g. if there's been attrition)
- Availability of budget as directed by the Executive Committee

For those Selected: After the November Executive Committee meeting, the Leadership Academy will be responsible for contacting the successful applicants to confirm their acceptance into the cohort, as well as confirm their attendance at the upcoming AOA Conference. {Template emails to be drafted/saved to Google Drive at a later date}.

For those Not Selected: The Leadership Academy will be responsible for contacting the unsuccessful applicants informing them that they were not selected to participate this year. That contact may include any of the following based on the specific circumstances:

- To encourage them to reapply during the next cycle in 2027
- To explain maybe why they were/are not eligible to participate (if applicable)
- To offer some other/alternative opportunities for engagement if they're interested
 - Participation in one of the AOA committees
 - AOA Conference planning and volunteering
 - Submit a proposal for an AOA Conference session

AOA Leadership Academy Application Process & Timeline

Background: The AOA Leadership Academy is focused on educating auxiliary members with helpful resources that encourage individuals to contribute growth and knowledge to the entire compass of our CSU multi-faceted auxiliary organizations. The Leadership Academy aims to motivate future leaders, creative thinkers and individuals who enjoy being part of the CSU's constant evolution of growth.

This program helps members establish connections with individuals they may never have had the chance to engage with. These connections offer the opportunity to expand your network while providing access to facilitate genuine systematic change through influencing policies and resource allocation and prepares auxiliary leaders for their dynamic roles and continued AOA service.

Governance: One or more of the AOA Past-Presidents committee will be included to mentor participants, increase continuity of AOA principals and function as a liaison to provide a connection for academy reporting to the Executive Committee. Past academy members also may be instructors and/or mentors.

Detailed Timeline: The Leadership Academy runs on a three-year cycle for participants. New cohorts are brought in on the alternating (odd) years. January 2025 is the start of the next new Academy.

Timeline for Current Cohort & Applicants/Incoming Cohorts:

- January/July- Planning for the next cohort's mentoring responsibilities/completing the current group project
- Last Monday in July- Online application form completed and ready to accept submissions
- First Monday in August - One-pager/candidate criteria information sent to AOA members a couple weeks before we start accepting applications so members can consider it and talk to their managers/ask questions if needed before applying
- Second Monday in August - Applications open online for the 2025 cohort
- First Friday in October- Applications close
- First week in October - First week in November – Applications reviewed by the current Leadership Academy & recommendations made for selected applicants
- Mid-November – Selected applicants are forwarded to the November Executive Committee Meeting for approval of the slate & confirmation of budget; Plan for welcome of new cohort at the AOA Conference (e.g. a special session, something with the Executive Committee, etc)
- First Monday in December – The next Leadership Academy cohort is announced; confirm accepted applicants & contact applicants that were not selected
- Second week of January- Welcome for the incoming cohort at AOA Annual Conference

Detailed Application Process: The Leadership Academy/AOA Admin will send out via email (through the AOA Member ListServ) the one-pager and candidate criteria a couple weeks before we start accepting applications so members can consider it and talk to their managers about it. This also gives applicants the time to ask questions if needed before applying. For questions, applicants may email Admin@csuaoa.org.

The current cohort may opt to leverage a group email distribution list to help collectively answer questions, or designate a primary point of contact.

Application Format:

{Note - All basic contact information will be collected in the online form including Name, Title, Contact Info, Auxiliary Affiliation}

1. How long and in what different capacities have you been involved with the CSU/CSU Auxiliaries/AOA? Please include your current role, responsibilities and whether you have served in a leadership role within AOA?
2. Part of the requirement is attending at least one AOA Conference. How many conferences have you attended?
3. A letter of support from your supervisor may be requested. Does your direct manager/supervisor support your participation in the AOA Leadership Academy? Have you discussed the three-year expectations of participation with them?
4. Please explain why you are interested in joining the AOA Leadership Academy.
5. Please tell us how your higher ed career and organization would benefit from the Leadership Academy.
6. If not selected to participate in the 2025 Leadership Academy cohort, would you be open to discussing and/or interested in other/alternative AOA engagement opportunities?

{Note -At the end to submit, applicants will need to click an acknowledgement statement saying that they read and understand the criteria of the academy and expectations of participation, and if selected, they agree to start a three-year commitment in January 2025}

Selection Criteria: Submitted applications will first be reviewed against the eligibility criteria as outlined in the one-pager. The current Leadership Academy will review submissions online, and then schedule a meeting (via zoom) to discuss and make selections prior to the November Executive Committee (EC) Meeting. Selected applicant names will be forwarded to the EC for recommendation and final confirmation.

The current cohort may opt to leverage a scoring rubric {to be determined/designed at a later date}. The selected size of the new/next cohort may be determined by a number of factors including:

- Number of eligible applications received
- Number of available mentors continuing into the next cycle (e.g. if there's been attrition)
- Availability of budget as directed by the Executive Committee

For those Selected: After the November Executive Committee meeting, the Leadership Academy will be responsible for contacting the successful applicants to confirm their acceptance into the cohort, as well as confirm their attendance at the upcoming AOA Conference. {Template emails to be drafted/saved to Google Drive at a later date}.

For those Not Selected: The Leadership Academy will be responsible for contacting the unsuccessful applicants informing them that they were not selected to participate this year. That contact may include any of the following based on the specific circumstances:

- To encourage them to reapply during the next cycle in 2027
- To explain maybe why they were/are not eligible to participate (if applicable)
- To offer some suggestions/alternative opportunities for engagement:
 - Participation in one of the AOA committees
 - AOA Conference planning and volunteering
 - Submit a proposal for an AOA Conference session

AOA Leadership Academy Expectations for Leadership

Internal Reference Document for Leadership of Future Academies

“This program helps you establish connections with individuals you may never have had the chance to engage with. These connections offer the opportunity to expand your network while providing access to facilitate genuine systematic change through influencing policies and resource allocation. When I think of the significance of this program, my attention naturally gravitates towards its impact on individuals. The program equips participants with skills but also facilitates connections with a diverse array of individuals, fostering collaboration beyond our siloed groups. By engaging with both present and emerging leaders within the organization, participants gain access to networks, providing opportunities to shape policies and allocate resources. This, in turn, has the potential to create systemic change, making the program a catalyst for influence within our organization.” - Past Academy Participant

Expectations for Leadership: Following participation in the Leadership Academy (Year 1), alumni will transition into a leadership (Year 2) and mentorship (Year 3) role in which they will be able to assess and evaluate their own experience, contribute to improving the framework of the academy, and support the application, onboarding, and oversight of the next cohort. This role is one of facilitation, guidance, encouragement, and support.

Each mentor will be expected to reach out to subject matter experts (SME) for workshop presentations. Mentors will make suggestions on training topics including past topics/presenters as well as introduce new topics. Mentors will be expected to present to the group on the topic of their choosing which applies to all auxiliaries. This expectation can rotate among mentors during the program to ensure everyone has an opportunity to contribute, while also exercising grace/flexibility to lean on their fellow mentors as needed.

Participation: Group activities are supposed to involve participation by the whole group as schedules allow. Mentors are expected to actively contribute to the discussions, documents being drafted, ideas being discussed and provide input to decisions made by the group.

There is a common understanding that we are all volunteers, and we respect each other's time and sometimes limited availability. If work/life demands become too much to balance with their responsibilities to the academy, Mentors should communicate and coordinate with their fellow cohort members to ensure they can contribute in other meaningful ways or at a slower time in their calendar year.

Continuous Assessment: Mentors are the key facilitators of this program, and as such, should maintain an ongoing commitment to assessment and evaluation that informs the routine updating and improvement of this academy.

Form Preview : ID 23

 display grid show structure

Note: This is a simple form preview. This form may display differently when added to your page based on normal inheritance from parent theme styles.

AOA Leadership Academy Application Form (2025)

Use this form to submit an application for the 2025 AOA Leadership Academy. Complete all fields on the form. An asterisk (*) indicates required information. Upload any required documents in PDF format. All applications must be received by October 4, 2024. You can save partially completed nomination forms. Click on the "SAVE AND CONTINUE LATER" link at the bottom of the form, then follow the instructions, and enter your email to receive the "CONTINUE LATER" link. When all data has been entered and all documents have been uploaded, Submit by clicking on the Blue "SUBMIT" button at the bottom of the form. You will receive an electronic alert that your form has been successfully submitted. If you have not completed or uploaded all required data, you will receive an alert at the top of the form, that alerts you that there is a problem with your submission and the alert will instruct you to "REVIEW THE FIELDS BELOW." Data fields that need to be reviewed/corrected will be shaded in light red. Make the necessary corrections, and then click on the blue "SUBMIT" button.

Applicant's Name: *

First

Last

Applicant's Position/Job Title: *

Applicant's Work Email Address: *

Applicant's Work Phone Number: *

Applicant's Work Address: *

Street Address

Address Line 2

City

State

ZIP Code

Applicant's CSU Campus: *

Applicant's AOA Auxiliary Affiliation: *

Applicant's Involvement With Auxiliary Organizations Association *

How long and in what different capacities have you been involved with the Auxiliary Organizations Association (AOA)? Please include your current role, responsibilities and if you have served in a leadership role with AOA.

0 of 2000 max characters

Applicant's AOA Activities *

Part of the requirement is attending at least one AOA Annual Conference. How many AOA activities (including AOA annual conferences, AOA standing committee meetings, etc.) have you attended?

1-5

6-10

10+

Applicant's Support From Supervisor *

Have you discussed with your supervisor your potential participation in the AOA Leadership Academy, including AOA expectations and time commitment that you will be required to fulfill?

Yes

No

Applicant's Interest In The AOA Leadership Academy *

Please explain why you are interested in joining the AOA Leadership Academy cohort.

0 of 2000 max characters

Benefit Of Participating In AOA Leadership Academy *

Please tell us how your professional development and your auxiliary will benefit from your participation in the AOA Leadership Academy.

0 of 2000 max characters

Opportunity For Applicant To Engage With AOA *

If you are not selected to participate in the AOA Leadership Academy cohort, would you be interested in other/alternative opportunities to engage with AOA?

Yes

No

Not Sure

Letter of Support From Your Supervisor: Upload a letter of support from your supervisor in PDF format [HERE](#). *

AOA requests that you submit a letter of support from your supervisor.

no file selected

Accepted file types: pdf, Max. file size: 1 GB.

Verification by Applicant *

I have read and understand the criteria and expectations of participation of the AOA Leadership Academy, and if selected I agree to begin a three year commitment commencing, January, 2025.

I verify that I understand the criteria and agree to the expectations of the AOA Leadership Academy

Submit

[Save & Continue Later \(Please enter your email in the next page\).](#)

Viewport (Width : 1329px , Height :890px)

Subject: Re: Exempt Status Classification Issue Brief Proposal
Date: Tuesday, July 30, 2024 at 1:33:23 PM Pacific Daylight Time
From: Richard T Jackson
To: ROBERT GRIFFIN

From: Robert E. Griffin <grifr@aol.com>
Date: Monday, June 24, 2024 at 12:40 PM
To: Richard T Jackson <RTJackson@csuchico.edu>
Subject: Exempt Status Classification Issue Brief Proposal

R -- At least once a quarter I deal with exempt status classification questions. The big one this quarter was from ASI SDSU (misclassification).

I propose an *Issue Brief* with the following scope:

Auxiliary organizations formed over the years obtained federal exempt status from the IRS under then existing regulations and from application statements attempting to describe the organization's educational/charitable purpose, and sometimes its relationship to the host campus. Most received exemption determination letters under Internal Revenue Code (IRC) Section 501(c)(3), others under IRC Section 170 provisions.

Once attained, an exempt status (EO) classification is too often ignored by the organization (and the IRS), while laws change and organization purposes evolve. EO classifications have become more complicated and exacting. Misclassifications continue to be a prominent issue. There is little handy information on how to apply for reclassification.

The proposed Issue Brief would review the EO classifications under present regulations as they relate to auxiliary organization typology and summarize the IRS application process for reclassifications. California EO status determinations and classifications would also be addressed.

If AOA leadership would like to address this topic through a monograph, let me know.

Best regards, reg

CONFIDENTIALITY NOTICE: The content of this communication may contain confidential and/or legally privileged information intended solely for the recipients and unauthorized

interception, review, use or disclosure is prohibited and may violate applicable laws, including the Electronic Communications Privacy Act.

If you are not the intended recipient of this message (including any appended documents), please contact the sender (below) and destroy all copies of this communication.

