

Meeting Minutes: AOA IT Meeting

Date: Thursday, June 6, 2024

Time: 2:00pm – 3:30pm

Location: Alexander Gonzales's Personal Meeting Room

Zoom Meeting ID: 818 677 6022

Attendees:

- Alexander Gonzales – USU–Northridge
 - Calvin Yun – AS-Northridge
 - Matthew Sparks – Sacramento
 - Andrew Singletary – Sacramento
 - Mike Marcinkevics – Fullerton
 - Chilmann Chaudhary – Dominguez Hills
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1. Introduction

- The meeting commenced with the introduction of new attendees.

2. Changes in Procurement at the CO and Campus-based Centers of Excellence

- Announcement that a new Accessible Technology Officer has been hired by the CO. This officer is now responsible for ensuring all procurement processes for hardware, software, and applications are accessible.

3. The Americans with Disabilities Act (ADA): Revisions and the Role of Procurement

- Discussion on the new legal standards for web, mobile, documents, videos, and social media to comply with ADA requirements.
 - **Student Facing App:**
 - Example of FusionGO for the Rec Center App which is subject to a web accessibility review.
 - Emphasis that any other app used by campuses must also undergo web accessibility review.
- Additional information on these requirements will be provided at the next meeting.
- **Compliance Timeline:**
 - Deadline for compliance is April 24, 2026.

4. VEOCI Platform: BCPDRP

- **CSUN Audit Requirements:**
 - A comprehensive list of all applications and services maintained exclusively by each department should be documented within continuity plans on VEOCI.

- Detailed document outlining equipment necessary to restore each application/service during disruptions.
- Documented recovery processes for each application/service, including dependencies such as campus authentication protocols.
- Schedule indicating past and future testing of recovery processes to validate effectiveness and identify improvement areas.
- **Discussion:**
 - CSUN uses the Veoci platform for Business Continuity storage, but other auxiliary schools have not heard about Veoci.

5. SharePoint / Intranet: Discussion

- Need for a centralized repository for:
 - Applications/Services
 - Policy and Procedures
 - Internet Reimbursement
 - Fixed Monthly Rate
 - Hotspot
 - Cell Phone Policy

6. IT Sessions: AOA 2025 – San Diego

- Members are requested to submit session topics to Calvin Yun for the upcoming IT sessions at AOA 2025 in San Diego.

7. What's New in Your Area

- **Discussion Points:**
 - File Clean-Up
 - O365 Shared Account
 - FusionGO and Transact
 - Sacramento State's transition to Fusion on July 1.

8. Next Meeting

- Scheduled for August 1, 2024.

9. Q&A

- Open floor for questions and additional comments from all attendees.