Robert E. Griffin
Post Office Box 345
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805.801.7292
GRIFR@aol.com

**Special Project – Implementation and Maintenance of Content for
AOA Website
PROGRESS REPORT AS OF August 1, 2024**

New Tasks Completed Spring – Summer 2024:

1. Added content, automated forms and processes to the AOA website for the AOA Leadership Academy – Status: In final stages of implementation. Automated processes and website content to be completed in time for upcoming launch of the 2025 Leadership Academy Cohort

- Forms – AOA Leadership Academy (2025) Automated Form and submission processes that will be completed and submitted by potential participants – Status: Completed and tested
- Home Page – addition of AOA Leadership Academy page/content, including links to automated form – Status: In final stages of review – anticipated live date – August 12, 2024.

2. Assist the CO by providing updated data to the CO website for: Home/The CSU System/Auxiliary Organization/Find An Auxiliary.
URL: <https://www.calstate.edu/csu-system/auxiliary-organizations>
Status: Completed Fall 2023 and Spring 2024 – Next Update Fall 2024

3. Website Page – Jobs Listings: Implemented enhanced jobs manager feature in Website to collect anonymous website visitor data for each job listing. Included in enhanced feature is the ability to view/display on the jobs dashboard data regarding page views and search impressions.

**Ongoing Tasks To Ensure Website Content Is Up To Date And
Accurate:**

1. Current Website Content - Identify and confirm content that is currently available to general public and membership
 - Content available to general public to be posted to website in .pdf format
 - Content available to members can be viewed via an active AOA member account
 - Status: Reviewed website and completed updates during February - through July 2024
2. Content Available to General Public

Home Page

- Conference – Updated with 2025 information and links. Added additional links for conference presentations and business partner options
- Business Partners – Updated with 2023 Premier, Diamond, Emerald and Platinum Partners are displayed with updated links provided to their individual website
- Jobs – Updated name to “Careers” (for consistency) Added instructions on how to post a job listing and updated the page with a current image
- News From Our Blog – Reviewed March 2024. Currently 4 news blog posts. This section on the home page has been renamed “NEWS”
- Why Have An AOA Membership? (Information Only)
 - ✓ AOA Membership Directory
 - ✓ Legislative and Compliance Updates
 - ✓ Professional Advisory Resources
 - ✓ Auxiliary Professional Affiliates and Certifications
 - ✓ Career Opportunities
 - ✓ Professional Monograph Series
 - ✓ Group Insurance Programs
 - ✓ Annual Conference
 - ✓ Status: Reviewed April 3, 2024 – No updates needed

General Information

- About AOA
 - ✓ What is the Auxiliary Organizations Association?
 - ✓ AOA Mission Statement
 - ✓ Past Presidents of AOA (Update yearly)
 - ✓ Status: Reviewed/Updated March, 2024
- List Of Auxiliaries (as of April 2024 there are 89 Auxiliaries)
This document contains:
 - ✓ Name of Campus/University
 - ✓ Name of Auxiliary
 - ✓ Address of Auxiliary
 - ✓ Auxiliary URL (active link that will go to individual auxiliary website)
 - ✓ Status: Reviewed/Updated April, 2024
- Public Records
 - ✓ Content introducing public records

- ✓ Governing Board/Executive Committee (Updated Yearly)
Status: Updated April 2024
- ✓ Articles of Incorporation (permanent)
- ✓ Bylaws (permanent-updated only if there are changes)
- ✓ Exempt Organization Letter of Determination (Permanent)
- ✓ Policy and Practices Manual (Updated Yearly) Last update was August 2023. Update for 2024 in progress
- ✓ Standing Committee Operating Guidelines (Updated as changes are made) Updated August 2024 –in progress
- ✓ Audited Financial Statements (Post most recent 5 years) Archive immediate prior year. Updated March, 2024
- ✓ IRS Form 990 (Post most recent 5 years) Archive immediate prior year. Updated March, 2024
- ✓ Annual Budget – Approved 2024-2025 annual budget updated April, 2024

- Contact US

This document contains contact information for

- ✓ AOA Business Manager/CFO
- ✓ AOA President
- ✓ AOA President Elect
- ✓ AOA Immediate Past President
- ✓ Status: Updated February, 2024

- Membership – How to Become a Member

- ✓ Review and updates to Instructions for How to Become a Member
- ✓ New Member Signup Form (Instructions and Link to Form)
- ✓ Status: Reviewed April, 2024

3. Content Available to Members - Only AOA members that have an approved/active member profile can view this information

Connect

- Members (content describing directory and link to membership data) As of 8-1-2024 there are 677 active member accounts, compared to August, 2023 when there were 631 active member accounts
- Executive Committee Roster – Updated February and June, 2024

- The Committees of AOA – Updated February and June, 2024
 - ✓ Associated Students/Student Unions/Recreation Centers
 - ✓ Business and Financial Services
 - ✓ Commercial Services
 - ✓ Conference Planning Committee
 - ✓ Executive Committee
 - ✓ Human Resources
 - ✓ Information Technology
 - ✓ Long Range Planning Committee
 - ✓ Nominations Committee
 - ✓ Past Presidents
 - ✓ Philanthropy Committee
 - ✓ Property Development and Management (Inactive 2018)
 - ✓ Research Administration
 - ✓ Risk Management and Insurance Programs
- Group Communications Portals - Current Standing Committee Chairs and Vice Chairs are assigned the credentials of “Moderators.” The moderator role allows for the posting of any document to the group communications link such as meeting agendas, minutes, and power point presentations. The moderator(s) assigned to the *All AOA Members* group communications link will be limited to the AOA Business Manager/CFO and as a back up for AOA Service Provider(s).

Request all standing committee chairs use the group communications portal for all standing committee announcements and communications. As of 8-1-2024 number of members and number of documents listed are:

 - ✓ ASI/Student Unions/Recreation Centers
 - 2024: 63 members/18 documents
 - 2023: 61 members/17 documents
 - ✓ Business and Financial Services
 - 2024: 66 members/11 documents
 - 2023: 62 members/10 documents
 - ✓ Commercial Services
 - 2024: 28 members/14 documents
 - 2023: 27 members/14 documents
 - ✓ Human Resources
 - 2024: 71 members/18 documents
 - 2023: 67 members/4 documents
 - ✓ Information Technology

- 2024: 31 members/22 documents
 - 2023: 29 members/19 documents
 - ✓ Past Presidents
 - 2024: 11 members/1 document
 - 2023: 12 members/1 document
 - ✓ Philanthropy Committee
 - 2024: 37 members/35 documents
 - 2023: 29 members/21 documents
 - ✓ Research Administration
 - 2024: 52 members/45 documents
 - 2023: 55 members/42 documents
 - ✓ Risk Management
 - 2024: 31 members/0 documents
 - 2023: 35 members/0 documents
 - ✓ All AOA Members – All subscribed/active members (677) have been linked/joined this group communications
- Support Services – Included is a description of service, primary contact information and links to website. Status: Updated April 2024
 - ✓ California State University Risk Management Authority (CSURMA)
 - ✓ Auxiliary Organization Risk Management Alliance (AORMA)
 - ✓ CSURMA/AORMA Benefits Program and Committee Contact Information
 - ✓ AORMA Human Resources Consulting
 - ✓ AORMA Unemployment Insurance Program
 - ✓ AORMA Workers' Compensation Program
 - ✓ AOA Compliance Consultant
 - ✓ AOA Labor and Employment Legal Counsel
 - ✓ AOA Legal Counsel
 - ✓ AOA Website Content Management
 - ✓ AOA Website Design and Development and Support
 - ✓ CSU Auxiliaries Multiemployer Voluntary Employees' Beneficiary Association (VEBA)
 - ✓ AOA Service Providers
- Calendar of Events, Status: Updated with 2024 meeting dates, times, venue for AOA committee meetings, CSU Board of Trustees meetings, and AORMA meetings. Currently there are 80 events listed - **Request all standing committee chairs**

submit 2024 and 2025 meeting dates, times, locations, agendas and minutes to AOA Business Manager and AOA Website Content Manager

Resources

- Reports – Reviewed and updated June 2024
 - ✓ Management Entries: 23 documents listed
 - ✓ Governance Entries: 18 documents listed
 - ✓ Compliance Entries: 10 documents listed
 - ✓ Legislative Reports: 20 documents listed
- Chancellors Office
 - ✓ Links added for CO Website and CSU Policy Library

Conference

Content for the 2024 conference website activated June 2024

About

- Awards and Achievements (Updated Yearly) – Award processes are fully automated and all forms for present and past award cycles now reside permanently on AOA website storage platform
 - ✓ Lifetime Honorary AOA Member Award
 - ✓ Outstanding Accomplishment Award
 - ✓ Scholarship of Excellence Award – Automated processes and forms created in prior years. Updated and active for Fall 2024 award cycle
 - ✓ Status: Updated July, 2024 Active for Fall award cycle
 - ✓ Form - Lifetime Nomination Electronic Submission
 - ✓ Form - Outstanding Accomplishment Award Submission
 - ✓ Form – Scholarship of Excellence Award Submission
 - ✓ Status: Updated July, 2024 Active for Fall award cycle

Careers

Currently there are 45 active job postings residing on the website. From January 1 – August 1, 2024 there were 67 jobs listed on the website. If a job posting does not have a close date, it shall remain on the site for a designated (currently six months) period of time, then the job posting will be deleted from the site. Reviewed on a monthly basis. Last review was July 31, 2024

4. Word Press – Administrative Tasks - Written Instructions for AOA Members and Word Press Administrators:

- ✓ Created Instructions for AOA members who wish to communicate with other AOA members on an individual basis, and outside of group communications portals
 - ✓ Create an AOA member user account
 - ✓ Update/change an AOA member work email/password
 - ✓ View/edit member contact information, profile photo, cover image
 - ✓ AOA members who wish to participate in standing committee group communications
 - ✓ Instructions for Word press administrators to accept/reject an AOA member account
 - ✓ Instructions How to Post a job
 - ✓ Status: Reviewed with Updates June, 2024
5. Word Press - Affiliated Auxiliaries and Campus Drop Down Lists created in Word Press. Reviewed/Updated/Alphabetized, May 2024. Lists appear in the following forms:
- ✓ Member Sign Up forms
 - ✓ Careers – Submit A Job Form
 - ✓ AOA Executive Committee Nomination Forms
 - ✓ Scholarship of Excellence Form
 - ✓ AOA Outstanding Accomplishment Form
 - ✓ Lifetime Honorary AOA Member Form
 - ✓ Request to Delete AOA User Account Form
6. Word Press –Media-Library folders organized by website page to categorize and manage 502 media files. Created a delete folder to manage and track outdated media files. **Recommend that in the coming year, current stock Website images and banners be reviewed and refreshed/updated by purchasing stock images relative to category/page topic.**
7. Participate in communications and conference calls with DENT website managers.

2024 CALIFORNIA LEGISLATIVE BILL SUMMARY UPDATE

Bills of Interest to Auxiliary Organizations

August 9, 2024

Deadlines: The last day to introduce bills this calendar year of the 2024-25 California Legislative Session was February 16. “Spot bills” only hint at author’s intent. After 31 days in print, they can be substantially amended. [So called “gut and amend bills” create an unknown factor in tracing measure through the Legislature. Such bills are rarely germane to the original bill.] May 24 was the last day for each house to pass bills introduced in that house. September 30 is the last day to pass bills in the Session, and the Governor has until October 14 to sign or veto bills across his desk by September 3020

Bill status link:

<https://leginfo.legislature.ca.gov/faces/home.xhtml>

Assembly:

AB 555 (J. Carrillo) – State Preschool Program Reimbursements – Adjustment Factors.

This bill, as amended in the Senate, would remove barriers to serving three-year olds in the State Preschool Program (CSPP) through CDE by:

- prioritizing three-year-olds as the same priority as four-year-olds, lowest income first.
- providing equitable supports for three- and four-year olds who need additional support.
- providing the same LEA facility flexibilities to classrooms serving three-year olds that are currently allowed for four-year olds.
- strengthen system coherence by ensuring programs have funding within their contract to address situations where children need multiple supports.
- providing funding for CSPP based on enrollment rather than attendance.

Related bills: AB 596 and SB 380.

If enacted as amended, this bill would apply to campus children centers operated by auxiliary organization under CSPP.

Bill in Assembly Appropriations Committee – held under submission (9/1/23).

AB 610 (Holden) – Fast food restaurant industry: Fast Food Council: health, safety, employment, and minimum wage. The FAST Act Saga continues: With the timely withdrawal of the Referendum challenging the 2022 FAST Act, this urgency Bill, if enacted, would further amend the 2023 modified FAST Act (AB 1228) by expanding exemptions to the definition of a national fast food chain “fast food restaurant.”

Of the ten (10) specified exempt fast food restaurant categories, only two potentially apply to franchises operating through a few auxiliary organizations:

- Hotels (as defined); and
- Event Centers (as defined).

Non-exempt fast food restaurant categories operated through auxiliary organizations would appear to remain subject to provisions of the 2023 modified FAST Act with respect to wage rates and work standards. The apparent criteria used to determine exemption might be used to extend to educational institutions.

Bill passed Legislature and signed by Governor (3/25/24).

AB 619 (V. Fong). State government: emergency services: nonprofit service providers. This amended bill would establish a framework for nonprofit organization grantees to request change in grant terms in State-declared emergency conditions, as defined.

Passed Assembly. In Senate Appropriations Committee (held under submission) (9/1/23).

AB 696 (Lowenthal). State Agency Grants and Contracts. This bill, amended May 18, 2023, would require a state agency that administers a grant or enters a contract with any eligible entity to follow certain procedures, including, among other things, providing for and accepting electronic signatures, as defined, and not requiring an original or wet signature on any document associated with the contract or grant. to provide for and accept electronic signatures and electronic transmission and provide for and offer the option of payment by electronic funds or automatic clearinghouse transfer. The bill would also, among other things, prohibit a state agency that administers a grant or contract with any eligible entity on and after July 1, 2025, from requiring an original or wet signature on a contract or grant document, unless otherwise required by state or federal law.

Passed Assembly. In Senate Appropriations Committee (held under submission) (9/1/23).

AB 772 (Jackson). “Drop-in” Childcare Programs. This bill, as amended in Senate, would include physician’s assessments and immunizations, or tuberculosis testing in the list of documents that so-called “drop-in” child daycare centers are exempt from verifying and maintaining.

The bill would also require the child representative acknowledgment form about these document exemptions.

This amended bill, if enacted, would likely not apply to campus children’s center programs unless they include “drop- in” service.

Bill passed Assembly and before Senate Appropriations Committee (7/2/24).

AB 860 (Valencia). Grant Programs Administration. This amended bill would impose minimum requirements for the administration of covered grants that meet maximum size and duration requirements and are available to nonprofit organizations, as defined. The bill would require administrators, as defined, to post eligibility, application, and other information for covered grants on their internet website and the above-described grant portal created by the California State Library. The bill would require administrators to provide eligible recipients with the ability to apply for a covered grant online.

Passed Assembly. In Senate Appropriations Committee (held under submission) (9/1/23).

AB 1808 (Nguyen and Davies). Subsidized Childcare & Development Services Eligibility. This bill, as amended, would delete the existing 12-month exception for CalWORKs Stage 1, Stage 2, or Stage 3 subsidized childcare voucher programs.

Application of this bill's provisions to campus children's center programs would depend on whether the program participated in CalWORKs funding. Passed Assembly. In Senate Appropriations Committee in suspense file (7/1/24).

AB 1756 (Judiciary Committee). Omnibus Bill. This bill includes renaming AG's Registry of Charitable Trusts to the *Registry of Charities and Fundraisers*. The bill would also change the name of the Registry of Charitable Trusts Fund to the *Registry of Charities and Fundraisers Fund*. The bill would also make conforming changes. Enacted 10/8/23.

AB 1841 (Weber). Student Housing Opioid Reversal Session: Medication Notifications and Availability. This amended bill in the Senate would, in addition to existing related requirements, require:

- A student notification regimen on presence and location of opioid overdose reversal medication; and
- Distribution of reversal medication at student housing facilities.
- Imposition of disciplinary measures for violation of student conduct drug-related policy would be prohibited when occurring at or near administration of reversal dose.

If enacted as amended, the above requirements to extend to any student housing operated by a campus auxiliary organization. Passed Assembly. In Senate Appropriations Committee (6/20/24).

AB 1996 (Alanis). Opioid antagonists: stadiums, concert venues, and amusement parks: overdose training. This bill, as amended in Senate, would require each stadium, concert venue, and amusement park to ensure that the naloxone hydrochloride or other opioid antagonist is easily accessible, and its location is widely known.

DPH would be required to: develop an opioid overdose training program; to notify these venues of this training program; and would have authorization to provide the overdose training program onsite.

This bill, if enacted, would apply to venues operated by or through campus auxiliary organizations. Passed Assembly and Senate; back in Assembly for concurrence (7/5/24).

AB 2066 (Reyes). Methylene Chloride for Decaffeinated Coffee. This bill, as now amended, would make a more expansive prohibition for a person or entity to use methylene chloride in processing decaffeinating coffee. or selling, delivering, distributing, holding, or offering

for sale in commerce coffee that has been decaffeinated in a process using methylene chloride (effective January 1, 2027). Civil penalties for violations are prescribed.

This bill could apply directly to any campus food service auxiliary organization operations engaged in described commercial uses, and indirectly when applied to outsourced food service vendors. Held in Assembly Appropriations Committee (5/16/24).

AB 2068 (Ortega). Employment Protections: Call Centers for State Agencies. This bill, as amended, would establish a regulatory framework within which state agencies could contract with private call centers serving the public or customer services.

The public policy objective is to help protect in-state employment. As amended, this bill does not appear to apply to auxiliary organizations contracting for private call center work. Passed Assembly. Amended in Senate. Held in Senate Appropriations Committee (6/26/24).

AB 2203 (McCarty). Ticket Sellers of Electronic Tickets. This bill, as amended, would expand upon existing ticket selling requirements by prohibiting the sale of the same ticket to more than one person on the secondary market with the intent to cancel all but one sale before the date of the event.

This bill would appear to apply to electronic ticket sales by or through a campus auxiliary organization. Passed Assembly. Held in Senate P. & E. D. and JUD Committees (6/18/24).

AB 2236 (Bauer-Kahan). Reusable Grocery Bag Standards - Plastic Film Prohibition. This bill, as amended, would, commencing January 1, 2026, revise and recast existing recycled grocery paper bag standards, to include:

- prohibiting providing, distributing or selling a bag to a customer at the point of sale, except as provided.
- providing a bag before customer reaches point of sale designed to protect a purchased item from damaging or contaminating other purchased items in a checkout bag, or to contain an unwrapped food item.
- revising the definition of “recycled paper bag” to 100% postconsumer recycled materials, without exception.
- requiring a reusable grocery bag sold by a store to a customer at the point of sale to meet specified requirements, including that it not be made from plastic film material.
- Repealing grocery bag certification and at-store recycling program provisions.

This amended bill, if enacted, would likely apply to campus stores operated by or through auxiliary organizations. Passed Assembly. In Senate Appropriations Committee (7/3/24).

AB 2278 (Carrillo). Rent Increase Limits Notification. This bill, as amended, would require the Attorney General to publish the annual maximum rental increase that restricts residential property owners to a specified gross rental rate percentage increase (+ COL) under the regulatory framework of the Tenant Protection Act of 2019 (TPA).

College dormitories are excluded.

The TPA likely applies to faculty/staff housing through campus auxiliary organizations. Passed Assembly. Held in Senate Appropriations Committee (6/24/24).

AB 2317 (Nguyen). Child day care facilities: anaphylactic policy. This bill, as amended, would require a CDSS anaphylactic policy and regulatory regimen by specified date, and child day care provider-program compliance by subsequent specified date.

If enacted as amended, this bill would apply to campus children's center programs/facilities operated by auxiliary organizations and licensed by CDSS. Passed Assembly. In Senate Appropriations Committee (7/3/24).

AB 2375 (Lowenthal). On-Sale Alcoholic Drink Lids. This bill, as amended in the Senate, would (commencing January 1, 2025, for existing holders and July 1, 2025, for new applicants), require specified eating places and on-sale general public premise alcoholic beverage licensees to provide a drinking lid (with posted notice of requirement) at customer request for additional reasonable charge (or without charge). Additionally, this bill now includes a January 1, 2027, sunset clause. Passed Assembly. In Senate Appropriations Committee (6/26/24).

AB 2389 (Lowenthal). Alcoholic beverages: on-sale general - eating place and on-sale general public premises: drug reporting. This bill, as amended in Senate, would require alcoholic beverage licensees of general-eating places and general public premises to contact and provide specified information to law enforcement and emergency medical services when notified by a customer that the customer or another customer believes they have been a victim of drink spiking, as defined.

Licensee staff would, upon receiving notification, be required to stay with the customer, monitor and follow any instructions given, until law enforcement and emergency medical services arrive at the premises.

Licensee would not be liable if notified that, among other things, the customer left the premises of the licensed establishment. The bill would specify that a violation of its provisions is not a crime.

This bill, if enacted, would apply to any applicable license held by an auxiliary organization. Passed Assembly. In Senate Appropriations Committee (6/26/24).

AB 2455 (Gabriel). Whistleblower protection: state and local government procedures. This amended bill would expand the definition of "improper governmental activity" in the California Whistleblower Protection Act (CWPA) and makes other changes to the CWPA. Passed Assembly. In Senate Appropriations Committee (6/27/24).

AB 2476 (Bonta). Childcare Services - Alternative Payment Programs. This bill, as introduced, would:

- Dispense with the requirement that alternative payment programs reimburse childcare providers based on specified criteria.
- Require CDSS to ensure that childcare providers are reimbursed at the applicable regional market rate ceiling.
- require that, commencing on May 1, 2025, alternative payment programs provide payment to childcare providers prior to the day the childcare begins for the child and require to compensate the alternative payment programs that reimburse childcare

providers for the provision of state-funded subsidized childcare and development services no later than February 1, 2025.

This bill, if enacted as amended, would apply to campus children's center programs operated by auxiliary organization that participate in the CDSS alternative payment program. Passed Assembly. In Senate Appropriations Committee (7/2/24).

AB 2493 (Laird). Rental Application Screening Fees. As introduced, this bill would prohibit a residential landlord or their agent from charging a rental applicant a screening fee when:

- it is known or should be known that no rental unit is then or would soon be available within a reasonable time; or
- the applicant has been charged a screening fee within a 30-day period for other rental units.

This bill, if enacted, would be an expansion upon existing residential rental fee regulations and would likely apply to faculty/staff housing operated by campus auxiliary organizations.

Passed Assembly. In Senate JUD Committee (6/24/24).

AB 2515 (Papan). Menstrual products: perfluoroalkyl and polyfluoroalkyl substances (PFAS). This bill, as amended in the Senate, would prohibit a person or entity from manufacturing, selling, delivering, holding, or offering for sale in commerce any cosmetic product that contains intentionally added perfluoroalkyl and polyfluoroalkyl substances (PFAS), as defined.

Similarly, any person would be prohibited from selling in the state any menstrual products that contain regulated PFAS, as defined.

Implementing provisions are included. This bill, if enacted, would apply to such transactions by or through a campus auxiliary organization. Passed Assembly. In Senate Appropriations Committee. (7/31/24).

AB 2550 (Gabriel). Building Safety - Food Facility Health & Safety Standards Revised. This former spot bill, as now amended, would, as it relates directly to specified food facilities, require modification of existing building code standards to relax building requirements for small restaurants.

If enacted as amended in Senate, the eventual regulations resulting from this bill may apply to some campus food services operated by and through auxiliary organizations. Passed Assembly. In Senate Appropriations Committee (7/3/24).

AB 2567 (Mathis). Student Housing Data Info on Vets. This bill as introduced would, in addition to existing related requirements, add to data collection/reporting the number of student veterans, as defined, in several categories.

If enacted as introduced, these requirements would extend to any student housing operated by a campus auxiliary organization. Passed Assembly. In Senate Appropriations Committee (6/25/24).

AB 2628 (Hart). California State Auditor: internet website. This amended bill requires the California State Auditor (Auditor) to maintain on their publicly accessible internet website the status of recommendations the Auditor has made; requires a state agency to update the publicly accessible internet website on recommendations the Auditor has determined are

not fully implemented; and changes from every two years to every three years, the frequency that the Auditor must identify five judicial branch entities to audit, as specified. Passed Assembly. In Senate Appropriations Committee (7/2/24).

AB 2648 (Bennett). Public Agency Contracts - Purchase of Single-Use Plastic Bottles. This bill, as amended, would, with exceptions, prohibit state agencies from contracting (including renewing, amending, modifying) for the purchase of single-use plastic bottles (internal use or for resale).

The bill includes additional implementing provisions intended replace the use of single-use plastic bottles at state facilities with use non-plastic, recyclable, and reusable alternatives.

Application of these requirements to campus stores and food services operated by or through auxiliary organizations could occur through CSU policy direction. Ordered to Inactive File. Bill ordered to inactive file at author's request. (5/24/24).

AB 2747 (Haney). Tenant Credit Reporting. This bill, as amended, would modify existing residential renter credit reporting provisions by requiring landlord to offer tenant option of having at least one positive credit report by owner.

Additionally, a notice, election and reporting framework would be set up between the landlord and tenant, depending on when the lease was entered into.

This bill, if enacted, would likely apply to faculty/staff housing operated by campus auxiliary organizations. Passed Assembly. In Senate JUD Committee (6/20/24).

AB 2785 (Wilson). Residential Rent Application Screening Fees & Security Deposits. This bill, as introduced, would expand the existing statutory residential renter application screen fee and security deposit requirements to:

- limit application screening fee amount to \$50.00.
- provide screening fee refunding in specified circumstances.
- Security deposit funds into bank within 30 days as specified.

This bill, if enacted, would likely apply to faculty/staff housing operated by campus auxiliary organizations. Ordered to Inactive File at author's request. (5/20/24).

AB 2786 (Bonta). Mobile Farmers' Market Standards. This bill, as amended in the Senate, would revise and expand the Retail Food Code to include health and sanitation standards for mobile farmers' market facilities.

A third party, including a nonprofit corporation, would be authorized to operate mobile farmers' market facilities.

If enacted, this bill could apply to mobile farmers' markets:

- licensed to use campus property for such market usage.
- contracting with an auxiliary organization to hold such market on or off campus.
- operated directly by a campus auxiliary organization under an operating agreement authorizing that support service function.

Passed Assembly. In Senate Appropriations Committee (6/24/24).

AB 2801 (Friedman). Residential Renter Security Deposits. This bill, as amended, attempts to curtail residential rental unit owners from subsidizing their rental property improvements with former renter's security deposit. A notice, disclosure and documentation regimen are established to limit, state, verify and notify concerning unit damage and repair costs.

This bill, if enacted, would likely apply to faculty/staff housing operated by campus auxiliary organizations. Passed Assembly. In Senate JUD Committee (6/13/24).

AB 2867 (Gabriel & Bryan). Recovery of Artwork and Personal Property lost due to Persecution. This urgency bill, as amended, would apply California substantive law in actions to recover fine art or an item of historical, interpretive, scientific, or artistic significance, including those covered by the Holocaust Expropriated Art Recovery Act of 2016, brought by a California resident or their heirs, as specified.

A California resident or a representative of the estate of a California resident could also bring an action for damages or to recover stolen or lost artwork or personal property as the result of political persecution. The bill would permit such actions to be brought within six years of the discovery of relevant facts, as provided.

Any such artwork or personal property obtained, held/collected by a campus auxiliary organization would be subject to the provisions of this amended bill if enacted.

Passed Assembly. In Senate JUD Committee (7/1/24).

AB 3116 (Garcia). Student Housing Developments Density Bonus. This bill, as introduced, would revise and expand the existing Density Bonus Law to establish a student housing development regimen applicable within local government jurisdictions, with an emphasis on qualified low income students, faculty, or campus staff.

If enacted as introduced, this bill would apply to off-campus developments undertaken directly or through a private developer and add important developer incentives to expand this classification of student housing. Passed Assembly . In Senate Appropriations Committee (6/26/24).

Senate:

SB 1053 (Blakespear & Allen). Reusable Grocery Bags & Plastic Film Prohibition. This bill, as amended, would, commencing January 1, 2026, revise and recast existing recycled grocery paper bag standards, to include:

- providing a bag before customer reaches point of sale that is designed to protect a purchased item from damaging or contaminating other purchased items in a checkout bag, or to contain an unwrapped food item, as specified.
- revising the definition of "recycled paper bag" to 100% postconsumer recycled materials, without exception.
- requiring a reusable grocery bag sold by a store to a customer at the point of sale to meet specified requirements, including that it not be made from plastic film material.
- Repealing grocery bag certification and certain obsolete at-store recycling program provisions.

- prohibiting the providing, distribution, or selling of a bag at the point of sale, except as provided.

This bill, if enacted as amended, would likely apply to campus stores operated by or through auxiliary organizations. Passed Senate. In Appropriations Committee (7/3/24).

SB 1111 (Min). Public officers: contracts: financial interest. This bill would expand the definition of remote interest to include the financial interests of a public officer's child, parent, or sibling, or the spouses of those individuals, as stipulated.

Passed Senate. In Assembly Appropriations Committee (6/27/24).

SB 1144 (Skinner). Online Marketplace Standards for High-Volume Consumer Products. This bill, as amended in the Assembly, would establish additional standards for high-volume online third-party sellers to curtail the sale of stolen property from retailers through online marketplaces.

This amended bill shifts marketing standard from statutory prohibition to seller policy prohibition, coupled with notification to marketplace of stolen goods.

Campus auxiliary organizations are not authorized to serve as online platforms for third-party sellers selling consumer goods directly to consumers. Passed Senate. Amended in Assembly Appropriations Committee. No longer an urgency bill and would be operative July 1, 2025. (7/1/24).

SB 1157 (Hurtado). State Contracts: Certification Process. This bill, as amended, would expand state contract certification requirements to include a regimen relating to human trafficking.

Campus auxiliary organizations contracting with state agencies would likely be subject to the application of this additional contract-award screening process. Before Senate APPR Committee, held under submission (5/16/24).

SB 1167 (Blakespear). Single-use Drinking Vessels in Chain Restaurants. This bill, as amended, would require a "chain restaurant," as defined (before serving a beverage) to customer intent to consume the beverage on or off premises; and prohibit serving beverages in a single-use drinking vessel (a cup, mug, or container that is used to hold a hot or cold beverage that is not sufficiently durable or washable to allow multiple uses or that is disposed of after a single use) to a customer consuming the beverage on the premises, as specified.

Additional implementing provisions are included, including violation enforcement and fines.

This bill, as amended, would apply to any full-service restaurant fitting the definition of "chain restaurant" operating under contract through a campus auxiliary organization.

Failed in Senate Environmental Quality Committee (4/17/24).

SB 1371 (Bradford). Alcoholic Beverage Purchase or Consumption – Proof of Age. This bill, as amended, would allow reliance upon a biometrics system to determine the age and identity of a person before admittance into a premises where alcoholic beverages may be lawfully purchased as a defense to any criminal prosecution therefor or to any proceedings for the suspension or revocation of any license based thereon.

If enacted, as amended in Assembly, this bill would apply to any subject premises operated by or through a campus auxiliary organization. Passed Senate. In Assembly GO Committee (6/24/24).

SB 1475 (Caballero). Food Safety – Restaurant Notice on Imitation Hamburger. This bill, as introduced, adds disclosure requirements for restaurants in advertising, selling, and serving imitation hamburger.

[Spot Bill?]

If enacted, as introduced, the requirements of this bill would apply to campus food services offered by or through an authorized auxiliary organization. Before Senate Rules Committee (2/29/24).

SB 1487 (Glazer). Vehicle Parking Violation Processing. This bill, as amended, would alter vehicle parking violation notice and payment processes, and penalties.

This bill has no apparent application to campus auxiliary organizations, except that to the extent campus parking regulations would need to be modified, and as such, would apply to auxiliary organization employee campus parking. Passed Senate. In Assembly Appropriations Committee 7/3/24).

8/1/24 REG

**AOA
Scholarship of Excellence
Policy and Procedural Framework**

Purpose

The purpose of the AOA *Scholarship of Excellence* is to annually recognize two California State University (CSU) students with a scholarship award of up to \$5,000 to support academic and academic-related expenses. The basis for the scholarship award shall be a combination of academic excellence and for service to the campus or community, particularly to an auxiliary or a nonprofit organization.

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Ideal candidates should be able to demonstrate a history of service to auxiliary organizations at their campus of origin or throughout the California State University system. Examples include but are not limited to, serving as a member of an auxiliary organization governing board, volunteering time for a child development center or community service nonprofit organization, being 1st or 2nd author of a proposal that leads to an externally awarded contract or grant, promoting the mission of an auxiliary organization through committee or volunteer work, or by serving as a elected or appointed student leader.

Funding Source

The scholarships shall be funded by AOA on an annual basis. The Secretary-Treasurer shall include a recommended appropriation of up to \$10,000 in the annual budget to fund the scholarships in advance of the ensuing scholarship award cycle, for review and approval by the Executive Committee.

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Timeline

Announcement of the annual *Scholarship of Excellence* awardees shall be made at the regularly scheduled annual AOA conference, typically held in January. An application announcement and specific deadline shall be established annually. The application announcement will typically be made in the fall semester and awards will be made the following spring.

Eligibility

Each campus, through the office of the Vice President for Student Affairs, is invited to nominate one student for the *Scholarship of Excellence*. All students must meet the following criteria:

- Be a full time CSU student (sophomore or junior at time of application);
- Possess a minimum 3.0 GPA;
- Be in Good Standing; and demonstrate service to an auxiliary organization or nonprofit.

Selection

A scholarship committee is authorized and shall comprise the following:

- One designated CSSA representative
- The Chair of the AOA Associated Students/Student Union Committee
- Two additional members of the AOA Executive Committee
- One recognized AOA honoree (e.g., Harvey Goodfriend Honorary Lifetime Member), selected by the AOA president.
- The committee should have no more than two representatives from any one campus

The scholarship committee shall annually select a chair from within the committee. Upon announcement of the annual scholarship application process, the scholarship committee shall receive all nominee applications, as provided by each campus, and then select the award recipient from among qualified applicants.

The scholarship selection committee will be charged to:

- Develop a scoring and selection process (June – August);
- Develop an annual scholarship announcement and application process (June – August);
- Announce scholarship opportunities (August);
- Review and score applications nominations (September – October);
- Submit recommendation for scholarship recipient to the AOA Executive Committee (November);
- Implement practices consistent with this policy; and
- Make periodic reports and recommend policy or procedural framework changes to the Executive Committee.

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Award

Two Scholarship of Excellence awards shall be made in the amount of up to \$5,000 each. The award will be allocated to the student awardees via their campus financial aid account, at their Financial Aid Office. Scholarships are disbursed in equal amounts for each academic year term (quarter or semester) of full-time enrollment. This timeline reflects the scholarship awarding cycle and typical operating procedure. In accordance with Federal regulations governing over-awards (34 CFR 673.5), recipients of need-based aid shall have resources coordinated regardless if need is an eligibility requirement.

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Use of Award

The AOA *Scholarship of Excellence* may be used for either qualified or unqualified educational expenses. The following define those uses:

- **Scholarship:** An amount provided to an undergraduate or graduate student to aid them in pursuit of their studies.
- **Qualified Scholarship:** A scholarship for tuition and fees, books, supplies and equipment *required* for coursework. These are typically non-taxable to the student.
- **Non-Qualified Scholarship:** A scholarship for room, board, or other living costs that does not meet the qualified scholarship criteria. These are typically taxable to the student.

Procedural Framework

Upon being nominated by [a representative from the Vice President for Student Affairs leadership team](#), eligible students shall apply for the AOA Scholarship of Excellence by completing the following:

- Complete and submit a Verification of Nomination Form.
- Submit a resume. The resume shall include all relevant non-profit auxiliary organization volunteer, paid or other work; system-wide, campus, and community service; a list of references including your Vice President for Student Affairs; GPA; major; and class standing.
- Submit an essay, including no more than 500 words, with a description of contributions and service to the mission of an auxiliary organization(s) at campus of origin or within the CSU system. This essay should articulate qualifications for receiving the award.
- Submit a copy of all college coursework transcripts.
- Submit up to 3 letter(s) of recommendation.

Approved by the Executive Committee on June 21, 2013

Meeting materials can be accessed here: [May 8, 2024](#)

Chair Announcements

- Proxy/Member Introductions:
 - Starting May 2024 Joan Torne will be attending CABO on behalf of the CO Human Resources
 - Wendee Shinsato attended on behalf of Vlad Marinescu (CO Audit)
 - Angie Kraetsch, AVP Financial Services, attended on behalf of Stan Nosek (SLO)
- The Budget Oversight Policy and Designated Balances and Reserves Policy have been updated and finalized. Reach out to Brad Wells or Jeni Kitchell with any questions.
- Travel Expense Policy has been updated. The lodging expense limit has been increased from \$275 to \$333 per night.
- Reminder to complete supplier Control Self-Assessment and submit to Audit and Advisory Services by May 24, 2024.

Liaison reports for the Council of Police Chiefs and Financial Officers Association were submitted and posted to the [CABO site](#).

Executive Vice Chancellor Briefing

- CABO members should maintain daily contact with university leadership (presidents, provosts), emergency/facilities management, police chiefs, public affairs, and student affairs leadership regarding student protests.
- Chancellor's Office Senior Leadership Changes:
 - Tracey Richardson is retiring, with her last day being May 23rd.
 - Jeni Kitchell will serve as the Interim Assistant Vice Chancellor for Financial Services & Controller and Executive Budget Director effective May 23rd
- Franz Lozano, who has served as the Vice President for Administration and Finance at CSU Maritime Academy since November 2014 overseeing the university's business and financial operations after previously working at SF State for 18 years in various leadership roles, is leaving CSU Maritime at the end of May.
- 2024-2025 CABO Leadership - Effective July 1, 2024
 - CABO Chair - Thom Davis
 - Vice Chair - Samuel Sudhakar (Chair in 2025-2026)
 - Past Chair - Scott Apel
- Reserves Talking Points & CSU Operating Fund 5 Year Summary has been distributed to CABO and CSU Presidents.
 - [Click here to view the CSU Reserves Talking Points April 2024](#)
 - [Click here to view the CSU Operating Fund 5 Year Summary](#)

Reduction of Workforce Strategies (HR Team)

HR Presentations were sent to CABO on May 13, 2024.

Below is the contact information for the HR personnel and key individuals you will need to collaborate with:

Leora Freedman
Vice Chancellor, Human Resources
lfreedman@calstate.edu
(562) 951-8409

Stefanie Gusha
Senior Director, Collective Bargaining
(562)-951-4349
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Associate Vice Chancellor, Human Resources
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Sr Director, SW General Employment Services &
Policy Administration
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Julie Doi
Sr. Director, Labor & Employee Relations
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jdoi@calstate.edu

Sarah Fried-Gintis
Sr SW Director, Academic & Staff Human Resources
(562) 951-4543
sfried-gintis@calstate.edu

Joan Torne
Associate Vice Chancellor & Chief of Staff, HR
(562) 951-4489
jtorne@calstate.edu

Carl Fisher
Sr Director, Academic Labor Relations
(562) 951-4270
cfisher@calstate.edu

Budget Update (Ryan Storm and Jeni Kitchell)

Presentation will not be distributed.

Governor's Proposal – Early Action Plan

- Compact deferral – 2024-25 CSU spends \$240 million in one-time funds and in 2025-26 the state would reimburse the \$240 million followed by ongoing funding in years 3 and 4 of the compact.
- The administration remains committed to the goals outlined in the compact, which will be reiterated in the May revision.

Financial Forecasts Systemwide Summary

- The forecast includes revenues and expenditures; designated balances and reserves; and enrollment and staffing levels for 2023-24 through 2025-26 for the Operating Fund.
- Information received from each university has been consolidated into a systemwide forecast, without individual university details, to quantify potential budget actions as a system and to illustrate possible impacts to trustees and lawmakers.

- Potential budget actions involve using 22% of designated balances and reserves to fill the gap, with several universities reporting exhausting balances. Ongoing budget reductions include faculty/staff reductions, hiring freezes, and voluntary separation programs. The structural deficit of \$221 million (2026-27) is equivalent to the operating budget of East Bay or Dominguez Hills.

Cal State Costs Data Project

[Click Here to View the Cal State Costs Data Project Overview](#)

- This project stems from the Sustainable Financial Model Workgroup's recommendation and aims to assess systemwide costs beyond instructional ones.
- Will focus on operating fund costs, utilizing existing data to develop dashboards, with seven key cost metrics identified, not tied to performance standards or best practices.
- Jeni Kitchell will soon engage with Academic Resource Officers regarding this project.

Owner Controlled Insurance Plans (Paul Gannoe, Scott Apel & Alliant)

[Click here to view the Owner Controlled Insurance Plan presentation](#)

- This item was to discuss transferring oversight of the Owner Controlled Insurance Plan (OCIP) from CSURMA, which is run by the Executive Committee, to Campus Planning, Design, and Construction (CPDC) at the Chancellor's Office.
- Owner Controlled Insurance Plans (OCIP) provide coverage for workers' compensation and general liability during construction projects, including a 10-year tail for late defects. It is a cost avoidance program, not a refund program. Only projects over \$10 million are enrolled in the OCIP.
- A CABO member expressed concern of transferring oversight of the program from the EC staffed by CABO members and other key stakeholders to a department within the CPDC that would then control the program.
- At the next meeting, the CSURMA Executive Committee will vote on whether the Owner Controlled Insurance Program (OCIP) should remain under CSURMA or move to CPDC.

Multi-University Collaboration Initiative (Megan Cluver and Irene Kan)

[Click here to view the Multi-University Collaboration Initiative Update presentation](#)

- The steering committee has selected to move three initiatives forward: Procurement, Information Security, and Benefits or Payroll.
- The scope of the initiatives includes Procurement, which will be a Systemwide Center of Excellence; Information Security, taking a coordinated systemwide approach and starting with a Security Operations Center (SOC); and either Benefits or Payroll, with the goals of reducing errors, increasing consistency, and deepening bench strength.

**Chief Administrators and Business Officers (CABO)
May 8, 2024 Meeting Summary**

- Discussion occurred around the importance of having a clear governance structure, with a proposed structure outlined on slide 4 of the presentation.
- The change management and communication efforts need to be thoughtfully timed and aligned with the faculty community. Clear communication with faculty members is crucial. There should also be core principles established for how the work is conducted.
- Steve Relyea emphasized the need to focus on the academic program side in addition to the administrative infrastructure. Work with Nathan Evans will be done to help define academic initiatives. The structure for academic and administrative efforts must be aligned.
- The Steering Committee will finalize the prioritization of initiatives. Detailed project plans will be developed and a communications plan will be initiated. Deloitte will distill the presentation down into one-page talking points for universities.

Procure-to-Pay Governance (Dave Beaver and Thom Davis)

[Click here to view the P2P Governance presentation](#)

- All universities will be on the Procure-to-Pay (P2P) system by 2026.
- Goal is to identify a governance structure.
- The upcoming schedule for the P2P implementation was reviewed. There was discussion on potentially accelerating the timeline to have all universities on the system by December 2025. Additional resources will be needed to speed up implementation. However, concerns were raised about university readiness. The preference is to have all universities implemented by December 2025.
- To determine the resources required for the P2P implementation, there is a need to identify staffing levels, costs, and other factors. Dave offered to provide estimates of the full-time employee (FTE) count and associated costs to CABO. Additionally, a study on the future state of procurement operations was discussed to determine overall capacity needs.
- A toolkit/playbook for managing organizational changes and readiness activities will be shared with CABO members to support universities in preparing for the P2P implementation.

EAB's 2024 Higher Education State of the Sector (Sally Amoruso)

[Click here to view EAB's 2024 Higher Education State of the Sector presentation](#)

This item provided an overview of EAB's State of the Sector report, highlighting the critical challenges facing higher education. Key concerns include questions about the relevance and value of colleges/universities, as well as declining enrollments, mental health issues, and threats to the business model.

EAB presented six key trends shaping the future of institutions: public perception of value, enrollment and demographics, student readiness and well-being, sustainable business models, artificial intelligence, and hybrid campus. These trends underscore the need for strategic planning to address immediate and long-term threats to higher education's mission.

Other Business / Adjourn

Action Items:

- Completed Supplier Control Self-Assessment due to Audit and Advisory Services on May 24, 2024.
- Dave Beaver will share a toolkit/playbook to support universities in preparing for the P2P implementation.
- Deloitte will develop a one-page summary/talking points for the multi-university collaboration initiatives.
- If you are a liaison, please submit brief liaison reports to cfo-assts@calstate.edu after your meetings.

Next Meeting: August 14, 2024 (virtual)

**Chief Administrators and Business Officers (CABO)
May 8, 2024 Meeting Summary**

Liaison Workgroup Makeup

Affinity Group	Liaison(s) – Updated 02-15-2024
Auxiliary Officers' Association (AOA)	Deborah Wallace
Certification Review Board	Jonathan Bowman
Chief Information Officers Council	Monir Ahmed
Council of Chiefs of Police	Leon Wyden Jr. & Glen Nelson
CSU Risk Management (CSURMA)	Scott Apel, Thom Davis & Colin Donahue
CSU 403(b) Supplemental Retirement Plan Advisory Committee	Jonathan Bowman, Deborah Wallace & Thom Davis
Energy Contracts Oversight Board	Debbie Astone & Ysabel Trinidad
Executive Facilities Officers (Construction/Capital Planning)	Myeshia Armstrong & Rose McAuliffe
Financial Officers' Association (FOA)	Rose McAuliffe
AVPs of HR/FA Affinity Group	Jeff Wilson & Sherie Gordon
Student Health Services Advisory Committee	Monir Ahmed
System Budget Advisory Committee (SBAC)	Franz Lozano & Jonathan Bowman
Workers' Compensation, Emergency Management, and Campus Safety (WERCs)	Franz Lozano & Leon Wyden Jr.

August 2024 - Business and Finance Liaison Report

*Submitted by Robyn Pennington, Chief of Staff,
Business & Finance, Chancellor's Office*

Board of Trustees

July 22-24 – Key Agenda Items

Committee on Education Policy

- Graduation Initiative 2025 Year of Engagement

Joint Committee on Education Policy and Finance

- Integration of California State University Maritime Academy and California Polytechnic State University, San Luis Obispo

Committee on Campus Planning, Buildings and Grounds

- California State University, Sacramento Student Housing III Schematic Design and Debt Issuance Approval
- California Polytechnic State University, San Luis Obispo Student Housing, Phase 1 Schematic Design and Debt Issuance Approval

Committee on Finance

- Approval to Amend Prior Authorization to Issue Debt for a Student Housing Project at California State Polytechnic University, Humboldt
- Concept Approval for a Public-Private Partnership Housing Project through an Auxiliary at California State University, Sacramento
- Concept Approval for a Public-Private Partnership Tennis Facility at California State University, Dominguez Hills
- 2024-2025 Final Budget
- Planning for the 2025-2026 Operating Budget

May 19-22 – Key Agenda Items

Committee on Audit

- Fiscal Year 2024-2025 Audit Plan
- Audited Financial Statements and Single Audit Report

Committee on Campus Planning, Buildings and Grounds

- San José State University Speed City & Spirit of '68 Track Facility Development Project and Grant Assignment

Joint Committee on Campus Planning, Buildings and Grounds and Finance

- California State University, Fullerton Student Housing, Phase 5 Schematic Design and Debt Issuance Approval

Committee on Finance

- Approval to Issue Debt for the California Polytechnic State University, San Luis Obispo Football Center
- California State University Quarterly Investment Report
- 2024-25 Operating Budget Update

Full agendas and item write-ups for the board of Trustees can be found at: www.calstate.edu/bot

CABO

Recent and Upcoming CABO Meeting Dates:

- May 8
- August 14
- October 2
- December 4

CSU Multi-University Collaboration Initiative

Given the current higher education landscape, there is a compelling case to reduce expenses while ensuring the long-term viability of our university system. CSU has partnered with Deloitte's Higher Education Practice to initiate a project focused on comprehending potential collaborative opportunities among all 23 CSU institutions. Opportunities selected to move forward are benefits, information security, and procurement (sourcing and tactical).

Questions? Contact: university-collaboration@calstate.edu

CSU Policy Library

Policy Library

The CSU Policy Library provides a comprehensive way to quickly find CSU systemwide policies and is available at <https://www2.calstate.edu/policies>. This library replaces former Executive Orders, ICSUAM, SUAM, and Coded Memorandum repositories and lists. The landing page highlights new or newly revised policies as well as those accessed most frequently.

To receive notifications from our CSU Policy Library listserv whenever policies are created, revised, or retired, send an email to: subscribe-csupolicylibrary@lists.calstate.edu to be added to the listserv.

Chancellor's Office Business and Finance Division Staff Travel Restrictions

As the CSU is facing significant budget cuts in the upcoming fiscal years, the Chancellor's Office Business & Finance division is limiting travel for division staff members. Systemwide conferences and meetings planned by the B&F teams will be primarily held virtually or cancelled/deferred, and all discretionary travel by B&F staff will be eliminated for the next two fiscal years.

CSU Division of External Relations & Communications

AOA Executive Committee Report – Aaron Moore

August 2024

Appointments and Searches

Associate Vice Chancellor, Strategic Communications and Brand Marketing

After an exhaustive national search, Pati Navalta will join the Chancellor's Office as the Associate Vice Chancellor for Strategic Communications and Brand Marketing. As the Chief Communications Officer for the CSU, Pati will support the universities with their communication efforts and provide leadership with the overall marketing and strategic communications for the system.

A Pulitzer-nominated journalist, author, editor, media and content strategist, Pati joins the CSU having worked with organizations as varied as the San Francisco Chronicle, San Francisco Magazine, and most recently as the President of Navalta Media—a full-service firm that supports organizations with crisis management, media engagement, marketing strategies, and brand elevation. A leader in DEI communications, Pati has led seminars and helped organizations create inclusive environments and communications.

Pati has worked as a valuable partner with the CSU over the last few months and we are excited to officially have her empowering and collaborative leadership at the CSU. She will begin her role on Monday, August 12, 2024.

Assistant Vice Chancellor, Federal Relations

The priority application period for the Assistant Vice Chancellor, Federal Relations has closed. The AVC Federal Relations is the chief strategist and lead advocate representing the interests of the CSU before the executive and legislative branches of federal government. Under the general direction of the Vice Chancellor for External Relations and Communications, the AVC Federal Relations works with the Board of Trustees, Chancellor, and senior leadership across the university to develop federal legislative priorities and seek federal appropriations. The Office of Federal Relations teams with legislative liaisons from the 23 CSU universities to advance the CSU's collective priorities and promote the value of investment in higher education.

Executive Director, Tribal Relations

The new position of Executive Director, Tribal Relations will be responsible for facilitating engagement with Native American tribes and associated government entities in order to build strong Tribal partnerships, ensure compliance with state and federal laws, and conduct government to government tribal relations. The ED Tribal Relations will lead and develop the Office

of Tribal Relations, an office within the Division of External Relations and Communications. This position has the option of being located at the Chancellor's Office in Long Beach or Sacramento.

I. Systemwide Time, Place and Manner Policy

The approved Budget Bill for Fiscal Year 2024/25 requires each UC and CSU campus to prepare a campus "climate action plan" regarding on-campus protests by October 1, 2024. The plan must include a systemwide "Time, Place, and Manner" policy. The systemwide policy will apply to auxiliaries. The climate action plan also must describe "the range of consequences possible for students, faculty, or staff who violate relevant institutional policies, state law, or federal law, including, but not limited to, discrimination based on shared ancestry under Title VI of the Civil Rights Act of 1964."

II. Updated Nondiscrimination Policy

The systemwide Nondiscrimination Policy was updated, effective August 1, 2024. Auxiliary employees are "third parties" under the Interim Nondiscrimination Policy. If there is a report of unlawful discrimination, harassment, or retaliation involving an auxiliary employee and a CSU employee or student, the allegation will therefore implicate the Nondiscrimination Policy, and the campus Title IX Coordinator/DHR Administrator should be promptly notified. The updated interim policy and procedures are posted to PolicyStat.

- Interim CSU Nondiscrimination Policy:
<https://calstate.policystat.com/policy/16328404/latest/?showchanges=true>
- Interim CSU Nondiscrimination Policy – Employee Third-Party Procedures:
<https://calstate.policystat.com/policy/16328171/latest/?showchanges=true>
- Interim CSU Nondiscrimination Policy – Student Procedures:
<https://calstate.policystat.com/policy/16328290/latest/?showchanges=true>

Update from Beth Ryan
Associate Vice Chancellor, Human Resources
August 2024

Presidential Departures, Recruitments and Appointments

On July 11, 2024, California State Polytechnic University, Humboldt President Tom Jackson Jr. announced his decision to step down effective August 11, 2024. A search for an interim is in progress.

At the July Board of Trustees' meeting (July 22-24), the Chancellor appointed Albert A. Liddicoat as interim Vice Chancellor for Human Resources, following the retirement of Vice Chancellor Leora Freedman. Liddicoat's appointment began July 29, 2024, and will conclude when the next regularly appointed vice chancellor is named.

Effective July 22, 2024, Ronald S. Rochon began his appointment as president of California State University, Fullerton. His bio can be found [here](#).

Effective August 1, 2024, Dr. Emily Cutrer began her appointment as interim president of Sonoma State University. Her bio can be found [here](#).

The expectation is that the president for Bakersfield will be announced at the September 2024 Board of Trustees' meeting.

2024/25 Salary Increases and Bargaining Updates

The final state budget for FY 2024/25 provides that the CSU will receive a 5% state funding increase as part of the multiyear compact agreement, paired with a one-time cut of \$75 million, for a net total of approximately \$165 million of new operating budget funding.

Since the final budget does not trigger the contingency language in agreements with California Faculty Association (CFA), California State University Employees Union (CSUEU), Statewide University Police Association (SUPA), Teamsters or United Auto Workers (UAW) for FY 2024/25, all bargained salary provisions will be implemented.

Effective July 1, 2024, a 5% GSI will be processed for all CFA, CSUEU, SUPA and UAW employees. The mass update to process these GSIs will be August 14, 2024. The Teamsters' negotiated step placement will be effective October 1, 2024.

The remaining groups (Union of American Physicians and Dentists (UAPD), Academic Professionals of California (APC), and International Union of Operating Engineers (IUOE/Maritime only)) are currently in either salary reopeners or successor bargaining.

Student Assistant Unit Modification

The parties have begun bargaining and have met twice since the May Board of Trustees' meeting. There are four more scheduled meetings that run through September. This new agreement will cover approximately 20,000 student assistants employed by the CSU. Until a final agreement is reached, the student assistant classification will maintain current standards and requirements.

Cal Maritime and Cal Poly SLO Integration

In June of this year, the CSU announced its recommendation to integrate California State University Maritime Academy and California Polytechnic State University, San Luis Obispo.

Executive Vice Chancellor and Chief Financial Officer Steve Relyea and Deputy Vice Chancellor of Academic and Student Affairs and Chief Academic Officer Nathan Evans made the recommendation to Chancellor Mildred García and that it is necessary to address growing financial challenges and enrollment declines at Cal Maritime.

The integration, which would be complete by the start of the 2026/27 academic year, requires the approval of the CSU Board of Trustees. The board will be asked to act on the recommendation at its November 2024 meeting following information sessions that took place in July and will again take place in September.

Data Security Training from Systemwide HR Learning and Development

Learning and Development (L&D) has been working with the campuses/ISOs on updating the data security course content and assignment structure of this training. Content will be updated and broken it into smaller modules. L&D expects to launch this new structure across systemwide before the end of the calendar year. Auxiliaries that currently use our course will be automatically included in this course upgrade.

Civil Rights (Title IX and other Nondiscrimination) Programs and Services [Ongoing]

Hayley Schwartzkopf, Associate Vice Chancellor of Civil Rights Programming & Services, continues to update the Board of Trustees of the status of our progress toward implementing the recommendations presented by the Cozen Report and the State Auditors. These presentations can be found [here](#). [Board of Trustees website]

This concludes my report.

Auxiliary Organization Association
Long-Range & Strategic Planning Committee
Nominations Committee
August 2024 Executive Committee Report

On June 24, the Long-Range Planning Committee met to discuss the following:

The AOA (Auxiliary Organizations Association) Marketing Fact Sheet needs updating. Most of the information has not changed. There may be updates needed to some figures. The original sheet was created by a past president that had access to a graphics team. It was decided that this would be good project for the past presidents committee to work on. The president will make the past presidents committee chair aware.

Succession planning for June 2025. For service providers that will not renew their contract Richard Jackson will send request for proposals out soon.

Leadership Academy and Executive Committee participation was discussed and review of bylaws states membership. Please see bylaws.

The LRP subcommittee (Kieth Kompsi, Michelle Crawford, Chuck Kissel) charged with review of AOA conference fees, membership fees and reserve policy have completed their initial review. I would like to thank them for their participation and work. They have submitted a full report for review upon request. In summary their analyses state the following:

Annual Conference

Create a conference reserve account for future cancellation contingencies. Explore 3rd party cancellation insurance. Consider annual 5% vs 3% increases in dues. Analyze conference attendance data for more accurate budgeting.

Membership Dues

Consider shifting operations model to reduce hands on Executive committee leadership to an Executive Director model. Reduce the number of in-person EC meetings.

Reserve Policy

Revise reserves definition in policy to include its current purpose of managing cash flow. Revise language for conference contingency reserves to better reflect financial impacts. Review the loose language in the General reserve policy also.

Treasurer roles

Define the role more accurately for better recruitment. Include cash flow management and investing experience in position description.

Redefine asset definitions, objectives and strategies.

Define dollar thresholds and parties to cashflow decision making.

Any initiatives or items left from the last administration will be discussed at the next meeting.

Meeting Dates TDB

October 2024

Auxiliary Organization Association
Long-Range & Strategic Planning Committee
Nominations Committee
August 2024 Executive Committee Report

Auxiliary Organization Association
Nominations Committee
August 2024 Executive Committee Report

On June 24, the nominations committee met. We discussed the upcoming nomination process and timing. Dixie Johnson, our service provider, handles the administrative processes including posting the application forms online through the AOA website, the communications and the scheduling of communications, and the intake and distribution of nominations to the committee. We have 4 open Executive Committee positions. We must also select a secretary treasurer and a president elect. The nominations committee is also charged with selecting awardees including Lifetime Honorary, and Outstanding Accomplishment. Also, the scholarship of excellence committee chaired by Cyndi Farrington, will start their work in October. An update to the policy should be on the August EC agenda. Dixie will also support the rollout, intake, and eventual award notification for this process.

AOA Leadership Academy (This is not an annual program)

There is no AOA policy for this program. Instead refer to 2019 Pilot Program Proposal and Updated 2024 Program Proposal – which is located in April 2024 and June 2024 EC Meeting Agendas/Meeting Minutes) Agenda and Minutes can be accessed on AOA Website – Calendar of Events. Process (Per 2025 Leadership Academy Cohort):

Process for Review Committee - Refer to 2025 cohort documents

Invitation To Participate in Program to be sent to the general AOA Membership Directory and signed by the AOA President

The committee is working on a meeting date TBD in September. I anticipate we will meet and have a report for the next Executive Committee Meeting.

**AOA Long Range Planning Subcommittee
Progress Report as of June 17, 2024**

Subcommittee Charge:

- Assess AOA revenue sources and uses
 - Annual conference
 - Annual membership dues
- Assess AOA reserve policies
- Assess roles and duties of Business Manager and Treasurer

1. Assessment of AOA annual conference

a. Preliminary observations and recommendations:

- i. Although the conversion to a remote 2021 conference and cancellation of the 2022 conference was unforeseen and has never happened before, AOA must acknowledge that it could easily happen again.
- ii. The target goal for the annual conference has recently been to break even, and not require participation from other AOA revenue sources. While we continue to support this theory, we also believe that a modest amount of surplus from future conferences should be budgeted to allow for an increase in AOA's Conference Reserve to help deal with future conference cancellations as well as reduced attendance during budget crises. Changes such as eliminating the sponsored "fun night" and changing to no-host bars should help increase conference surplus.
- iii. When negotiating contracts with future conference hotels, care should be taken to minimize cancellation penalties and carefully adjudicate Force Majeure language. Consider involving AOA Officers early-on when planning future conference sites and negotiating hotel contract language. Procuring third-party cancellation insurance should be explored and, if practicable, included in future conference budgets.
- iv. Barring special circumstances, current policy calls for an annual 3% increase in AOA dues, thus allowing auxiliaries to plan accordingly. Consideration should be given to following a similar model (perhaps at 5%, given recent inflation trends) for annual conference registration fees.
- v. The budget for the 2025 conference reflects a 15% increase in the number of paid attendees (from 393 in 2024 to 450 in 2025). This is already aggressive, as the actual increase from 2023 to 2024 was only 3%. Given the Chancellor's Office' recently-expressed position to the CSU on non-essential travel, we suggest anticipating and budgeting for a decrease in attendance for the 2025 conference. Consideration should be given to analyzing conference attendance data from the 2008-2009 financial crisis to assist in quantifying likely decreases in 2025 and 2026 conference attendance.

2. Assessment of AOA annual membership dues

- a. Preliminary observations and recommendations:
 - i. We support the current concept that demonstrates the position of “The conference pays for itself, and dues pay for all other AOA expenses and services”.
 - ii. We encourage future AOA officers and Long-Range Planning Committees to continue exploring an eventual shift of AOA operations from our current model of hiring auxiliary retirees to one involving hiring professionals, perhaps eventually involving a full-time executive director. Such a transition should allow for reduced hands-on leadership by an extensive Executive Committee, thus reducing their associated travel and other meeting expenses. **In the interim, holding every-other Executive Committee meeting via Zoom would reduce such expenditures.**
 - iii. Given recent trends in CPI data, consideration should be given from changing the standard 3% annual dues increase to 4% or 5%.

3. Assessment of AOA Reserve Policy

- a. Preliminary observations and recommendations:
 - i. **The Working Capital Reserve’s** current definition indicates this reserve is maintained to “...*fund general operations in the event of a significant loss of operating income.*” The current balance in this fund is calculated to currently be \$142,608 (50% of general operating expenses from most recent budget). Given the uneven cash flow timing of the vast majority of AOA income (dues and conference), **we recommend this reserve’s definition be revised to include its purpose of managing cash flow.**
 - ii. As discussed earlier within this report, we recommend changing the definition of (and increasing the required minimum balance of) the **Conference Contingency Reserve**. Although the policy currently addresses the risk associated with non-refundable deposit commitments, the reserve balance is set at only “...*50% of the actual business partner support recorded in the prior year...*”. While that would require a current reserve balance of only \$143,750, the cancellation of the 2022 conference resulted in a financial impact of more than twice that amount.
 - iii. The **General Contingency Reserve** requires a minimum of \$50,000 and is defined as to “...*mitigate any other contingencies not contemplated elsewhere within this policy...*”. Although loosely defined, this reserve was helpful when we experienced the “black swan event” of the 2022 conference cancellation.

4. Assessment of the roles and duties of the Business Manager and Treasurer

- a. Preliminary observations and recommendations
 - i. We were charged with this assessment to assist with the following:
 - 1. Address ongoing concerns of AOA’s external auditors relating to the internal control issue of separation of duties,

2. Assure adequate cross-training so that the Treasurer can step in as a backup if there is an unexpected unavailability of the current Business Manager,
 3. Create a clearer understanding of the roles and duties of the Treasurer to help with the recruitment of that position, and
 4. Create a better pathway for the eventual realignment of the role of the Business Manager.
- ii. The role and duties of the Secretary/Treasurer appear to be only loosely defined at this time. While there are long-range plans to shift day-to-day operating, accounting and investment duties from the Business Manager to a hired third-party, we recommend the duties of the Treasurer role be better defined within a job description to achieve the outcomes defined above in Section 4.a.i. The job description should list desired past experience in the areas of accounting, budget preparation, cash flow management, and understanding of investments. Given the annual turnover amongst Executive Committee Officers, **having the role of a Treasurer (who would ideally serve more than one year) to act as a liaison between the Business Manager and Officers would add value.**
- iii. We recommend a task force (comprised of AOA volunteers with related experience) look at our existing AOA Investment Policy for possible updating. Areas to consider include:
1. **Redefining the definitions of assets** (e.g. reserves, cash, investments) subject to short-term vs. long-term investment objectives and strategies.
 2. **More clearly define the parties and dollar thresholds involved in making investment and cash flow-related decisions.** For example, the Treasurer could approve a recommendation from the Business Manager to liquidate to cash up to \$50,000 of non-cash investments within the short-term pool, **requiring only tacit-approval notification to the EC Officers.**

QUARTERLY SUMMARY

The Human Resources (HR) Committee continues to meet on the last Friday of each month. They have a preset agenda that includes updates from the Chair, new member introductions, housekeeping, and allows an opportunity for members to ask questions, seek advice, share resources, and hear from guests. Attendance and engagement have remained consistent. There are approximately 40-60 members actively participating in the meetings. Leading up to the meetings, the group regularly contacts each other for questions and guidance on issues relating to their auxiliary HR functions. Committee leadership encourages communication on the AOA portal.

A large portion of the May meeting consisted of discussing State Bill 553: The Workplace Violence Prevention Program Plan Law. The group talked about the requirements as employers, our role with our campuses, and our plans for administering the training requirement of the law. Resources from CalChamber and committee members were shared amongst the group.

From June 26 – 28th, the committee met in person in Monterey Bay, CA for our annual mini-HR conference. The descriptive agenda is below:

Day 1:

- Welcome & Introductions
- Hiring in the Age of AI by Candice Elliott
- Round Table Discussion – breakout by Auxiliary type
- Social Hour hosted by Alliant

Day 2:

- CSURMA AORMA Program, presented by Alliant – Chloe Smith & Heather McCarthy
- Standing AOA HR Committee Meeting
- Sedgwick: Workers' Comp Claims
- Freeman Michael: Leading to Team & Listening for Alignment
- Rachael Brown: Leaves of Absence & ADA Accommodations

Day 3:

- Legal Session 1 & 2 by Nestor Barrero of Constangy (Mid-year updates, anticipated upcoming legislation; Q&A)
- CSUMB Walking Tour (Optional)

The three-day conference offered the AOA HR Committee the opportunity to network with critical partners such as Alliant, Sedgwick, and Constangy, as well as foster connections with their fellow HR colleagues. Many topics of HR were covered: HRIS, recruitment, salary and compensation, employee benefits, leaves of absence and accommodations, training and development, and legal.

The total cost of the conference was \$14,000, which covered the costs of speakers, Embassy Suites meeting room rental fees, supplies, and hosted meals. While the group has expressed they find value in a 3-day conference, future cost-saving efforts will be made, including condensing the in-person conference and potentially alternating between virtual and in-person.

Lastly, the July meeting invited Richard Lane of Human Resources Strategies and Nestor Barrero & Kim Seten of Constangy to discuss two critical topics. Richard Lane of Human Resources Strategies conducted the AOA Salary Survey and provided our final report in April 2024. Lane shared best practices and next steps now that we have our results. In the future, auxiliaries would like to have the final survey results in time for budgeting in January, meaning future surveys should be launched in September.

Nestor Barrero & Kim Seten joined us in July after the CSU notified AOA that Service Employees International Union (SEIU) is making a concerted effort to unionize auxiliary employees, particularly in light of the \$20/hour minimum wage law for fast food workers. Members in attendance have not recognized any union activity at their auxiliaries. Barrero and Seten advised the group on how to appropriately respond should any union activity arise. Additionally, Barrero and Seten offered to provide training and counseling to auxiliary managers and supervisors. The HR Chair will assist the auxiliaries in coordinating a legal presentation with Nestor Barrero on how auxiliary management teams should appropriately respond should SEIU be present in their spaces.

THEMES FOR THE YEAR

As the committee continues to plan for the coming year, the goal is to build the membership and support network. The committee has continued to express interest in a comprehensive list of auxiliary HR contact(s), services, benefits, and various HRIS databases in use. Committee leadership is encouraging auxiliary HR representatives to share their details on a shared, comprehensive list.

COMMITTEE LEADERSHIP, 2024

HR Committee Officers for 2024 include the following:

- CHAIR: Yvonne Bermudez, Sr. Human Resources Generalist, The Beach Shops at CSU Long Beach
- VICE CHAIR: Ranjit Kaur, Director of Human Resources, San Jose State University Research Foundation
- SECRETARY: Andrea Bozant, Director of Human Resources, The University Corporation at Monterey Bay
- ANNUAL CONFERENCE HR SESSION PLANNER: Maddison Burton, Executive Director at The University Corporation at Monterey Bay

Respectfully submitted by:

Yvonne Bermudez

Chair, AOA HR Committee

Sr. Human Resources Generalist at The Beach Shops at CSU Long Beach

AOA Research Administrators Committee (RAC)

Summer 2024 Chair report to the Executive Committee

Our **2024 Subcommittee Leadership** consist of **Chantal Ebarle** from **East Bay** as **Chair**, **Julie Wessel** from **San Bernardino** as **Vice Chair** and **Bessie Strategos** from **Long Beach** continuing in her role as **Secretary**.

Since January, we have actively advertised the need for all RAC members to sign up and become registered users of the AOA website and communication portal. This is an important task for us and leadership will continue to promote the necessity of joining the AOA website to all its users.

Our Spring meeting in Long Beach was a huge success with 50 in person attendees and over 30 virtual attendees. We introduced a new one- page document for systemwide subawards which will reduce the administrative burden on the research community and minimize the time it takes for sister campuses to collaborate on projects together. We also introduced our new subcommittee logo which is displayed at the bottom of our page.

In collaboration with the Chancellor's Office, a long-term strategic planning group was formed that will carry on past this leadership's term to address historical issues plaguing Sponsored Programs Administration. These issues are long standing because of the complexities of the different campuses and finding solutions that can be applied 23 different ways. The same issues have repeated themselves for many years and the goal of this group is to focus and find a flexible resolution to them one at a time. This group met in San Francisco for a two- day intense brainstorming of our goals and challenges we plan to conquer in the next year.

Since the RAC subcommittee did not receive any proposals for presenters at the AOA conference in January, the leadership group is actively trying to find possible presenters/topics for our track at the conference.

In addition, we are planning for our RAC Fall meeting in September at Maritime Academy September 17th-19th.

The RAC leadership and it's members are thrilled with our accomplishments so far and our plans for the remainder of the year.



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**Auxiliary Organization Association
Associated Students/Student Union/Recreation Committee**

August 2024 Report

Submitted by Jeff Rensel, Chair
Director, Otter Student Union, CSU-Monterey Bay

August 2024 AS/SU/RE Re-cap

The AS/SU/Rec Standing Committee met via Zoom on July 29th for the mid-year meeting. Jeff Rensel and Alejandro Rios provided updates to the committee regarding involvement in the committee, the annual AOA conference/educational session selection, and leadership opportunities. Ashley Fennell provided sub-committee updates on behalf of the CSU Advisors, and Joe Nino provided updates on CSSA including Hill Day the week of March 10, 2025. Additional topics of discussion included 1) Preparation for demonstrations/election season, 2) Budget, and 3) Student Assistant pay rates.

The next meeting of the Associated Students/Student Union/Recreation Standing Committee will be held at the AOA Annual Conference in San Diego, Jan. 12-14.

Due to budget and time constraints, the in-person mini conference originally planned for September at CSUDH is being canceled for 2024. We are encouraging members to attend the Annual conference.

CSU Advisors

The Student Government/CSU Advisors group chaired by Ashley Fennell hosted 3 meetings this summer on May 13, June 18, and July 15, 2024. Topics included 1) students attending Panetta Institute, 2) meeting agendas/changes, 3) resolutions on calling of ceasefire in Gaza, 4) program planning and budget, 5) student protests, 6) ASI executive director evaluations, 7) transparency/visibility of board meetings, 8) off-campus training, 9) elections, and 10) CSU budget cuts. The July 15th CSU Advisors Meeting featured Brandon Tsubaki (formerly with CSSA), who led a training session about Robert's Rules of Order & Gloria Romero.

The CSU Advisors group continues to meet monthly via Zoom. Anyone is able to join the meetings by contacting Ashley Fennell at afennell@csusm.edu.

CSSA

CSSA will be hosting the annual CSSA CSUnity 2024 Conference August 10-12, 2024 at Cal State San Bernardino. Details are listed below:

CSSA CSUnity 2024

Date: Saturday, August 10th - Monday, August. 12th

Location: Cal State San Bernardino or Zoom

Registration:

https://whova.com/portal/registration/csuni_202408/?utm_source=ASI+Staff+%26+Registration&utm_campaign=ede4fc0006-EMAIL_CAMPAIGN_2019_06_03_09_28_COPY_01&utm_medium=email&utm_term=0_3b15a7d037-ede4fc0006-531379561

Description:

CSUnity is an annual conference organized by the Cal State Student Association (CSSA), held at one of the 23 campuses within the California State University (CSU) system. This conference serves as a platform for CSU student leaders from all campuses to come together, fostering discussions and knowledge-sharing on leadership in higher education policy making.

Registration for CSUnity is open to Associated Students Organizations at each of the 23 campuses. To learn more about attending the conference from your campus, please reach out to your campus Associated Students (Inc.) or Student Government for further information and assistance.

CSSA continues to host Plenary meetings throughout the year. Plenary meeting schedule: <https://calstatestudents.org/involvement/meetings/>. The next meeting after CSUnity will be held virtually on September 21-22, 2024.

AS/SU/REC Executive Directors Sub-Committee

The AS/SU/REC Executive Directors Subcommittee chaired by Helen Altaire hosted a meeting on May 24 and July 29, 2024. The committee discussed many topics including the AOA conference, remove work policies, effects of layoffs, the workplace violence prevention program, and shared services.

This AS/SU/REC Executive Directors sub-committee continues to meet monthly. The next meeting will be held in September 2024.

AOA commercial services departments have been financially threatened by two major rules proposed by the Department of Education. The first was the ability to automatically charge for Inclusive and Equitable Access programs. The second was the requirement to return unused meal plan money back to the student. Both NACS (National Association of College Stores) and NACUFS (National Association of College and University Food Services) have worked diligently over the past several months to emphasize the impact that both of these proposed rules would have on students. While they are not completely deleted it does allow for more time to research the effects. You can read in detail the news releases from both organizations below.

NACS

On July 17, the U.S. Department of Education (ED) officially announced through a [blog posting](#) and a [press release](#) that ED will move proposed changes to the **Cash Management** regulations, **including potential changes to books and supplies provisions** for public comment -called a Notice of Proposed Rulemaking (NPRM) in 2025. This confirms the earliest any potential changes to the existing cash management regulations could take effect would be July 1, 2026. As Under Secretary Kvaal explains in his blog post:

This schedule allows us to take additional time to carefully consider these important, complicated issues and refine solutions that address important challenges for students while balancing the need for quality oversight and improved student protections with the burden on institutions and changes impacting college accrediting agencies.

Getting our accountability work right is critical. For students and families, postsecondary education is likely the second largest purchase they ever make after buying a home. High-quality postsecondary programs can unlock a lifetime of opportunity and financial security, while poor-performing ones can leave students worse off than if they had never attended. We also have an obligation to make sure the tens of billions of dollars in taxpayer funds that support postsecondary education each year are well spent.

At the same time, innovation and creativity within our nation's postsecondary education system is critical to ensuring we increase rates of college going and completion, as well as bending the cost curve of higher learning.

Thanks to our higher education and bookstore community's significant efforts, our coalition partners, as well as many others, ED abandoned its hope to include the controversial cash management changes they proposed during negreg in the early Spring for an expediated rulemaking schedule this year.

We believe ED and the Biden/Harris administration reman fully committed to moving regulatory reforms to cash management including changes to the books and supplies provisions. However, the administration also is keenly interested in getting the policies right as they explain above and hearing ideas in how to strengthen the regulations to address concerns raised by ED and others with regard to transparency and student consumer protections, while also not undermining the progress they have heard from colleges and universities, faculty, and students made in recent years in making course materials more affordable, timely, and accessible.

Third Party Servicers. ED's [announcement](#) also updates the higher education community on the status of **Third Party Servicers (TPS)** regulations and guidance, which has been stalled for over a year since ED temporarily withdrew new draft regulatory guidance after asking for public comments and receiving significant push back on the proposed guidance. The announcement says ED will now go through the formal negotiated rulemaking process for Third Party Servicers and we assume that timeline is this fall. Of particular note, Under Secretary Kvaal states: "We will consider clarifying the scope of third-party servicer rules in several areas, including software and computer services, student retention, and instructional content."

As you may recall, ED proposed a dramatic expansion of the current definition of Third Party Servicers, which would have likely covered under the definition many of the vendors that support and collaborate with college stores as well as publishers and other suppliers. TPS providers who are found to violate requirements could be temporarily barred from serving IHE's. NACS submitted public comments on TPS last spring: <https://www.regulations.gov/comment/ED-2022-OPE-0103-0891> ED subsequently in announcing last year the withdrawal of their draft guidance also said that future guidance would not ban international companies from serving as TPS providers based on the feedback they received. NACS will closely follow and appropriately remain engaged on potential TPS regulations.

NACUFS

The Biden-Harris administration announced in a recent [press release](#) that the rulemaking for proposed regulations on meal plan cash management will be delayed until 2025, meaning implementation would be deferred until 2026 or later, if implemented at all. The amendments, which would have mandated the return of leftover "cash value" funds to all students who had received federal financial aid, threatened to increase meal plan costs, reduce consumer options, undermine dining services, and increase food insecurity among students—particularly underprivileged students.

"Thanks to the support of many of our members who provided insight and data, NACUFS was able to launch a rigorous campaign to educate and advocate on members' behalf and on behalf of the health and best interests of students," NACUFS President & CEO Robert Nelson said. "Your input allowed us to craft a powerful, comprehensive, complex government affairs strategy that won during the negotiated regulations process and appears to have won again during the phase of rule promulgation."

As part of its multi-pronged approach to defeat the new regulation, NACUFS published an [in-depth economic study](#) detailing the anticipated impacts of the proposed rule change. In addition, the association launched a media campaign to raise awareness, while executing a digital ad campaign targeting key audiences within the U.S. Department of Education (ED) and the White House. Nelson also met directly with officials at ED, as well as key Congressional offices, including that of the ranking member of the House Education and

Workforce Committee, and the chair of the Senate Health, Education, Labor, and Pensions Committee. Had the rules been approved, they would have been expected to take effect in July 2025.

NACUFS would like to thank all of the members who responded to surveys, made time for interviews, and provided their indispensable support and insight through this process. Without them, this success would not be possible.

Respectively submitted,

Cyndi Farrington

Business & Financial Services Committee

Report to the Executive Committee

Chair	Shailendra Baghel, San Jose State University Research Foundation
Vice Chair	Jaime Leal, CSU Dominguez Hills
Secretary	Cecilia Ortiz, CSU Dominguez Hills
Conference Coordinator	Morelia Patino, CSU Dominguez Hills

Year End Support: The committee in the July meeting discussed about the support we can provide to the members with closing the books and preparation of the Audit.

AOA Annual Conference Session Topics: the committee finalized the following session topics options for the 2025 conference:

- Meeting Financing Challenges and Creating Opportunities
Rosa Renaud
¹Chancellor's Office
- Ahead of the Curve: Future Trends in Finance and Accounting for Higher Education
Mr. Roger Martinez¹, Ms. Elisa Stilwell¹, Ms. Regina Prince¹, Mr. Shailendra Baghel²
¹Vasquez and Company, LLP, ²San Jose State University Research Foundation
- Transforming Procurement Processes with Generative AI
Dustin DeBrum¹, Darin Matthews², Darren Kraker³
¹Cal Poly, ²Cal Poly, ³Amazon Web Services
- Commercial Card Solutions - Highlighting products and solutions that will ensure you are operating like a best-in-class organization.
Monica Lockett¹
US Bank
- Reframing Student Engagement and Resource Decision-Making: Lessons Learned from Cal Poly's ASI Needs and Feasibility Study
Michelle Crawford¹, Matthew Bohannon², Laura Kane²
¹Associated Students Inc., Cal Poly San Luis Obispo, ²Brailsford & Dunlavey, Inc.

Mini-Conference: the committee plans to organize a virtual mini-conference at Davis in October before Halloween. It will be a two-day conference that will cover six sessions. We are working towards finalizing the sessions.

Business & Financial Services Committee

The monthly meetings cover topics relating to current Business and Financial services updates. The members are asked to send in their agenda items in advance. In the next few meetings, we will discuss the latest FASB/GASB guidelines, Closing Books of Accounts, and Audit Preparation.

The committee is scheduled to meet every month on the last Thursday from 2.00 pm to 3.00 pm as per the following schedule for the remaining period of the calendar year:

Date	Time
8/22/2024	2p.m-3p.m
9/26/2024	2p.m-3p.m
10/24/2024	2p.m-3p.m
11/21/2024	2p.m-3p.m
12/19/2024	2p.m-3p.m

Sincerely,

Shailendra Baghel, CPA JD MBA

AOA IT Committee

Executive Report

This report summarizes significant updates and discussions from recent meetings, highlighting key initiatives and areas of focus in web accessibility, business continuity, and centralized data repositories.

1. Changes in Procurement at the CO and Campus-based Centers of Excellence

It was announced that a new Accessible Technology Officer has been hired by the CO. This officer is now responsible for ensuring that all procurement processes for hardware, software, and applications are accessible.

2. The Americans with Disabilities Act (ADA): Revisions and the Role of Procurement

The discussion focused on the new legal standards for web, mobile, documents, videos, and social media to comply with ADA requirements. An example of this is the FusionGO app for the Rec Center, which is subject to a web accessibility review. It was emphasized that any other app used by campuses must also undergo a web accessibility review. Additional information on these requirements will be provided at the next meeting. The compliance timeline sets a deadline for April 24, 2026.

3. VEOCI Platform: BCPDRP – Business Continuity Plan and Disaster Recovery Plan

CSUN audit requirements were discussed, including the need for a comprehensive list of all applications and services maintained exclusively by each department to be documented within continuity plans on VEOCI. This includes detailed documentation outlining equipment necessary to restore each application/service during disruptions, documented recovery processes for each application/service including dependencies such as campus authentication protocols, and a schedule indicating past and future testing of recovery processes to validate effectiveness and identify improvement areas. It was noted that while CSUN uses the Veoci platform for Business Continuity storage, other auxiliary schools have not heard about Veoci.

4. SharePoint / Intranet: Ongoing Discussion

The necessity for a centralized repository was addressed, encompassing applications/services, policies, and procedures, including internet reimbursement, fixed monthly rates, hotspots, and cell phone policy, and more. By the end of the year, we aim to have a template ready for potential use at the start of 2025.

5. IT Sessions: AOA 2025 – San Diego

Members are requested to submit session topics to Calvin Yun for the upcoming IT sessions at AOA 2025 in San Diego.

6. What's New in Your Area

Several discussion points were brought up including file clean-up, O365 shared accounts, FusionGO and Transact, and Sacramento State's transition to Fusion on July 1.

AOA Philanthropy Committee Report July 2024

Officers (2024 Term)

- Ian Hannah, Sonoma State – committee Chair
- Nicole Forrest Boggs, CSU Long Beach – Vice-Chair
- Ira Unterman, CSUN – Conference Session Planner
- Working Group of other key identified folks for guidance/feedback

Completed

- Late transition of leadership roles due to vacancies
- Updated New Member Orientation Packet
- Getting the word out about our committee activities
 - Welcome and save-the-date message emailed to the following groups:
 - Individuals with CSU AOA log-in and philanthropic foundation affiliation
 - Some of which have also joined Philanthropy Standing Committee and nearly 40 members have joined Philanthropy Committee Group Communications Portal
 - Sent to CSU listservs (ex. VP for Advancement; AVP for Development; Adv Svcs; Foundation Board Professionals; VP for Adv Assistants)
 - New this year – sent invite to [FOA](#) chair for dissemination to financial services and accounting folks who support a CSU philanthropic foundation
- Revised Phil Committee Operating Guidelines approved by Exec Com
- Committee delegation authority guidance/issue brief provided to Exec Com and to Phil Com in April

Current Focus

- Determine session topics and presenters for AOA Conference; likely topics:
 - ESG and Mission-Aligned Investing
 - Public Records Request and Conducting Open/Public Meetings
 - Advocacy and Community Relations for Foundation Boards
 - AI / ChatGPT Applications
- Determine hot topics for presentation and/or discussion for next committee meeting in Oct

2023 AOA Philanthropy Committee Meeting Schedule (all via Zoom except annual in-person meeting in January at annual conference):

- Tuesday 4/30/24 3:00 - 4:30 pm
 - CSU Audit Team Presentation
 - Unspent distributions/accumulated balances/treasury mgmt
- We are not scheduled to meet during the summer months this year
- Wednesday 10/23/24 10:00 - 11:30 am; likely topics:
 - Presentation on Strategic Planning for Boards
 - Divestment and Disclosure

PAST PRESIDENT COMMITTEE

AOA Executive Committee Meeting – August 9, 2024

The AOA Past President Committee meets annually at the conference or more frequently as needed at the request of the AOA President.

AOA President Heather Cairns and Committee Chair Monica Kauppinen met to discuss project(s) for the Past President's Committee to work on in advance of the November Executive Committee meeting.

The requested deliverable is to review and revise existing procedures or to create documented procedures regarding the overall role and function of the service providers and their relationship with the Officers regarding service provider selection and oversight of decisions.

Background: New service providers have started in the past two years, and eventually other long-term providers could leave and require replacement within the next 12 months. With these changes, the timing is good to make additional plans and create documentation if needed to ensure continuity. The long-range planning committee in 2021 and 2022 completed revised job descriptions to cover all the current services, and those are in use with new RFPs, and those can be revisited to see if updates are needed. This isn't meant to necessarily create new procedures if they aren't needed, but to review what is in writing to ensure it covers areas with questions.

For the revised or new documentation, some items that the Committee would review and discuss include but are not limited to the following:

- Process for increasing auxiliary dues and role of Officers and EC
- Standing committee budgets – should that be brought back and in what form
- Auditor rotation – are we following CSUCO guidelines for new RFPs
- Backup for business manager (who, where do they live, access, etc.)
- Access to financial system and website files and other electronic materials
- Frequency for RFPs for service providers; officer role in selection

The plan is to call the Committee to meet in August/September with a follow-up meeting if needed, to have materials for the EC meeting in November.

If not for this year's committee, the next step is to develop some transitional materials for when officers move from one role to the next. Part of this would be to ensure the incoming president is familiar with the above referenced items, and also document things like the president will be contacted by the auditor with questions in the fall.

Respectfully submitted,
Monica F. Kauppinen, Chair